

**TOWNSHIP OF FREEHOLD  
COUNTY OF MONMOUTH**

**AUDIT REPORT FOR THE YEAR  
ENDED DECEMBER 31, 2018**

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**TOWNSHIP OF FREEHOLD  
COUNTY OF MONMOUTH, NEW JERSEY  
TABLE OF CONTENTS**

	<b>EXHIBIT</b>	<b>PAGE</b>
<b>PART I</b>		
Independent Auditors' Report		1
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>		5
Financial Statements – Regulatory Basis:		
<u>Current Fund:</u>		
Statements of Assets, Liabilities, Reserves & Fund Balance – Regulatory Basis	A	9
Statements of Operations and Changes in Fund Balance – Regulatory Basis	A-1	11
Statement of Revenues – Regulatory Basis	A-2	13
Statement of Expenditures – Regulatory Basis	A-3	17
<u>Trust Fund:</u>		
Statements of Assets, Liabilities, Reserves & Fund Balance – Regulatory Basis	B	26
<u>General Capital Fund:</u>		
Statements of Assets, Liabilities, Reserves & Fund Balance – Regulatory Basis	C	27
Statement of Operations and Changes in Fund Balance - Regulatory Basis	C-1	28
<u>Water-Sewer Utility Fund:</u>		
Statements of Assets, Liabilities, Reserves & Fund Balance – Regulatory Basis	D	29
Statement of Water-Sewer Capital Fund Balance - Regulatory Basis	D-1	31
Statement of Water-Sewer Assessment Fund Balance - Regulatory Basis	D-2	31
Statements of Operations and Changes in Operating Fund Balance – Regulatory Basis	D-3	32
Statement of Revenues – Regulatory Basis	D-4	33
Statement of Expenditures – Regulatory Basis	D-5	34
<u>General Fixed Assets Account Group</u>		
Statements of Assets, Liabilities, Reserves and Fund Balance – Regulatory Basis	F	35
<u>Payroll Fund:</u>		
Statements of Assets, Liabilities, Reserves and Fund Balance – Regulatory Basis	G	36
Notes to Financial Statements		39
<b>PART II</b>		
Supplementary Data		87
Supplementary Schedules:		
<u>Current Fund:</u>		
Schedule of Cash and Investments - Treasurer	A-4	93
Schedule of Taxes Receivable and Analysis of Property Tax Levy	A-5	94
Schedule of Tax Title Liens	A-6	95
Schedule of Revenue Accounts Receivable	A-7	96
Schedule of Appropriations Reserve	A-8	98
Schedule of County Taxes Payable	A-9	104
Schedule of Local District School Tax Payable	A-10	105
Schedule of Regional School Tax Payable	A-11	106
Schedule of Interfunds	A-12	107
Schedule of Interfunds - Grant Fund	A-13	108
Schedule of Grants Receivable - Grant Fund	A-14	109
Schedule of Appropriated Reserve - Grant Fund	A-15	110
Schedule of Unappropriated Reserve - Grant Fund	A-16	112

**TOWNSHIP OF FREEHOLD  
COUNTY OF MONMOUTH, NEW JERSEY  
TABLE OF CONTENTS**

	<b>EXHIBIT</b>	<b>PAGE</b>
<b>PART II (continued)</b>		
Supplementary Schedules (continued):		
<u>Trust Fund:</u>		
Schedule of Cash - Treasurer	B-1	115
Schedule of Due to State of New Jersey	B-2	116
Schedule of Reserve for Animal Control Trust Fund Expenditures	B-3	116
Schedule of Interfund - Current Fund - Animal Control Trust Fund	B-4	117
Schedule of Reserves and Special Deposits	B-5	118
Schedule of Interfund - Current Fund - Other Trust Fund	B-6	119
<u>General Capital Fund:</u>		
Schedule of Cash - Treasurer	C-2	123
Analysis of Cash	C-3	124
Schedule of Deferred Charges to Future Taxation - Funded	C-4	125
Schedule of Deferred Charges to Future Taxation - Unfunded	C-5	126
Schedule of General Serial Bonds	C-6	128
Schedule of Green Acres Loan Program Payable	C-7	130
Schedule of Bond Anticipation Notes	C-8	132
Schedule of Improvement Authorizations	C-9	133
Schedule of Capital Improvement Fund	C-10	134
Schedule of Down Payment on Improvements	C-11	134
Schedule of Monmouth County Improvement Authority Leases Payable	C-12	135
Schedule of Bonds and Notes Authorized But Not Issued	C-13	137
<u>Water-Sewer Utility Fund:</u>		
Schedule of Cash and Investments – Treasurer	D-6	141
Analysis of Water-Sewer Utility Assessment Fund Cash	D-7	142
Analysis of Water-Sewer Utility Capital Fund Cash	D-8	143
Schedule of Water Charges Receivable	D-9	144
Schedule of Sewer Charges Receivable	D-10	145
Schedule of Assessments Receivable	D-11	146
Schedule of Water-Sewer Capital Receivables	D-12	146
Schedule of Fixed Capital	D-13	147
Schedule of Fixed Capital Authorized & Uncompleted	D-14	148
Schedule of Appropriation Reserves	D-15	149
Schedule of Accrued Interest on Bonds and Notes	D-16	150
Schedule of Reserve for Assessments and Liens	D-17	151
Schedule of Improvement Authorizations	D-18	152
Schedule of Capital Improvement Fund	D-19	153
Schedule of Reserve for Amortization	D-20	153
Schedule of Deferred Reserve for Amortization	D-21	154
Schedule of Water-Sewer Serial Bonds	D-22	155
Schedule of Bond Anticipation Notes	D-23	156
Schedule of Monmouth County Improvement Authority Leases Payable	D-24	157
Schedule of Bonds and Notes Authorized But Not Issued	D-25	159
<b>PART III</b>		
Schedule of Financial Statement Findings		163
Summary Schedule of Prior Year Audit Findings as Prepared by Management		164
<b>PART IV</b>		
Officials in Office and Surety Bonds		167
Letter of Comments and Recommendations - Regulatory Basis:		
Contracts and Agreements Required to be Advertised by (N.J.S.A.40A:11-4)		169
Collection of Interest on Delinquent Taxes and Assessments		170
Appreciation		171

**TOWNSHIP OF FREEHOLD  
COUNTY OF MONMOUTH**

**PART I**

**INDEPENDENT AUDITOR'S REPORT  
FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULES  
FOR THE YEAR ENDED DECEMBER 31, 2018**

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## **INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and Members  
of the Township Committee  
Township of Freehold  
Freehold, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds and account group of the Township of Freehold as of December 31, 2018 and 2017, and the related statements of operations and changes in in fund balance - regulatory basis for the years then ended, the related statement of revenues - regulatory basis, and statement of expenditures - regulatory basis for the year ended December 31, 2018 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

### **Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America**

As discussed in Note 1 to the financial statements, the Township prepares its financial statements using accounting practices that demonstrate compliance with regulatory basis of accounting and budget laws of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on Accounting Principles Generally Accepted in the United States of America**

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township, as of December 31, 2018 and 2017, or the results of its operations and changes in fund balance for the years then ended.

### **Unmodified Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township, as of December 31, 2018 and 2017, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the statement of revenues - regulatory basis, statement of expenditures - regulatory basis of the various funds, and general fixed assets group of accounts – regulatory basis, for the year ended December 31, 2018 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

### **Emphasis of Matter**

#### ***Change in Accounting Principle***

As discussed in Note 1 to the financial statements, during the fiscal year ended December 31, 2018 the Township adopted Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Post-employment Benefits Other than Pensions - an Amendment of GASB Statement No. 45, 57, & 74. Our opinion is not modified with respect to this matter.

### **Other Matters**

#### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements referred to in the first paragraph as a whole. The supplemental schedules presented for the various funds, supplementary data, and letter of comments and recommendations section are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not a required part of the basic financial statements.

The supplemental schedules presented for the various funds are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and



certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

The supplementary data and letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated June 25, 2019 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Township's internal control over financial reporting and compliance.

Respectfully submitted,

**HOLMAN FRENIA ALLISON, P.C.**

Robert W. Allison  
Certified Public Accountant  
Registered Municipal Accountant  
RMA #483

Freehold, New Jersey  
June 25, 2019

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members  
of the Township Committee  
Township of Freehold  
Freehold, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements-regulatory basis of the Township of Freehold, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated June 25, 2019. Our report indicated that the Township's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but rather prepared in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,

HOLMAN FRENIA ALLISON, P.C.

Robert W. Allison  
Certified Public Accountant  
Registered Municipal Accountant  
RMA No. 483

Freehold, New Jersey  
June 25, 2019

**BASIC FINANCIAL STATEMENTS**

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**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A**

**STATEMENTS OF ASSETS, LIABILITIES,**

**Sheet 1 of 2**

**RESERVES AND FUND BALANCE - REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

<b><u>Assets</u></b>	<b><u>Ref.</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Regular Funds</u></b>			
Cash and Cash Equivalents - Treasurer	A-4	\$ 23,158,415.64	\$ 28,720,884.25
Investments	A-4	16,337,939.66	16,109,740.38
Change Funds		1,325.00	1,325.00
		<u>39,497,680.30</u>	<u>44,831,949.63</u>
Receivables with Full Reserves:			
Police Special Duty Receivable		111,397.91	88,808.21
Delinquent Property Taxes Receivable	A-5	1,193,702.91	1,083,809.41
Tax Title Liens Receivable	A-6	373,555.47	346,326.17
Property Acquired for Taxes at Assessed Value		584,150.00	584,150.00
Miscellaneous Receivables		33,973.30	57,401.00
Revenue Accounts Receivable	A-7	80,826.71	92,488.46
Interfunds:			
Animal Control Trust Fund	A-12	14,133.03	10,506.35
Other Trust Fund	A-12	461,687.39	621.41
General Capital Fund	A-12		60,808.00
Payroll Fund	A-12		180,103.35
		<u>2,853,426.72</u>	<u>2,505,022.36</u>
		<u>42,351,107.02</u>	<u>47,336,971.99</u>
<b><u>Grant Fund</u></b>			
Interfund - Current Fund	A-13	400,253.15	425,972.17
Grants Receivable	A-14	69,168.59	42,659.34
		<u>469,421.74</u>	<u>468,631.51</u>
		<u>\$ 42,820,528.76</u>	<u>\$ 47,805,603.50</u>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
<b><u>Regular Funds</u></b>			
Liabilities:			
Appropriation Reserves	A-3,8	\$ 2,359,180.98	\$ 3,302,563.34
Reserve for Encumbrances	A-3,8	1,224,756.10	548,425.74
Due to State of New Jersey for Fees Collected		27,025.00	17,915.00

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A**

**STATEMENTS OF ASSETS, LIABILITIES,**

**Sheet 2 of 2**

**RESERVES AND FUND BALANCE - REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

<b><u>Liabilities, Reserves and Fund Balance (Continued)</u></b>	<b><u>Ref.</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Regular Funds (Continued)</u></b>			
Liabilities (Continued):			
Tax Overpayments		\$ 207,182.63	\$ 206,764.24
Accounts Payable		752,323.71	772,794.34
Prepaid Health Benefits	A-3,4	10,918.23	11,943.33
Prepaid Fees and Permits	A-4,7	15,646.00	8,438.00
Prepaid Taxes		871,859.21	6,809,771.82
Due from State of New Jersey (Chapter 20, P.L. 1971)		17,225.17	16,390.92
Due County for Added and Omitted Taxes	A-9	76,846.47	44,770.44
Local District School Tax Payable	A-10	9,329,787.54	8,629,195.02
Regional High School Tax Payable	A-11	13,537,589.40	13,539,618.40
Reserve for:			
Sale of Liquor License			611,111.00
Taxes Collected on Appeal		6,303.54	6,303.54
Historical Preservation		779.94	1,149.00
Interfunds:			
General Capital Fund	A-12	23,086.22	
Grant Fund	A-13	400,253.15	425,972.17
		<u>28,860,763.29</u>	<u>34,953,126.30</u>
Reserve for Receivables and Other Assets		2,853,426.72	2,505,022.36
Fund Balance	A-1	<u>10,636,917.01</u>	<u>9,878,823.33</u>
		<u>42,351,107.02</u>	<u>47,336,971.99</u>
<b><u>Grant Fund</u></b>			
Reserve for Encumbrances	A-15	22,127.37	22,679.62
Appropriated Reserves	A-15	440,253.70	331,627.34
Unappropriated Reserves	A-16	7,040.67	114,324.55
		<u>469,421.74</u>	<u>468,631.51</u>
		<u>\$ 42,820,528.76</u>	<u>\$ 47,805,603.50</u>

There were deferred school taxes on December 31, 2018 and 2017 of \$25,566,589 (Schedule A-10).

The accompanying Notes to Financial Statements are an integral part of this statement.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-1**

**STATEMENTS OF OPERATIONS AND**

**Sheet 1 of 2**

**CHANGE IN FUND BALANCE - REGULATORY BASIS**

**FOR THE YEARS ENDED DECEMBER 31 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>Year 2018</u></b>	<b><u>Year 2017</u></b>
<b><u>Revenue and Other Income Realized</u></b>			
Fund Balance Utilized	A-2	\$ 6,455,872.00	\$ 5,835,000.00
Miscellaneous Revenue Anticipated	A-2	13,591,482.42	13,117,888.37
Receipts from Delinquent Taxes	A-2	1,031,457.76	1,289,011.39
Receipts from Current Taxes	A-2	141,133,020.34	139,166,863.60
Non-Budget Revenues	A-2	1,238,254.79	1,109,755.40
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-8	2,331,606.37	2,613,021.61
Statutory Excess in Animal Control Trust	A-12	14,133.03	10,506.35
Interfunds Liquidated			21,644.25
Cancel Appropriated Grant Reserve	A-13	1,022.78	6,710.00
Reserve for Sale of Municipal Assets		611,111.00	400,000.00
Reserve for Receivables:			
Police Special Duty Receivable		66,146.72	138,334.50
Other Receivables			3,715.77
Accounts Payable Cancelled		24,181.00	3,009.00
Total Income		<u>166,498,288.21</u>	<u>163,715,460.24</u>
<b><u>Expenditures</u></b>			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages		15,540,575.00	15,090,905.00
Other Expenses		13,131,447.93	12,955,797.22
Capital Improvements		400,000.00	400,000.00
Deferred Charges and Statutory Expenditures		3,927,571.00	3,746,771.00
Municipal Debt Service		4,729,389.66	4,488,469.76
Transferred to Board of Education		951,456.00	948,644.00
Budget Totals	A-3	<u>38,680,439.59</u>	<u>37,630,586.98</u>
Refund of Prior Year Revenue	A-4	63.93	2,522.98
Municipal Open Space Tax	A-4,5	1,897,910.10	1,843,765.05
Special District Taxes - Fire	A-4,5	1,960,868.00	2,059,900.00
County Taxes	A-9	19,138,348.97	18,744,127.93
Due County for Added and Omitted Taxes	A-9	76,846.47	44,770.44
Local District School Taxes	A-10	69,370,444.00	68,022,203.00
Regional School District Taxes	A-11	27,926,432.00	27,919,658.00
Cancel Grant Receivable	A-13	1,022.78	6,710.00
Interfund Advances		223,781.31	
Tax Appeals Granted		4,415.38	
Prior Year Deductions Disallowed		3,750.00	9,500.00
Total Expenditures		<u>159,284,322.53</u>	<u>156,283,744.38</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-1**

**STATEMENTS OF OPERATIONS AND**

**Sheet 2 of 2**

**CHANGE IN FUND BALANCE - REGULATORY BASIS**

**FOR THE YEARS ENDED DECEMBER 31 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>Year 2018</u></b>	<b><u>Year 2017</u></b>
Excess in Revenue		\$ <u>7,213,965.68</u>	\$ <u>7,431,715.86</u>
Fund Balance January 1	A	<u>9,878,823.33</u>	<u>8,282,107.47</u>
		<u>17,092,789.01</u>	<u>15,713,823.33</u>
Decreased by:			
Utilization as Anticipated Revenue	A-1	<u>6,455,872.00</u>	<u>5,835,000.00</u>
Fund Balance December 31	A	\$ <u><u>10,636,917.01</u></u>	\$ <u><u>9,878,823.33</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-2**

**STATEMENT OF REVENUES - REGULATORY BASIS**

**Sheet 1 of 4**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b>Ref.</b>	<b>Budget</b>	<b>Anticipated</b>	<b>Realized</b>	<b>Excess or (Deficit)</b>
	<b>A-1</b>	<b>\$ 6,455,872.00</b>	<b>Special N.J.S. 40A:4-87</b>	<b>\$ 6,455,872.00</b>	<b>\$</b>
Fund Balance Anticipated					
<b><u>Miscellaneous Revenues</u></b>					
Licenses:					
Alcoholic Beverages	A-7	40,000.00		46,188.00	6,188.00
Other	A-7	30,000.00		20,035.00	(9,965.00)
Fees and Permits:					
Construction Code Official	A-7	890,000.00		1,316,871.00	426,871.00
Other	A-7	200,000.00		316,104.73	116,104.73
Fines and Costs:					
Municipal Court	A-7	600,000.00		1,136,006.88	536,006.88
Interest and Costs on Taxes	A-4	130,000.00		256,483.73	126,483.73
Interest on Investments and Deposits	A-7	165,000.00		559,573.08	394,573.08
Cable Television Franchise Fees	A-7	359,679.00		359,679.00	
Verizon Franchise Fees	A-7	201,604.40		201,604.40	
State Aid:					
Energy Receipts Tax	A-7	7,418,109.00		7,418,109.00	
Garden State Trust Pilot	A-7	18,206.00		18,206.00	
Special Items:					
State Grants:					
Alcohol Education and Rehabilitation Act	A-13				
Alliance to Prevent Alcoholism and Drug Abuse	A-13	41,010.00		41,010.00	
Body Armor Fund	A-13				
Clean Communities Program	A-13		75,306.35	75,306.35	
Drunk Driving Enforcement Fund	A-13	7,390.62		7,390.62	
Family Health Initiatives	A-13	10,000.00		10,000.00	
Recycling Tonnage Grant	A-13	106,113.93		106,113.93	
Safe and Secure Communities Program	A-13	60,000.00		60,000.00	
Safe Corridors	A-13	36,019.90		36,019.90	
Other:					
NJ ACCHO Mini Grant	A-13		820.00	820.00	

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-2**

**STATEMENT OF REVENUES - REGULATORY BASIS**

**Sheet 2 of 4**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Ref.	Anticipated		Realized	Excess or (Deficit)
		Budget	Special N.J.S. 40A:4-87		
Special Items (Continued):					
Federal Grants:		\$	\$	\$	\$
Bulletproof Vests	A-13	2,036.53		2,036.53	
Childhood Lead Exposure	A-13	38,825.00	27,000.00	65,825.00	
Click It or Ticket	A-13	5,500.00		5,500.00	
Distracted Driving	A-13	6,600.00		6,600.00	
Drive Sober or Get Pulled Over	A-13		5,500.00	5,500.00	
You Text You Drive You Lose	A-13				
Uniform Fire Safety Act	A-7	127,492.25		111,943.38	(15,548.87)
Other Special Items:					
Shared Services Agreements:					
Automotive Services	A-7	35,000.00		48,819.62	13,819.62
Board of Health	A-7	78,060.00	70,000.00	157,678.33	9,618.33
Board of Health - Monmouth Regional HICMC	A-7		5,347.50	4,807.00	(540.50)
Bureau of Fire Prevention	A-7				
Construction Code - Jackson Township	A-7				
Diesel Fuel	A-7	150,000.00	9,215.60	217,768.92	58,553.32
Information Technology - Bay Head Borough	A-7	15,000.00		18,114.00	3,114.00
Information Technology - Freehold Borough	A-7	19,000.00		19,516.00	516.00
Information Technology - Keyport Borough	A-7	20,000.00		18,715.00	(1,285.00)
Information Technology - Manalapan	A-7	100,000.00		116,875.91	16,875.91
Information Technology - MRRSA	A-7	7,000.00		6,580.00	(420.00)
Municipal Court	A-7	32,000.00		26,328.00	(5,672.00)
Operational Services - Aberdeen Township	A-7	13,000.00		28,155.00	15,155.00
Operational Services - Freehold Regional	A-7	11,000.00	12,000.00	22,517.72	11,517.72
Operational Services - Howell Township	A-7			12,000.00	
Operational Services - Keyport	A-7	15,000.00	4,750.00	28,164.84	13,164.84
Operational Services - Manasquan River Regional	A-7			4,750.00	
Police Services	A-7	18,000.00		18,029.90	29.90
Public Health Preparedness - Monmouth County	A-7	8,500.00		12,750.00	4,250.00
Visiting Nurse	A-7	15,000.00	5,000.00	21,746.30	1,746.30

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**STATEMENT OF REVENUES - REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

**Exhibit A-2**

**Sheet 3 of 4**

	<b>Ref.</b>	<b>Anticipated</b>		<b>Realized</b>	<b>Excess or (Deficit)</b>
		<b>Budget</b>	<b>Special N.J.S. 40A:4-87</b>		
Other Special Items (Continued):					
Fund Balance - General Capital Fund	A-7	\$ 281,241.00	\$	\$ 281,241.00	\$
Hotel/Motel Tax	A-7	50,000.00		134,781.39	84,781.39
Payments in Lieu of Taxes	A-7	75,000.00		98,964.46	23,964.46
Reserve for Detention Basin	A-7	100,000.00		100,000.00	
Reserve for Municipal Alliance	A-7	10,252.50		10,252.50	
Total Miscellaneous Revenues	A-1	<u>11,546,640.13</u>	<u>214,939.45</u>	<u>13,591,482.42</u>	<u>1,829,902.84</u>
Receipt from Delinquent taxes	A-2	<u>925,000.00</u>		<u>1,031,457.76</u>	<u>106,457.76</u>
Amount to be Raised by Taxes for Support of Municipal Budget - Local Tax for Municipal Purposes	A-2	<u>21,482,446.49</u>		<u>22,701,419.94</u>	<u>1,218,973.45</u>
Budget Totals		40,409,958.62	214,939.45	43,780,232.12	3,155,334.05
Non-Budget Revenues	A-1,2			<u>1,238,254.79</u>	<u>1,238,254.79</u>
		\$ <u>40,409,958.62</u>	\$ <u>214,939.45</u>	\$ <u>45,018,486.91</u>	\$ <u>4,393,588.84</u>

A-3

A-3

Ref.

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-2

**STATEMENT OF REVENUES - REGULATORY BASIS**

Sheet 4 of 4

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b><u>Ref.</u></b>	
<b><u>Analysis of Realized Revenues</u></b>		
<b><u>Allocation of Current Tax Collection</u></b>		
Revenue from Collections	A-1,5	\$ 141,133,020.34
Allocated to School, County and Special District Taxes	A-5	<u>120,370,849.54</u>
Balance for Support of Municipal Budget Appropriations		20,762,170.80
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>1,939,249.14</u>
Amount for Support of Municipal Appropriations	A-2	<u>\$ 22,701,419.94</u>
<b><u>Delinquent Taxes</u></b>		
Taxes Receivable	A-2,5	\$ 1,031,457.76
Tax Title Liens	A-6	<u>-0-</u>
	A-2	<u>\$ 1,031,457.76</u>
<b><u>Analysis of Non-Budget Revenue</u></b>		
Administrative Fees Senior Citizens and Veterans		\$ 4,188.29
Cell Tower Lease		46,521.05
Clerk		146,286.49
FEMA Reimbursements		57,214.76
Fire Bureau		138,240.00
Housing Fees		310,764.90
Impound Yard Fees		15,730.00
Landlord Tenant Renewals		149,870.00
Meeting Room Rental		400.00
Millstone Township UCC Fees		5,151.38
Miscellaneous Other		39,461.95
Motor Vehicle Commission Inspection Fees		2,150.00
Planning Board Fees		153,133.00
Police Department		23,849.04
Recycling Fees		80,637.34
School Security Detail		35,494.44
Sign Making/Repair Services		3,331.70
Tax Collector Fees		24,504.45
Tax Map Revision		<u>1,326.00</u>
	A-2,4	<u>\$ 1,238,254.79</u>
<b><u>Source of Miscellaneous Revenue not Anticipated</u></b>		
Receipts	A-4	\$ 1,236,614.79
Prepaid Revenue	A	<u>1,640.00</u>
	A-2	<u>\$ 1,238,254.79</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Exhibit A-3

Sheet 1 of 9

	<u>Appropriated</u>			<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>		<u>Paid or Charged</u>	<u>Reserved</u>	
<b><u>OPERATIONS WITHIN CAPS</u></b>						
<b><u>General Government</u></b>						
Administrative and Executive						
Salaries and Wages	\$ 241,000.00	\$ 241,775.00	\$ 241,450.65	\$ 324.35	\$	
Other Expenses	12,000.00	11,225.00	3,992.81	7,232.19		
Public Information Office						
Salaries and Wages	32,000.00	32,000.00	8,438.50	23,561.50		
Other Expenses	7,000.00	4,500.00	642.02	3,857.98		
Purchasing Department						
Salaries and Wages	61,000.00	61,000.00	60,622.97	377.03		
Other Expenses	36,500.00	39,000.00	35,009.37	3,990.63		
Human Resources						
Salaries and Wages	86,000.00	86,000.00	62,964.69	23,035.31		
Other Expenses	13,700.00	13,700.00	4,545.90	9,154.10		
Mayor and Township Committee						
Salaries and Wages	53,000.00	53,000.00	52,866.40	133.60		
Other Expenses	30,000.00	30,000.00	14,942.28	15,057.72		
Municipal Clerk						
Salaries and Wages	195,000.00	195,000.00	188,087.00	6,913.00		
Other Expenses	85,950.00	85,950.00	77,311.69	8,638.31		
Elections						
Salaries and Wages	1,000.00	1,000.00	62.26	937.74		
Other Expenses	15,200.00	15,200.00	12,878.12	2,321.88		
Financial Administration						
Salaries and Wages	158,000.00	158,000.00	151,664.64	6,335.36		
Other Expenses	40,600.00	40,600.00	26,925.09	13,674.91		
Audit						
Salaries and Wages	33,400.00	33,400.00	33,341.25	58.75		
Information Technology						
Salaries and Wages	172,000.00	165,650.00	115,454.36	50,195.64		
Other Expenses	163,000.00	167,000.00	164,914.75	2,085.25		

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 2 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Appropriated</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Revenue Administration (Collection of Taxes)					
Salaries and Wages	\$ 86,000.00	\$ 86,000.00	\$ 85,205.51	\$ 794.49	\$
Other Expenses	22,650.00	22,650.00	15,845.76	6,804.24	
Assessment of Taxes					
Salaries and Wages	159,000.00	160,300.00	160,233.64	66.36	
Other Expenses	231,250.00	229,950.00	154,154.30	75,795.70	
Cost of Tax Appeals	100,000.00	100,000.00		100,000.00	
Legal Services and Costs					
Other Expenses	400,000.00	398,100.00	278,503.16	119,596.84	
Affordable Housing Services and Costs					
Other Expenses	100,000.00	100,000.00	75,171.16	24,828.84	
Engineering Services and Costs					
Salaries and Wages	373,000.00	373,000.00	239,819.44	133,180.56	
Other Expenses	23,700.00	23,700.00	16,056.60	7,643.40	
Historical Preservation					
Other Expenses	2,550.00	2,550.00	262.32	2,287.68	
Municipal Land Use Law Planning Board					
Salaries and Wages	86,000.00	86,200.00	86,131.19	68.81	
Other Expenses	47,600.00	47,400.00	43,931.67	3,468.33	
Insurance					
Group Insurance	6,012,332.00	6,012,332.00	5,752,589.20	259,742.80	
Other Insurance	292,200.00	292,200.00	290,455.37	1,744.63	
Workmen's Compensation	355,100.00	355,100.00	355,071.80	28.20	
Health Benefit Waiver	165,000.00	166,900.00	166,900.00		
Code Enforcement - Other					
Salaries and Wages	166,000.00	166,000.00	157,830.18	8,169.82	
Other Expenses	14,550.00	14,550.00	11,311.83	3,238.17	
<b><u>Public Safety</u></b>					
Police					
Salaries and Wages	8,890,000.00	8,890,000.00	8,366,456.95	523,543.05	
Other Expenses	420,000.00	420,000.00	401,986.02	18,013.98	

The accompanying Notes to Financial Statements are an integral part of this statement.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 3 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Appropriated		Budget After Modification	Expended		Unexpended Balance Cancelled
	Budget			Paid or Charged	Reserved	
Office of Emergency Management	\$	11,000.00	\$	11,000.00	\$	494.43
Salaries and Wages		500.00		500.00		500.00
Other Expenses		100,000.00		100,000.00		77.11
First Aid Organization - Contribution						
Bureau of Fire Protection		34,000.00		34,000.00		3,059.51
Salaries and Wages		5,700.00		5,700.00		3,927.00
Other Expenses						
Uniform Fire Safety Act		104,000.00		104,000.00		3,417.78
Salaries and Wages		1,500.00		1,500.00		1,500.00
Other Expenses						
Municipal Prosecutor		72,400.00		72,400.00		1,648.00
Other Expenses						
<b>Public Works</b>						
Road Repairs and Maintenance		1,050,000.00		1,035,000.00		65,044.94
Salaries and Wages		253,600.00		253,600.00		56,545.76
Other Expenses						
Snow Removal		210,000.00		210,000.00		126.52
Salaries and Wages		225,000.00		225,000.00		
Other Expenses						
Shade Tree Commission		80,000.00		80,000.00		32,514.95
Salaries and Wages		18,000.00		18,000.00		12,099.82
Other Expenses						
Recycling		104,000.00		104,000.00		29,022.61
Salaries and Wages		401,750.00		401,750.00		13,106.17
Other Expenses						
Public Buildings and Grounds		416,000.00		416,000.00		8,952.01
Salaries and Wages		156,400.00		156,400.00		29,361.19
Other Expenses						
Equipment Maintenance and Repair		379,000.00		379,000.00		20,356.01
Salaries and Wages		385,650.00		385,650.00		17,995.72
Other Expenses						

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 4 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Appropriated</u>		<u>Budget After Modification</u>	<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>			<u>Paid or Charged</u>	<u>Reserved</u>	
Condominium Services Act						
Other Expenses	\$ 120,000.00	\$ 120,000.00	\$ 106,230.28	\$ 13,769.72	\$	
<b><u>Health and Welfare</u></b>						
Board of Health						
Salaries and Wages	378,000.00	378,000.00	359,079.06	18,920.94		
Other Expenses	94,090.00	94,090.00	87,331.00	6,759.00		
Animal Control						
Other Expenses	65,450.00	65,450.00	65,450.00			
Environmental Commission						
Other Expenses	400.00	400.00		400.00		
<b><u>Recreation and Education</u></b>						
Board of Recreation Commissioners						
Salaries and Wages	449,000.00	464,000.00	454,571.09	9,428.91		
Other Expenses	128,200.00	128,200.00	128,070.39	129.61		
Senior Center						
Salaries and Wages	162,000.00	147,000.00	131,763.25	15,236.75		
Other Expenses	20,000.00	20,000.00	19,967.55	32.45		
<b><u>Municipal Court</u></b>						
Municipal Court						
Salaries and Wages	385,000.00	380,000.00	360,805.61	19,194.39		
Other Expenses	22,900.00	22,900.00	21,428.49	1,471.51		
Public Defender						
Other Expenses	20,000.00	25,000.00	25,000.00			
<b><u>Uniform Construction Code</u></b>						
State Uniform Construction Code Official						
Salaries and Wages	560,000.00	560,000.00	526,817.14	33,182.86		
Other Expenses	27,600.00	27,600.00	20,913.99	6,686.01		
<b><u>Unclassified</u></b>						
Utilities:						
Electricity	285,000.00	285,000.00	207,943.26	77,056.74		
Street Lighting	350,000.00	335,000.00	247,495.68	87,504.32		

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 5 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Appropriated</u>		<u>Expended</u>		<u>Unexpended</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Balance Cancelled</u>
Utilities (Continued):					\$
Telephone	\$ 95,000.00	\$ 95,000.00	\$ 91,517.17	\$ 3,482.83	
Natural Gas	105,000.00	105,000.00	76,966.26	28,033.74	
Water and Sewer	77,000.00	76,850.00	53,177.13	23,672.87	
Fuel Oil and Gasoline	360,000.00	320,000.00	274,833.97	45,166.03	
Total Operations within Caps	27,096,422.00	27,023,922.00	24,867,142.64	2,156,779.36	
Contingent	1.00	1.00		1.00	
Total Operations (Including Contingent) within Caps	27,096,423.00	27,023,923.00	24,867,142.64	2,156,780.36	
Detail:					
Salaries and Wages	15,081,000.00	15,056,925.00	14,020,462.29	1,036,462.71	
Other Expenses	12,015,423.00	11,966,998.00	10,846,680.35	1,120,317.65	
<b><u>STATUTORY EXPENDITURES WITHIN CAPS</u></b>					
Contribution to:					
Public Employees Retirement System	732,240.00	732,240.00	730,016.08	2,223.92	
Social Security System (O.A.S.I.)	1,120,000.00	1,120,000.00	1,029,982.87	90,017.13	
Police and Firemen's Retirement System of NJ	2,035,031.00	2,035,031.00	2,035,031.00		
Unemployment Compensation Insurance	1,000.00	1,000.00		1,000.00	
Defined Contribution Retirement Program	4,300.00	4,300.00	4,003.82	296.18	
Sick Leave Trust Account	35,000.00	35,000.00	35,000.00		
Total Statutory Expenditures within Caps	3,927,571.00	3,927,571.00	3,834,033.77	93,537.23	
Total Appropriations within Caps	31,023,994.00	30,951,494.00	28,701,176.41	2,250,317.59	
<b><u>OPERATIONS EXCLUDED FROM CAPS</u></b>					
SFSP Fire District Payment	9,252.00	9,252.00	9,252.00		
Length of Service Awards Program (LOSAP)	25,000.00	25,000.00		25,000.00	
Local Matching Fund for Grants	500.00	500.00		500.00	

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 6 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Appropriated		Expended	Unexpended Balance Cancelled
	Budget	Budget After Modification		
<b><u>Shared Service Agreements</u></b>				
Board of Health				
Salaries and Wages	\$ 44,000.00	\$ 104,000.00	\$ 70,854.82	\$ 33,145.18
Other Expenses	34,060.00	44,060.00	30,458.62	13,601.38
Road Repair and Maintenance				
Fuel Oil				
Other Expenses	150,000.00	214,215.60	209,790.45	4,425.15
Equipment Maintenance				
Other Expenses	35,000.00	50,000.00	38,197.30	11,802.70
Police Special Services				
Salaries and Wages	18,000.00	18,000.00	15,752.50	2,247.50
Information Technology				
Salaries and Wages				
Bay Head Borough	15,000.00	15,250.00	15,244.76	5.24
Freehold Borough	19,000.00	19,200.00	19,167.02	32.98
Keyport Borough	20,000.00	20,100.00	20,086.89	13.11
Manalapan Township	100,000.00	101,800.00	101,772.65	27.35
Manasquan River Regional Sewerage Authority	7,000.00	7,000.00	6,661.72	338.28
Dispatch Services				
County of Monmouth				
Other Expenses	376,600.00	376,600.00	376,585.21	14.79
Operational Services				
Salaries and Wages				
Aberdeen Township	13,000.00	13,150.00	13,143.40	6.60
Freehold Regional	11,000.00	11,000.00	10,631.40	368.60
Howell Township		12,000.00	9,627.07	2,372.93
Keyport Borough	15,000.00	15,000.00	14,846.16	153.84
Manasquan River Regional Sewerage Authority		4,750.00	4,690.37	59.63
Construction Code				
Other Expenses				
Freehold Borough	59,000.00	59,000.00	57,720.00	1,280.00

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 7 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Appropriated		Budget After Modification	Expended		Unexpended Balance Cancelled
	Budget			Paid or Charged	Reserved	
BOH - MC PHEP Work Plan	\$	7,500.00	\$	7,500.00	\$	
Salaries and Wages		1,000.00		1,000.00		
Other Expenses						
Township of Marlboro - Municipal Court		32,000.00		22,161.49		9,838.51
Salaries and Wages						
Board of Health - Emergency Preparedness						
Monmouth Regional HICMC						
Salaries and Wages		2,850.00		2,820.30		29.70
Other Expenses		2,497.50		987.11		1,510.39
VNA Health Group						
Salaries and Wages		12,500.00		16,792.90		707.10
Other Expenses		2,500.00		1,117.57		1,382.43
<b>Public and Private Programs Offset by Revenues</b>						
State Grants:						
Alliance to Prevent Alcoholism and Drug Abuse:						
State Share		41,010.00		41,010.00		
Local Share		10,252.50		10,252.50		
Clean Communities Program						
Drunk Driving Enforcement Fund		7,390.62		75,306.35		
Family Health Initiatives		10,000.00		7,390.62		
Recycling Tonnage Grant		106,113.93		10,000.00		
Safe and Secure Communities Program:				106,113.93		
State Share		60,000.00		60,000.00		
Local Share		30,000.00		30,000.00		
Safe Corridors		36,019.90		36,019.90		
NJACCHO Mini Grant				820.00		

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-3

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

Sheet 8 of 9

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b><u>Appropriated</u></b>		<b><u>Expended</u></b>		<b><u>Unexpended</u></b>
	<b><u>Budget</u></b>	<b><u>Budget After Modification</u></b>	<b><u>Paid or Charged</u></b>	<b><u>Reserved</u></b>	<b><u>Balance Cancelled</u></b>
Federal Grants:					
Bulletproof Vests	\$ 2,036.53	\$ 2,036.53	\$ 2,036.53		\$
Childhood Lead Exposure Prevention	38,825.00	65,825.00	65,825.00		
Click It or Ticket	5,500.00	5,500.00	5,500.00		
Distracted Driver	6,600.00	6,600.00	6,600.00		
Drive Sober or Get Pulled Over		5,500.00	5,500.00		
Total Operations excluded from Caps	<u>1,360,660.48</u>	<u>1,648,099.93</u>	<u>1,539,236.54</u>	<u>108,863.39</u>	
Detail:					
Salaries and Wages	506,350.00	483,650.00	459,353.45	24,296.55	
Other Expenses	854,310.48	1,164,449.93	1,079,883.09	84,566.84	
Capital Improvement Fund	<u>400,000.00</u>	<u>400,000.00</u>	<u>400,000.00</u>		

**CAPITAL IMPROVEMENTS EXCLUDED FROM CAPS**

**MUNICIPAL DEBT SERVICE EXCLUDED FROM CAPS**

Payment of Bond Principal	2,895,000.00	2,895,000.00	2,895,000.00		
Payment of Bond Anticipation and Capital Notes	100,000.00	100,000.00	100,000.00		
Interest on Bonds	548,808.00	548,808.00	548,807.91		.09
Interest on Notes	187,500.00	187,500.00	186,979.18		520.82
Green Trust Loan Program					
M.C.I.A. Bond Principal	313,020.00	313,020.00	313,020.00		
M.C.I.A. Bond Interest	99,314.00	99,314.00	99,313.53		.47
M.C.I.A. Lease Principal	473,270.00	473,270.00	473,078.47		191.53
M.C.I.A. Lease Interest	115,499.00	115,499.00	113,190.57		2,308.43
Total Municipal Debt Service excluded from Caps	<u>4,732,411.00</u>	<u>4,732,411.00</u>	<u>4,729,389.66</u>		<u>3,021.34</u>

**TRANSFERRED TO BOARD OF EDUCATION**

Board of Education	953,644.00	953,644.00	951,456.00		2,188.00
Total General Appropriations excluded from Caps	<u>7,446,715.48</u>	<u>7,734,154.93</u>	<u>7,620,082.20</u>	<u>108,863.39</u>	<u>5,209.34</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH

CURRENT FUND

Exhibit A-3

STATEMENT OF EXPENDITURES - REGULATORY BASIS

Sheet 9 of 9

FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Appropriated</u>		<u>Expended</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Subtotal General Appropriations	\$ 38,470,709.48	\$ 38,685,648.93	\$ 36,321,258.61	\$ 2,359,180.98	\$ 5,209.34
Reserve for Uncollected Taxes	<u>1,939,249.14</u>	<u>1,939,249.14</u>	<u>1,939,249.14</u>		
Total General Appropriations	\$ <u>40,409,958.62</u>	\$ <u>40,624,898.07</u>	\$ <u>38,260,507.75</u>	\$ <u>2,359,180.98</u>	\$ <u>5,209.34</u>
<b>Ref.</b>	A-3	A-3	A-3	A	
Budget					
Added by N.J.S. 40A:4-87		\$ 40,409,958.62			
		<u>214,939.45</u>			
Disbursements					
Reserve for:			\$ 34,646,071.01		
Encumbrances			1,224,756.10		
Uncollected Taxes			1,939,249.14		
Prepaid Health Premiums			(11,943.33)		
Interfund - Grant Fund			<u>462,374.83</u>		
			\$ <u>38,260,507.75</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**TRUST FUND**

**Exhibit B**

**STATEMENTS OF ASSETS, LIABILITIES,**

**RESERVES AND FUND BALANCE - REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Assets</u></b>			
<b><u>Animal Control Trust Fund</u></b>			
Cash	B-1	\$ 78,741.68	\$ 73,243.35
<b><u>Other Trust Fund</u></b>			
Cash	B-1	14,152,360.41	12,539,537.24
Mount Laurel Promissory Note Receivable	B	400,000.00	
		<u>14,552,360.41</u>	<u>12,539,537.24</u>
		\$ <u>14,631,102.09</u>	\$ <u>12,612,780.59</u>
<b><u>Liabilities and Reserves</u></b>			
<b><u>Animal Control Trust Fund</u></b>			
Prepaid Licenses	B-1,3	\$ 13,171.20	\$ 14,014.00
Due State of New Jersey	B-2		11.40
Reserve for Animal Control Trust Fund	B-3	51,437.45	48,711.60
Interfund - Current Fund	B-4	14,133.03	10,506.35
		<u>78,741.68</u>	<u>73,243.35</u>
<b><u>Other Trust Fund</u></b>			
Miscellaneous Reserves	B-5	13,690,673.02	12,538,915.83
Mount Laurel Promissory Note	B	400,000.00	
Interfund - Current Fund	B-6	461,687.39	621.41
		<u>14,552,360.41</u>	<u>12,539,537.24</u>
		\$ <u>14,631,102.09</u>	\$ <u>12,612,780.59</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C**

**STATEMENTS OF ASSETS, LIABILITIES,**

**RESERVES AND FUND BALANCE - REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Assets</u></b>			
Cash and Cash Equivalents	C-2	\$ 9,275,425.05	\$ 9,115,204.36
Grants Receivable	C-3	136,136.90	62,500.00
Interfund - Current Fund	C-2	23,086.22	
Loan Receivable		328,924.81	325,934.81
Deferred Charges to Future Taxation:			
Funded	C-4	22,822,952.42	26,732,229.49
Unfunded	C-5	39,672,055.70	34,638,255.70
Capital Lease	C-12	2,141,800.00	2,615,070.00
		<b><u>\$ 74,400,381.10</u></b>	<b><u>\$ 73,489,194.36</u></b>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
General Serial Bonds	C-6	\$ 22,175,000.00	\$ 25,903,000.00
Green Trust Loan	C-7	647,952.42	879,429.49
Bond Anticipation Notes	C-8	10,847,000.00	7,500,000.00
Interfund - Current Fund	C-2		60,808.00
Improvement Authorizations:			
Funded	C-9	2,309,327.50	2,459,953.11
Unfunded	C-9	33,958,761.41	31,803,557.44
Capital Improvement Fund	C-10	395,133.41	254,133.41
Down Payments on Improvements	C-11	95,737.00	95,737.00
M.C.I.A. Lease Payable	C-12	2,141,800.00	2,615,070.00
Reserve for:			
Debt Service	C-3	87,937.81	87,937.81
Historical Preservation	C-3	9,203.20	15,590.20
Improvements	C-3	21,376.00	21,376.00
Reserve for Receivables:			
Loans Receivable	C	328,924.81	325,934.81
Fund Balance	C-1	<b><u>1,382,227.54</u></b>	<b><u>1,466,667.09</u></b>
		<b><u>\$ 74,400,381.10</u></b>	<b><u>\$ 73,489,194.36</u></b>

There were bonds and notes authorized but not issued on December 31, 2018 of \$28,825,055.70 for general improvements (Schedule C-13) and on December 31, 2017 of \$27,138,255.70 for general improvements.

The accompanying Notes to Financial statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-1**

**STATEMENT OF CHANGE IN FUND BALANCE**

**REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Ref.</u>		
Balance December 31, 2017	C		\$ 1,466,667.09
Increased by:			
Receipts:			
Premium on Sale of Notes	C-2	\$ 195,234.00	
Excess Closing Costs	C-2	<u>1,567.45</u>	
			<u>196,801.45</u>
			1,663,468.54
Decreased by:			
Capital Fund Balance to Current Fund			<u>281,241.00</u>
Balance December 31, 2018	C		<u><u>\$ 1,382,227.54</u></u>

The accompanying Notes to Financial statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY FUND**

**Exhibit D**

**STATEMENTS OF ASSETS, LIABILITIES,**

**Sheet 1 of 2**

**RESERVES AND FUND BALANCE - REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Assets</u></b>			
Operating Fund:			
Cash and Cash Equivalents	D-6	\$ 3,504,686.86	\$ 3,718,440.91
Investments	D-6	7,730,010.40	7,621,094.50
Cash - Change Fund		100.00	100.00
		<u>11,234,797.26</u>	<u>11,339,635.41</u>
Receivables with Full Reserves:			
Water Charges Receivable	D-9	210,411.79	170,343.02
Sewer Charges Receivable	D-10	347,403.06	307,473.44
		<u>557,814.85</u>	<u>477,816.46</u>
Total Operating Fund		<u>11,792,612.11</u>	<u>11,817,451.87</u>
Assessment Trust Fund:			
Cash and Cash Equivalents	D-6	383,642.18	374,531.53
Assessments Receivable	D-11		9,110.65
Total Assessment Trust Fund		<u>383,642.18</u>	<u>383,642.18</u>
Capital Fund:			
Cash and Cash Equivalents	D-6	4,579,815.27	3,878,841.54
Grants Receivable			268,000.00
Accounts Receivable	D-12	21,672.00	21,672.00
Fixed Capital	D-13	51,147,663.52	51,140,462.43
Fixed Capital Authorized and Uncompleted	D-14	20,012,834.91	17,722,834.91
Total Capital Fund		<u>75,761,985.70</u>	<u>73,031,810.88</u>
		<u>\$ 87,938,239.99</u>	<u>\$ 85,232,904.93</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY FUND**

**Exhibit D**

**STATEMENTS OF ASSETS, LIABILITIES,**

**Sheet 2 of 2**

**RESERVES AND FUND BALANCE - REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Liabilities, Reserves and Fund Balance</u></b>			
Operating Fund:			
Appropriation Reserves	D-5,15	\$ 790,043.14	\$ 1,005,839.85
Reserve for Encumbrances	D-5,15	291,199.61	331,628.64
Accounts Payable	D-15	3,094.75	7,199.94
Prepaid Water-Sewer Rents	D-6,9,10	24,007.40	25,441.81
Accrued Interest on Bonds and Notes	D-16	69,897.32	82,113.31
		<u>1,178,242.22</u>	<u>1,452,223.55</u>
Reserve for Receivables		557,814.85	477,816.46
Operating Fund Balance	D-3	<u>10,056,555.04</u>	<u>9,887,411.86</u>
Total Operating Fund		<u>11,792,612.11</u>	<u>11,817,451.87</u>
Assessment Trust Fund:			
Reserve for Assessments and Liens	D-17		9,110.65
Fund Balance	D-2	<u>383,642.18</u>	<u>374,531.53</u>
Total Assessment Trust Fund		<u>383,642.18</u>	<u>383,642.18</u>
Capital Fund:			
Improvement Authorizations:			
Funded	D-18	837,103.74	911,267.93
Unfunded	D-18	7,083,175.67	5,112,149.75
Capital Improvement Fund	D-19	429,752.57	429,752.57
Reserve for Amortization	D-20	51,338,463.52	50,262,532.43
Deferred Reserve for Amortization	D-21	4,418,138.52	3,632,038.52
Serial Bonds	D-22	7,300,000.00	8,785,000.00
Bond Anticipation Notes	D-23	3,000,000.00	2,556,000.00
M.C.I.A. Lease Payable	D-24	34,200.00	42,930.00
Reserve for Infrastructure Contribution		81,274.29	81,274.29
Reserve for Accounts Receivable		21,672.00	21,672.00
Fund Balance	D-1	<u>1,218,205.39</u>	<u>1,197,193.39</u>
Total Capital Fund		<u>75,761,985.70</u>	<u>73,031,810.88</u>
		<u>\$ 87,938,239.99</u>	<u>\$ 85,232,904.93</u>

There were bonds and notes authorized but not issued on December 31, 2018 and 2017 of \$5,069,696.39 (Exhibit D-25) and \$3,584,796.39, respectively.

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-1**

**STATEMENT OF CHANGE IN FUND BALANCE - REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Ref.</u>	
Balance December 31, 2017	D	\$ 1,197,193.39
Increased by:		
Premium on Sale of Notes	D-6	54,012.00
		<u>1,251,205.39</u>
Decreased by:		
Anticipated as Revenue in Utility Operating	D-6	33,000.00
		<u>33,000.00</u>
Balance December 31, 2018	D	\$ <u><u>1,218,205.39</u></u>

**WATER-SEWER UTILITY ASSESSMENT FUND**

**STATEMENT OF CHANGE IN FUND BALANCE - REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

**Exhibit D-2**

	<u>Ref.</u>	
Balance December 31, 2017	D	\$ 374,531.53
Increased by:		
Collection of Unpledged Assessments		9,110.65
		<u>9,110.65</u>
Balance December 31, 2018	D	\$ <u><u>383,642.18</u></u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

**Exhibit D-3**

**STATEMENTS OF OPERATIONS AND**

**CHANGE IN FUND BALANCE - REGULATORY BASIS**

**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

	<b><u>Ref.</u></b>	<b><u>Year 2018</u></b>	<b><u>Year 2017</u></b>
<b><u>Revenue and Other Income Realized</u></b>			
Fund Balance Utilized	D-4	\$ 3,119,118.00	\$ 3,149,024.00
Rents:			
Water Charges	D-4	4,069,729.16	4,249,368.59
Sewer Charges	D-4	7,490,912.40	7,682,916.65
Miscellaneous:			
Water Connection Fees	D-4	143,933.70	112,604.17
Sewer Connection Fees	D-4	106,469.16	76,970.63
Interest on Deposits	D-4	174,025.90	72,767.35
Fire Hydrant Service	D-4	205,241.60	211,661.31
Miscellaneous Revenue Anticipated	D-4	86,183.24	93,573.43
Utility Capital Fund - Fund Balance	D-4	33,000.00	35,231.00
Other Credits to Income:			
Prior Year Sewer Charge Reimbursement	D-6		463,466.79
Unexpended Balance of Appropriation Reserves	D-15	1,229,325.57	829,082.00
Accounts Payable Cancelled	D	7,199.94	
Total Income		<u>16,665,138.67</u>	<u>16,976,665.92</u>
<b><u>Budget and Other Expenditures</u></b>			
Budget:			
Operating		10,312,070.00	10,467,765.63
Capital Improvements		813,000.00	740,000.00
Debt Service		1,929,161.49	1,865,027.37
Statutory Expenditures		322,646.00	316,085.00
	D-5	<u>13,376,877.49</u>	<u>13,388,878.00</u>
Excess in Revenues		3,288,261.18	3,587,787.92
Fund Balance January 1	D	9,887,411.86	9,448,647.94
		<u>13,175,673.04</u>	<u>13,036,435.86</u>
Decreased by:			
Utilization by:			
Water-Sewer Operating Budget	D-3	<u>3,119,118.00</u>	<u>3,149,024.00</u>
Fund Balance December 31	D	<u>\$ 10,056,555.04</u>	<u>\$ 9,887,411.86</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

**Exhibit D-4**

**STATEMENT OF REVENUES - REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b><u>Ref.</u></b>	<b><u>Anticipated Budget</u></b>	<b><u>Realized</u></b>	<b><u>Excess or (Deficit)</u></b>
Fund Balance Anticipated	D-3	\$ 3,119,118.00	\$ 3,119,118.00	\$
Water Rents	D-3,9	3,500,000.00	4,069,729.16	569,729.16
Sewer Rents	D-3,10	6,500,000.00	7,490,912.40	990,912.40
Miscellaneous:				
Water Connection Fees	D-3,6	25,000.00	143,933.70	118,933.70
Sewer Connection Fees	D-3,6	25,000.00	106,469.16	81,469.16
Interest on Deposits	D-3,6	25,000.00	174,025.90	149,025.90
Fire Hydrant Service	D-3,9	120,000.00	205,241.60	85,241.60
Miscellaneous Other	D-3,4	30,000.00	86,183.24	56,183.24
Utility Capital Fund - Fund Balance	D-3,6	<u>33,000.00</u>	<u>33,000.00</u>	
		<u>\$ 13,377,118.00</u>	<u>\$ 15,428,613.16</u>	<u>\$ 2,051,495.16</u>

Ref. D-5

**Analysis of Miscellaneous Other**

Interest on Delinquent Accounts		\$ 48,798.75
Meter Installation		4,544.26
Reconnect and Disconnect Fees		4,622.00
NSF Check Fees		2,806.00
Miscellaneous Other		<u>25,412.23</u>
	D-4,6	<u>\$ 86,183.24</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

Exhibit D-5

**STATEMENT OF EXPENDITURES - REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Appropriated		Expended		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operating					
Salaries and Wages	\$ 1,628,000.00	\$ 1,628,000.00	\$ 1,594,342.70	\$ 33,657.30	\$
Other Expenses	8,684,070.00	8,684,070.00	8,053,915.85	630,154.15	
Capital Improvements					
Capital Improvement Fund	260,000.00	260,000.00	260,000.00		
Capital Outlay	553,000.00	553,000.00	431,990.59	121,009.41	
Debt Service					
Payment of Bond Principal	1,485,000.00	1,485,000.00	1,485,000.00		
Payment of Bond Anticipation Notes	101,100.00	101,100.00	101,100.00		
Interest on Bonds	266,742.00	266,742.00	266,501.49		240.51
Interest on Notes	66,030.00	66,030.00	66,030.00		
M.C.I.A. - Principal	8,730.00	8,730.00	8,730.00		
M.C.I.A. - Interest	1,800.00	1,800.00	1,800.00		
Statutory Expenditures					
Contribution to:					
Public Employees' Retirement System	194,646.00	194,646.00	194,646.00		
Social Security System (O.A.S.I.)	128,000.00	128,000.00	122,777.72	5,222.28	
	<u>\$ 13,377,118.00</u>	<u>\$ 13,377,118.00</u>	<u>\$ 12,586,834.35</u>	<u>\$ 790,043.14</u>	<u>\$ 240.51</u>
	Ref.	D-4		D	D-3
Reserve for Encumbrances			\$ 291,199.61		
Disbursements			11,963,103.25		
Accrued Interest on Bonds and Notes			332,531.49		
			<u>\$ 12,586,834.35</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL FIXED ASSETS ACCOUNT GROUP**

**Exhibit F**

**STATEMENTS OF ASSETS AND LIABILITIES**

**REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

	<b><u>2018</u></b>	<b><u>2017</u></b>
<b><u>Assets</u></b>		
General Fixed Assets:		
Land	\$ 110,178,500.00	\$ 110,178,500.00
Buildings and Improvements	12,053,800.00	12,053,800.00
Equipment	4,372,670.95	4,232,129.49
Motor Vehicles and Equipment	<u>10,302,981.58</u>	<u>10,238,852.68</u>
	<u>\$ 136,907,952.53</u>	<u>\$ 136,703,282.17</u>
<b><u>Liabilities</u></b>		
Investment in General Fixed Assets	<u>\$ 136,907,952.53</u>	<u>\$ 136,703,282.17</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**PAYROLL FUND**

**Exhibit G**

**STATEMENTS OF ASSETS AND LIABILITIES**

**REGULATORY BASIS**

**DECEMBER 31, 2018 AND 2017**

	<u>2018</u>	<u>2017</u>
<b><u>Assets</u></b>		
Cash	\$ <u>212,296.65</u>	\$ <u>411,340.90</u>
<b><u>Liabilities</u></b>		
Due to Various Agencies	\$ 212,296.65	\$ 231,237.55
Interfund - Current Fund	<u>                    </u>	<u>180,103.35</u>
	<u>\$ 212,296.65</u>	<u>\$ 411,340.90</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF FREEHOLD  
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

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**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

The financial statements of the Township of Freehold, County of Monmouth, New Jersey (the "Township"), include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Township as required by N.J.S. 40A:5-5. The financial statements of the Township do not include the operations of the Board of Education, first aid organization or fire districts which are subject to separate audits.

The Governmental Accounting Standards Board ("GASB") Statement 14, as amended by GASB Statements No. 39, 61, & 80, established criteria to be used to determine which component units should be included in the financial statements of the oversight entity. The criteria differ from the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") requirements where certain boards, commissions, and agencies of the Township, by statute or other directive, report separately on their financial statements. The Township had no component units during 2018.

**B. Descriptions of Funds**

The GASB is the recognized standard-setting body for establishing governmental generally accepted accounting and financial reporting principles.

The accounting policies of the Township conform to the accounting principles applicable to municipalities which have been prescribed by the Division. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the following separate funds which differs from the fund structure required by generally accepted accounting principles ("GAAP"):

**Current Fund** - revenues and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Animal Control Trust Fund** - animal license revenues and expenditures.

**Other Trust Fund** - sundry deposits held for satisfactory completion of specific work; receipts and disbursements for dedicated purposes.

**General Capital Fund** - resources, including Federal and State Grants in aid of construction, and expenditures for the acquisition of general capital facilities, other than those acquired through the Current Fund, including the status of bonds and notes authorized for said purposes.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Descriptions of Funds (Continued)**

**Water-Sewer Utility Assessment Trust Fund** - used to account for the financing of local utility improvements deemed to benefit the properties against which assessments are levied.

**Water-Sewer Utility Operating Fund** - revenues and expenditures necessary to operate municipally-owned water supply and sewer collection systems from user fees.

**Water-Sewer Utility Capital Fund** - resources, including Federal and State Grants in aid of construction, and expenditures for the acquisition of water-sewer capital facilities, other than those acquired through the Water-Sewer Utility Operating Fund, including the status of bonds and notes authorized for said purposes.

**General Fixed Assets Account Group** - used to account for fixed assets used in general government operations.

**Payroll Fund** - receipt and disbursement for payroll costs and payroll taxes.

**C. Basis of Accounting**

The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from GAAP applicable to local governmental units. The more significant differences are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

**Property Taxes and Other Revenues** - property taxes and other revenues are recognized on a cash basis. Receivables for property taxes and other items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Township's Current Fund. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

**Grant Revenues** - Federal and State grants, entitlement or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Township's budget. Federal and State grant revenues received for purposes of capital projects financed by capital ordinances are recognized when received. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

**Expenditures** - unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless cancelled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Basis of Accounting (Continued)**

**Encumbrances** - contractual orders at December 31 are reported as expenditures through the establishment of a reserve for encumbrances. Encumbrances do not constitute expenditures under GAAP.

**Appropriation Reserves** - are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

**Deferred Charges** - the regulatory basis of accounting utilized by the Township requires that certain expenditures be deferred, and raised as items of appropriation in budgets of succeeding years. These deferred charges include the two general categories, overexpenditures and emergency appropriations. Overexpenditures occur when expenditures recorded as "paid or charged" exceed available appropriation balances. Emergency appropriations occur when, subsequent to the adoption of a balanced budget, the governing body authorizes the establishment of additional appropriations based on unforeseen circumstances or for other special purposes as defined by statute. Overexpenditures and emergency appropriations are deducted from total expenditures in the calculation of operating results and are established as assets for Deferred Charges on the respective balance sheets. GAAP does not permit the deferral of overexpenditures to succeeding budgets. In addition, GAAP does not recognize expenditures based on the authorization of an appropriation. Instead, the authorization of special purpose expenditures, such as the preparation of tax maps or revaluation of assessable real property, would represent the designation of fund balance. The status of deferred charges at December 31, 2018 is set forth in Note 4.

**Compensated Absences** - expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount which would normally be liquidated with expendable available financial resources be recorded as expenditure in the Current Fund and the remaining obligations be recorded as a long-term obligation. The expenditures in the Water-Sewer Utility Operating Fund would be on a full accrual basis. The compensated absence liability at December 31, 2018 is set forth in Note 10.

**Fund Balance** - fund balances included in the current fund and utility operating funds represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Property Acquired for Taxes** - is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded at its market value.

**School Taxes** - The Township is responsible for levying, collecting, and remitting school taxes for the Freehold Township School District. Operations are charged for the full amount required to be raised from taxation to operate the local school district for the period from July 1 to June 30, increased by the amount deferred at December 31, 2017 and decreased by the amount deferred at December 31, 2018.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Basis of Accounting (Continued)**

**County Taxes** - The Township is responsible for levying, collecting, and remitting county taxes for the County of Ocean. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "Local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Sale of Municipal Assets** - cash proceeds from the sale of Township owned property may be reserved until utilized as an item of anticipated revenue in a subsequent year budget. Year end balances of such proceeds are reported as a cash liability in the Current Fund. GAAP requires that revenue be recognized in the accounting period that the terms of sales contracts become legally enforceable.

**Interfunds** - Advances in the Current Fund are reported as interfund receivables with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. GAAP does not require the establishment of an offsetting reserve.

**Cash and Cash Equivalents** - Cash and cash equivalents include petty cash, change funds, and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. *N.J.S.A.40A:5-15.1* provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

*N.J.S.A.17:9-41* et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey,



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Basis of Accounting (Continued)**

**Cash and Cash Equivalents (Continued)**

the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. GAAP requires that the cost of inventories be reflected on the balance sheet until utilized and expended.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**General Fixed Assets** - In accordance with the New Jersey Administrative Code, which differs in certain respects from GAAP, the Township has developed a fixed assets accounting and reporting system based on an inspection and historic cost analysis.

Fixed assets used in governmental operations (general fixed assets) are required to be accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

GAAP does not require utilization of a general fixed asset account group.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

Depreciation is not recorded in the General Fixed Assets Account Group.

Expenditures for construction in progress are required to be recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Basis of Accounting (Continued)**

**Utility Fixed Assets** - Accounting for utility fund “fixed capital” remains unchanged.

Property and equipment purchased by the Water-Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contribution in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the costs of acquisitions of property, equipment and improvements.

Property and equipment of the Water-Sewer Utility Fund are not depreciated. Principal payments for Water-Sewer Utility debt are recorded as expenditures in the Water-Sewer Utility Statement of Operations.

During 2018 and 2017 the following changes occurred in the fixed assets of the Township:

	<b>Balance</b>	<b>Expended from</b>		<b>Less:</b>	<b>Balance</b>
	<b>Jan. 1, 2018</b>	<b>Current/ Capital Funds</b>	<b>Utility Fund</b>	<b>Disposals</b>	<b>Dec. 31, 2018</b>
General Fixed Assets Account Group:					
Land	\$ 110,178,500	\$	\$	\$	\$ 110,178,500
Buildings and Improvements	12,053,800				12,053,800
Equipment	4,232,130	169,702		29,161	4,372,671
Motor Vehicles and Equipment	10,238,853	906,360		842,231	10,302,982
	<u>136,703,283</u>	<u>1,076,062</u>		<u>871,392</u>	<u>136,907,953</u>
Water-Sewer Utility Capital Fund:					
Fixed Capital	51,140,462		118,857	111,656	51,147,663
Fixed Capital Authorized and Uncompleted	17,722,835		3,290,000	1,000,000	20,012,835
	<u>68,863,297</u>		<u>3,408,857</u>	<u>1,111,656</u>	<u>71,160,498</u>
	\$ <u>205,566,580</u>	\$ <u>1,076,062</u>	\$ <u>3,408,857</u>	\$ <u>1,983,048</u>	\$ <u>208,068,451</u>

	<b>Balance</b>	<b>Expended from</b>		<b>Less:</b>	<b>Balance</b>
	<b>Jan. 1, 2017</b>	<b>Current/ Capital Funds</b>	<b>Utility Fund</b>	<b>Disposals</b>	<b>Dec. 31, 2017</b>
General Fixed Assets Account Group:					
Land	\$ 110,178,500	\$	\$	\$	\$ 110,178,500
Buildings and Improvements	12,053,800				12,053,800
Equipment	4,041,071	296,402		105,343	4,232,130
Motor Vehicles and Equipment	9,818,649	563,180		142,976	10,238,853
	<u>136,092,020</u>	<u>859,582</u>		<u>248,319</u>	<u>136,703,283</u>
Water-Sewer Utility Capital Fund:					
Fixed Capital	50,756,142		384,320		51,140,462
Fixed Capital Authorized and Uncompleted	17,472,835		250,000		17,722,835
	<u>68,228,977</u>		<u>634,320</u>		<u>68,863,297</u>
	\$ <u>204,320,997</u>	\$ <u>859,582</u>	\$ <u>634,320</u>	\$ <u>248,319</u>	\$ <u>205,566,580</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Financial Statements**

The GASB Codification requires the financial statements of a governmental unit to be presented in accordance with GAAP. The Township presents its financial statements in accordance with another comprehensive basis of accounting as promulgated by the Division which differs from the financial statements required by GAAP. In addition, the Division requires the financial statements to be referenced to the supplementary schedules. This practice differs from GAAP.

**E. Budgets and Budgetary Accounting**

An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Township and approved by the Division in accordance with applicable statutes.

**F. Impact of Recently Issued Accounting Principles**

**Recent Accounting Pronouncements**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB adopts accounting statements to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United State of America (GAAP). The municipalities in the State of New Jersey do not prepare their financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The following GASB pronouncement effective for the current year did have a significant impact on the Township's financial statements.

Statement No. 75, *Accounting and Financial Reporting or Post-employment Benefits Other Than Pensions*. This Statement replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions*, as amended, and No 57, *OPEB Measurements by Agency Employers and Agent Multi-Employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB Plans.

**NOTE 2. CASH AND CASH EQUIVALENTS**

**A. Deposits**

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey which are insured by the Federal Deposit Insurance Corporation ("FDIC"), or by any other agencies of the United States that insure deposits or the State of New Jersey Cash Management Fund.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 2. CASH AND CASH EQUIVALENTS (CONTINUED)**

**A. Deposits (Continued)**

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds; or

If the public funds deposited exceed 75 percent of the funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

At year-end the carrying amount of the Township's deposits was \$55,492,477 and the bank balance amount was \$55,272,224. Of this amount \$500,000 was covered by federal depository insurance and a collateral pool under New Jersey's Governmental Unit Deposit Protection Act covered \$54,772,224.

**B. Investments**

a. When authorized by a cash management plan approved pursuant to N.J.S. 40A:5-14, the Township may use available funds for the purchase of the following types of securities which, if suitable for registry, may be registered in the name of the Township:

- (1) Bonds or other obligations of the United States or obligations guaranteed by the United States.
- (2) Government money market mutual funds.
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
- (4) Bonds or other obligations of the Township, or bonds or other obligations of school districts.
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investments, New Jersey Department of the Treasury.
- (6) Municipal investment pools.
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281; or

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 2. CASH AND CASH EQUIVALENTS (CONTINUED)**

**B. Investments (Continued)**

- a. (8) Agreements for the repurchase of fully collateralized securities, if:
- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this section;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c. 236 (C.17:9-41);
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.
- b. Any investment instruments in which the security is not physically held by the Township shall be covered by a third party custodial agreement, which shall provide for the designation of such investments in the name of the Township and prevent unauthorized use of such investments.
- c. Investments are further regulated and restricted in accordance with N.J.S. 40A:5-15.1.

At year-end, the carrying value of the Township's investments and the investment balance was \$24,067,950.

**U.S. Government Bonds**

The Township has unrealized losses on investments in U.S. Government Bonds, \$80,972 and \$40,080 for the Current Fund and Water-Sewer Utility Fund, respectively, which have been caused by interest rate fluctuations. Because the Township does not intend to sell the investments before the maturity date and the principal of these instruments are guaranteed, the Township does not consider those investments to be other-than-temporarily impaired at December 31, 2018.

<b><u>Description of Securities</u></b>	<b><u>Total Cost</u></b>	<b><u>Market Value</u></b>	<b><u>Unrealized Loss</u></b>
Government Bonds:			
Current Fund	\$ 16,222,211	\$ 16,141,239	\$ 80,972
Water-Sewer Utility Fund	7,651,746	7,611,666	40,080

Guidelines established by GASB Statement No. 72 recognize a three-tiered fair value hierarchy for investments, as follows:

- Level 1: Quoted prices for identical investments in active markets;
- Level 2: Observable inputs other than quoted market prices; and,
- Level 3: Unobservable inputs.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 2. CASH AND CASH EQUIVALENTS (CONTINUED)**

**B. Investments (Continued)**

At December 31, 2018, the Township had the following recurring fair value measurements:

	<u>Dec. 31, 2018</u>	<u>Fair Value Measurements Using</u>		
		<u>Level I</u>	<u>Level II</u>	<u>Level III</u>
Debt Securities:				
U.S. Treasuries	\$ <u>23,752,905</u>	\$ <u>23,752,905</u>	\$ <u>-</u>	\$ <u>-</u>

Debt securities classified in Level 1 are valued using prices quoted in active markets for those securities.

**C. Cash Management Plan**

In accordance with N.J.S. 40A:5-14, every municipality shall adopt a cash management plan and shall deposit and invest its funds pursuant to that plan. The plan shall be approved annually by majority vote of the governing body and may be modified from time to time in order to reflect changes in federal or state law or regulations. The chief financial officer shall be charged with administering the plan.

When an investment in bonds maturing in more than one year is authorized, the maturity of those bonds shall approximate the prospective use of the funds invested.

The plan also requires a monthly report to the governing body summarizing all investments made or redeemed since the previous report and shall include, at a minimum, the specific detailed information as set forth in the statute.

**D. Credit Risk Categories**

All bank deposits and investments as of the balance sheet date are classified as to credit risk by the following categories described below:

Insured:	
FDIC	\$ 500,000
GUDPA	54,772,224
Investments	<u>24,067,950</u>
	\$ <u>79,340,174</u>

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the government's deposits may not be returned to it. The Township does not have a formal policy for custodial credit risk.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 2. CASH AND CASH EQUIVALENTS (CONTINUED)**

**D. Credit Risk Categories (Continued)**

State law limits investments as noted above.

During the year, the Township had none of its idle funds invested in repurchase agreements collateralized by eligible securities. At the close of the year, no such investments were held by the Township.

**E. Interest Rate Risk**

New Jersey municipal units are limited as to the types of investments and types of financial institutions they may invest in. N.J.S.A. 40A:5-15.1 provides a list of permissible investments that may be purchased by New Jersey municipal units. These permissible investments generally include bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; government money market mutual funds; any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress; bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located; bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units; local government investment pools; deposits with the State of New Jersey Cash Management Fund; and agreements for the purchase of fully collateralized securities with certain provisions. The County has no investment policy that would further limit its investment choices.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township's policy for managing its exposure to fair value loss arising from increasing interest rates is to comply with New Jersey statutes.

As of December 31, 2018, the Township's investments had the following maturities:

		<u>Investment Maturities (In Years)</u>			
	<u>Cost Value</u>	<u>1 Year</u>	<u>1-5 Years</u>	<u>6-10 Years</u>	<u>Over 10 Years</u>
Debt Securities:					
U.S. Treasuries	\$ <u>23,752,905</u>	\$ <u>-</u>	\$ <u>23,752,905</u>	\$ <u>-</u>	\$ <u>-</u>

**NOTE 3. ACCOUNTS RECEIVABLE**

Accounts receivable at December 31, 2018 and 2017 consisted of intergovernmental grants, taxes and other accounts receivable. All receivables are considered collectible in full due to the stable condition of state programs and the current fiscal year guarantee of federal funds. Accounts receivable as of fiscal year end for the Township's individual major funds, in the aggregate, are as follows:

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 3. ACCOUNTS RECEIVABLE (CONTINUED)**

	<u>Current Fund</u>	<u>Grant Fund</u>	<u>General Capital Fund</u>	<u>Utility Assessment Trust</u>	<u>Utility Operating Fund</u>	<u>Utility Capital Fund</u>	<u>Total (Memo Only)</u>
<b><u>December 31, 2018</u></b>							
State	\$	\$ 60,772	\$ 136,137	\$	\$	\$	\$ 196,909
Taxes and User Fees	1,567,259				557,815		2,125,074
Other	226,198	8,397	328,925			21,672	585,192
	<u>\$ 1,793,457</u>	<u>\$ 69,169</u>	<u>\$ 465,062</u>	<u>\$ -0-</u>	<u>\$ 557,815</u>	<u>\$ 21,672</u>	<u>\$ 2,907,175</u>
<b><u>December 31, 2017</u></b>							
State	\$	\$ 38,046	\$ 62,500	\$	\$	\$ 268,000	\$ 368,546
Taxes and User Fees	1,430,136				477,816		1,907,952
Other	238,698	4,614	325,935	9,111		21,672	600,030
	<u>\$ 1,668,834</u>	<u>\$ 42,660</u>	<u>\$ 388,435</u>	<u>\$ 9,111</u>	<u>\$ 477,816</u>	<u>\$ 289,672</u>	<u>\$ 2,876,528</u>

**NOTE 4. DEFERRED CHARGES TO FUTURE TAXATION FUNDED AND UNFUNDED**

Upon the authorization of capital projects, the Township establishes deferred charges for the cost of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or non-funding of the authorized cost of capital projects. According to the New Jersey Statutes Annotated 40A:2-4, the Township may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Township raises the debt requirements for the particular year in the current budget. As funds are raised, the deferred charges are reduced.

**NOTE 5. INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances remained on the balance sheets at December 31, 2018:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current Fund	\$ 475,820	\$ 423,339
Grant Fund	400,253	
Animal Control Trust Fund		14,133
Other Trust Fund		461,687
General Capital Fund	<u>23,086</u>	<u>          </u>
	<u>\$ 899,159</u>	<u>\$ 899,159</u>

The purpose of these interfunds is short-term borrowing.

The interfund receivables and payables above predominately resulted from payment made by certain funds on behalf of other funds. All interfund balances are expected to be repaid within one year.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 5. INTERFUND RECEIVABLES AND PAYABLES (CONTINUED)**

A summary of interfund transfers is as follows:

	<b><u>Transfers In</u></b>	<b><u>Transfers Out</u></b>
Current Fund	\$	\$ 226,414
Grant Fund	25,719	
Animal Control Trust Fund	3,627	
Other Trust Fund	461,065	
General Capital Fund		60,808
Payroll Fund	_____	<u>203,189</u>
	\$ <u>490,411</u>	\$ <u>490,411</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them (i.e. interest earning), (2) provide cash flow to other funds to temporary finance expenditures that are on a reimbursable basis (i.e. grants), (3) when no bank account exists for a fund, and (4) utilizing surplus or fund balance from one fund as budgeted revenue in another.

**NOTE 6. SCHOOL TAXES**

Local and Regional District School taxes have been raised and liabilities deferred. Section 13 of P.L. 1991, C. 63 required that any municipality that levied school taxes on a school year basis shall defer from the 1991 municipal purposes tax levy at least 25% of the amount allowable to be deferred (which is 50% (fifty percent) of the levy). The remainder of the allowable amount shall be deferred from the levy in each of the next three years (1992-1994). The amounts so deferred shall be regarded as fund balance and shall be used to offset the local property tax levy for local purposes. In 1992 at least 50% of the amount allowable to be deferred from the 1992 tax levy was required to offset the 1993 local property tax levy and the total amount of deferral at December 31, 1993 was 75% of the amount allowable to be deferred based on the 1993 tax levy.

In 1994 Section 13, P.L. 1991, C. 63 was amended to provide municipalities with the option to determine the percentage if any of the amount allowable to be deferred to offset the local property tax levy for local purposes.

		<b>Balance December 31</b>			
		<b><u>Local District School Taxes</u></b>		<b><u>Regional District School Taxes</u></b>	
		<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
Balance of Tax	\$	34,896,377	\$ 34,195,784	\$ 13,539,618	\$ 13,539,618
Deferred		<u>25,566,589</u>	<u>25,566,589</u>	_____	_____
Tax Payable	\$	<u>9,329,788</u>	\$ <u>8,629,195</u>	\$ <u>13,539,618</u>	\$ <u>13,539,618</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 7.     DEBT**

The Local Bond Law governs the issuance of bonds and notes to finance general municipal capital expenditures. Bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond anticipation notes are issued to temporarily finance capital projects, prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. All such notes must be paid no later than the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid. A second legal installment must be paid if the notes are to be renewed beyond the fourth anniversary date of the original issuance and so on. Tax anticipation notes are issued if the cash on hand is not sufficient to carry on normal operations of the municipality at any time during the year. Such notes are authorized by a resolution adopted by the governing body.

**A.     Long-term Debt**

The Township's long-term debt is summarized as follows:

**General Capital Fund**

3.00% to 5.00% Open Space Refunding Bonds Issued December 16, 2009, installment maturities to September 16, 2021	\$ 125,000
1.50% to 3.50% Open Space Refunding Bonds Issued October 1, 2012, installment maturities to October 1, 2014	370,000
2.00% to 3.25% General Obligation Bonds Issued December 1, 2014, installment maturities to December 1, 2026	3,690,000
1.00% to 4.00% General Obligation Refunding Bonds Issued September 10, 2015, installment maturities to July 15, 2021	1,475,000
1.00% to 4.00% Open Space Refunding Bonds Issued September 10, 2015, installment maturities to July 15, 2022	1,245,000
2.00% to 4.00% General Obligation Bonds Issued December 1, 2015, installment maturities to November 1, 2027	6,410,000
4.00% to 5.00% General Obligation Refunding Bonds Issued March 24, 2016, installment maturities to December 1, 2023	2,325,000
1.00% to 3.00% General Obligation Refunding Bonds Issued November 8, 2017, installment maturities to September 15, 2028	<u>6,535,000</u>
	\$ <u>22,175,000</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 7. DEBT (CONTINUED)**

**A. Long-Term Debt (Continued)**

**Water-Sewer Utility Capital Fund**

3.00% to 5.00% Utility Refunding Bonds Issued December 16, 2009, installment maturities to September 15, 2021	\$ 1,000,000
1.50% to 3.50% Utility Refunding Bonds Issued October 1, 2012, installment maturities to October 1, 2024	1,025,000
1.00% to 4.00% Utility Refunding Bonds Issued September 10, 2015, installment maturities to July 15, 2022	1,030,000
2.00% to 4.00% Utility Bonds Issued December 11, 2015, installment maturities to November 1, 2027	<u>4,245,000</u>
	\$ <u>7,300,000</u>

The General Capital Fund bonds mature serially in installments to the year 2028 and the Water-Sewer Utility Capital Fund bonds mature serially in installments to the year 2027. Aggregate debt service requirements are as follows:

**General Capital Fund**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2019	\$ 2,910,000	\$ 662,631
2020	2,950,000	560,631
2021	2,995,000	453,531
2022	2,650,000	352,381
2023	2,435,000	269,781
2024-28	<u>8,235,000</u>	<u>567,508</u>
Total	\$ <u>22,175,000</u>	\$ <u>2,866,463</u>

**Water-Sewer Utility Capital Fund**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2019	\$ 1,200,000	\$ 219,325
2020	1,215,000	169,575
2021	1,220,000	126,075
2022	865,000	87,150
2023	635,000	64,925
2024-27	<u>2,165,000</u>	<u>119,863</u>
Total	\$ <u>7,300,000</u>	\$ <u>786,913</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 7. DEBT (CONTINUED)**

**A. Long-Term Debt (Continued)**

**Green Trust Loan Program**

The Township has six low interest loans (2%) under the New Jersey Department of Environmental Protection's Green Trust Loan Program. A \$965,000 loan for open space acquisition was finalized in November 1997. A \$500,000 loan for park development was finalized in October 1998. A \$2,250,000 loan for open space acquisition was finalized in November 2000. Additional loans of \$400,000, \$600,000 and \$300,000 for Opatut Park were finalized in October 2005, September 2007, and February 2008, respectively. The Township must repay each loan in semi-annual installments over twenty years. The balance December 31, 2018 was \$879,429. Loan payments are due through 2027.

Debt service requirements are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2019	\$ 145,358	\$ 11,864
2020	72,800	9,690
2021	74,263	8,226
2022	75,756	6,734
2023	77,279	5,211
2024-27	<u>202,496</u>	<u>6,838</u>
Total	\$ <u>647,952</u>	\$ <u>48,563</u>

**B. Short-Term Debt**

On December 31, 2018, the Township's outstanding Bond Anticipation Notes were as follows:

<u>Ordinance Number</u>	<u>General Capital Fund</u>	<u>Amount</u>	<u>Interest Rate</u>
06-21	Various Improvements1	\$ 67,000	4.00%
06-21	Various Improvements1	27,200	4.00%
07-14, 08-29	Various Improvements	294,100	4.00%
09-16	Various Improvements	172,800	4.00%
09-16	Various Improvements	70,000	4.00%
16-12	Various Improvements	3,400,000	4.00%
16-12	Various Improvements	900,000	4.00%
17-06	Various Improvements	2,515,900	4.00%
18-07	Various Improvements	<u>3,400,000</u>	4.00%
		\$ <u>10,847,000</u>	

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 7. DEBT (CONTINUED)**

**B. Short-Term Debt (Continued)**

<b><u>Ordinance Number</u></b>	<b><u>Water-Sewer Utility Capital Fund</u></b>	<b><u>Amount</u></b>	<b><u>Interest Rate</u></b>
02-14, 04-31	Improvements to the Water System	\$ 403,200	4.00%
10-22	Various Improvements to the Water-Sewer System	166,400	4.00%
11-21	Various Improvements to the Water-Sewer System	189,600	4.00%
12-13	Various Improvements to the Water-Sewer System	258,800	4.00%
15-11	Various Improvements to the Water-Sewer System	436,900	4.00%
14-06	Various Improvements to the Water-Sewer System	300,100	4.00%
18-08	Various Improvements to the Water-Sewer System	<u>1,245,000</u>	4.00%
		<u>\$ 3,000,000</u>	

**C. Bonds and Notes Authorized but not Issued**

At December 31 the Township had authorized but not issued bonds and notes as follows:

	<b><u>2018</u></b>	<b><u>2017</u></b>
General Capital Fund	\$ 28,825,056	\$ 27,138,256
Water-Sewer Utility Capital Fund	5,069,696	3,584,796

**D. Borrowing Power**

New Jersey statutes limit the debt of a municipality to 3.5% of the average of the last three preceding years equalized valuations of the taxable real estate and improvements. The Township's statutory net debt at December 31, 2018 was .914%. The Township's remaining borrowing power is 2.586%.

The summary of municipal debt for the last three years and the calculation of statutory net debt are presented in the statistical section of this report.

**E. Debt Guarantee**

The Township, by ordinance, has guaranteed payment of principal and interest on 2013 and 2016 capital equipment leases by the Freehold Township School District. The outstanding balance of the lease at December 31, 2018 was \$227,000.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 7. DEBT (CONTINUED)**

**F. Summary of Debt Activity**

During 2018 and 2017 the following changes occurred in the issued and outstanding debt of the Township:

	<u>Balance</u> <u>Jan. 1, 2018</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Due within</u> <u>One Year</u>
General Capital Fund:					
Serial Bonds	\$ 25,903,000	\$	\$ 3,728,000	\$ 22,175,000	\$ 2,910,000
Bond Anticipation Notes	7,500,000	3,497,200	150,200	10,847,000	10,847,000
Green Trust Loans	879,429		231,477	647,952	145,358
Water-Sewer Utility Capital Fund:					
Serial Bonds	8,785,000		1,485,000	7,300,000	1,200,000
Bond Anticipation Notes	2,556,000	1,545,100	1,101,100	3,000,000	3,000,000
	<u>\$ 45,623,429</u>	<u>\$ 5,042,300</u>	<u>\$ 6,695,777</u>	<u>\$ 43,969,952</u>	<u>\$ 18,102,358</u>

	<u>Balance</u> <u>Jan. 1, 2017</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Due within</u> <u>One Year</u>
General Capital Fund:					
Serial Bonds	\$ 22,380,000	\$ 6,910,000	\$ 3,387,000	\$ 25,903,000	\$ 3,728,000
Bond Anticipation Notes	10,000,000	3,415,900	5,915,900	7,500,000	7,500,000
Green Trust Loans	1,181,032		301,603	879,429	231,477
Water-Sewer Utility Capital Fund:					
Serial Bonds	10,205,000		1,420,000	8,785,000	1,485,000
Bond Anticipation Notes	2,594,000		38,000	2,556,000	2,556,000
	<u>\$ 46,360,032</u>	<u>\$ 10,325,900</u>	<u>\$ 11,062,503</u>	<u>\$ 45,623,429</u>	<u>\$ 15,500,477</u>

**NOTE 8. TAXES AND SEWER CHARGES COLLECTED IN ADVANCE**

Taxes and water-sewer charges collected in advance set forth as cash liabilities in the financial statements, are as follows:

	<u>2018</u>	<u>2017</u>
Prepaid Taxes	\$ 871,859	\$ 6,809,772
Prepaid Water-Sewer Utility Charges	24,007	25,442

**NOTE 9. CAPITAL LEASE**

The Township in 2005, 2007 and 2014 authorized capital leases with the Monmouth County Improvement Authority. The amounts authorized for the equipment acquisition were \$769,900, \$866,200 and \$844,200 in the General Capital Fund. The Water-Sewer Utility Capital authorized \$73,800 in the 2013 lease. As described in Note 1, the obligations under the capital lease based upon the regulatory basis of accounting is as follows:

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 9. CAPITAL LEASE (CONTINUED)**

<u>Year</u>	<u>General Capital Fund</u>		<u>Water-Sewer Utility Capital Fund</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2019	\$ 479,700	\$ 98,635	\$ 6,300	\$ 1,360
2020	501,430	77,775	6,570	1,110
2021	391,160	53,365	6,840	850
2022	382,890	34,505	7,110	570
2023	155,620	17,635	7,380	290
2024-27	<u>231,000</u>	<u>22,990</u>	_____	_____
Total	\$ <u>2,141,800</u>	\$ <u>304,905</u>	\$ <u>34,200</u>	\$ <u>4,180</u>

**NOTE 10. ACCRUED SICK PAY BENEFITS**

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the Township's liability related to unused sick pay. The Township permits certain employees within limits to accumulate unused sick pay, which may be taken as time off or paid at a later date at an agreed upon rate. The estimated current cost of such unpaid compensation would approximate \$854,531 and \$884,826 at December 31, 2018 and 2017, respectively. In accordance with New Jersey accounting principles, this amount is not reported as an expenditure or liability in the accompanying financial statements.

**NOTE 11. FUND BALANCES**

The fund balances at December 31 which have been appropriated and included as anticipated revenue in the introduced budget for the year ending December 31 of the succeeding year is as follows:

	<u>2018</u>	<u>2017</u>
Current Fund	\$ 6,928,357	\$ 6,455,872
Water-Sewer Utility Fund	4,021,949	3,119,118

**NOTE 12. ASSESSMENT AND COLLECTION OF PROPERTY TAXES**

New Jersey statutes require that taxable valuation of real property be prepared by the Township Tax Assessor as of October 1 in each year and filed with the County Board of Taxation (the "Board") by January 10 of the following year. Upon the filing of certified adopted budgets by the Township, Local and Regional School Districts and County, the tax rate is struck by the Board based on the certified amounts in each of the taxing districts for collection to fund the budgets. Pursuant to statute, this process is to be completed on or before May 3, with a completed duplicate of the tax rolls to be delivered to the Township Tax Collector (the "Collector") on or before May 13th.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 12. ASSESSMENT AND COLLECTION OF PROPERTY TAXES (CONTINUED)**

Tax bills are prepared then mailed by the Collector of the Township annually and set forth the final tax for the tax year. The bill contains a credit for preliminary amounts billed previously with the balance payable in equal installments on August 1st and November 1st of the tax year. In addition the property owner receives a preliminary bill for the succeeding year based on one half of the prior year's tax. The preliminary payments are due and payable on February 1st and May 1st. The N.J. Statutes allow a grace period of 10 days for each payment period and the Township granted this option to taxpayers. Taxes become delinquent if not paid on the installment dates and become subject to interest penalties of 8% or 18% of the amount delinquent. If taxes are delinquent on or after April 1st of the succeeding year, the delinquent amount is subject to "Tax Sale" which places a tax lien on the property allowing the holder to enforce the tax lien by collection or foreclosure. New Jersey property tax laws establish a tax lien on real estate as of January 1st of the current tax year even though the amount due is not known.

**NOTE 13. PENSION OBLIGATIONS**

**A. Public Employees' Retirement System (PERS)**

**Plan Description** - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<b><u>Tier</u></b>	<b><u>Definition</u></b>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Plan Description (Continued)**

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Basis of Presentation** - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**Contributions** - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2018, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. For the year ended December 31, 2018, The Township's contractually required contribution to PERS plan was \$970,959.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Net Pension Liability and Pension Expense** - At December 31, 2018, the Township's proportionate share of the PERS net pension liability is valued to be \$19,055,889. The net pension liability was measured as of June 30, 2018. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2017, to the measurement date of June 30, 2018. The Township's proportion of the net pension liability was based on the Township's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2018. The Township's proportion measured as of June 30, 2018, was .09678%, which was a decrease of .00234% from its proportion measured as of June 30, 2017.

**Collective Balances at December 31, 2018 and December 31, 2017**

	<u>Dec. 31, 2018</u>	<u>Dec. 31, 2017</u>
Actuarial Valuation Date (including roll forward)	July 1, 2018	July 1, 2017
Deferred Outflows of Resources	\$ 3,978,893	\$ 6,017,468
Deferred Inflows of Resources	7,124,213	5,099,752
Net Pension Liability	19,055,889	23,072,473
Township's Portion of the Plan's Total		
Net Pension Liability	0.09678%	0.09912%

For the year ended December 31, 2018, the Township had an allocated pension expense of \$1,711,376.

**Pension Expense and Deferred Outflows/Inflows of Resources** - At December 31, 2018, the Township reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 363,399	\$ 98,258
Changes of assumptions	3,140,095	6,093,060
Net difference between projected and actual earnings on pension plan investments		178,745
Changes in proportion	475,399	754,150
	<u>\$ 3,978,893</u>	<u>\$ 7,124,213</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Pension Expense and Deferred Outflows/Inflows of Resources (Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension expense are as follows:

<u>Year Ending December 31</u>	<u>PERS</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2019	\$ 76,507		
2020	(238,863)		
2021	(1,368,816)		
2022	(1,193,936)		
2023	(420,212)		
	<u>\$ (3,145,320)</u>		
Differences between Expected and Actual Experience			
Year of Pension Plan Deferral:			
June 30, 2014	-		-
June 30, 2015	-		5.53
June 30, 2016	-		5.58
June 30, 2017	5.59		-
June 30, 2018	5.73		-
Changes of Assumptions			
Year of Pension Plan Deferral:			
June 30, 2014	6.17		-
June 30, 2015	5.53		-
June 30, 2016	5.58		-
June 30, 2017	-		5.59
June 30, 2018	-		5.73

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Pension Expense and Deferred Outflows/Inflows of Resources (Continued)**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net Difference between Projected and Actual Earnings on Pension Plan Investments:		
Year of Pension Plan Deferral:		
June 30, 2014	5.00	5.00
June 30, 2015	5.00	5.00
June 30, 2016	5.00	5.00
June 30, 2017	5.00	5.00
June 30, 2018	5.00	5.00
 Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	6.17
June 30, 2015	5.53	5.53
June 30, 2016	5.58	5.58
June 30, 2017	5.59	5.59
June 30, 2018	5.73	5.73

**Actuarial Assumptions** - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<b><u>PERS</u></b>
Inflation	2.25%
Salary Increases:	
Through 2026	1.65 - 4.15% Based on Age
Thereafter	2.65 - 5.15% Based on Age
Investment Rate of Return	7.00%
Mortality Rate Table	RP-2000
Period of Actuarial Experience Study upon which Actuarial Assumptions were based	July 1, 2011 - June 30, 2014

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Actuarial Assumptions (Continued)**

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Long-Term Expected Rate of Return** - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2018 are summarized in the following table:

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Long-Term Expected Rate of Return (Continued)**

	<b><u>Target Allocation</u></b>	<b><u>Long-Term Expected Real Rate of Return</u></b>
Risk mitigation strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
High yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability was 5.66% as of June 30, 2018. This single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.87 as of June 30, 2018 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2046. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2046 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**A. Public Employees' Retirement System (PERS) (Continued)**

**Sensitivity of the Township's proportionate share of the Net Pension Liability to Changes in the Discount Rate** - The following presents the Township's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.66%) or 1-percentage-point higher (6.66%) than the current rate:

	<b><u>Decrease</u></b> <b><u>(4.66%)</u></b>	<b><u>Discount</u></b> <b><u>(5.66%)</u></b>	<b><u>Increase</u></b> <b><u>(6.66%)</u></b>
Township's Proportionate Share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Township	\$ 23,960,585	\$ 19,055,889	\$ 14,941,163

**B. Police and Firemen's Retirement System (PFRS)**

**Plan Description** - The State of New Jersey, Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

<b><u>Tier</u></b>	<b><u>Definition</u></b>
1	Members who were enrolled prior to May 22, 2010.
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1 % for each year if creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

**Basis of Presentation** - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PFRS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PFRS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PFRS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**Contributions** - The contribution policy for PFRS is set by *N.J.S.A. 43:16A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2018, the State contributed an amount less than the actuarially determined amount. The Local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. Township contributions to PFRS amounted to \$1,987,647 for 2018.

The employee contributions for PFRS are 10.00% of employees' annual compensation, as defined.

**Net Pension Liability and Pension Expense** - At December 31, 2018, the Township's proportionate share of the PFRS net pension liability is valued to be \$26,888,144. The net pension liability was measured as of June 30, 2018. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2017, to the measurement date of June 30, 2018. The Township's proportion of the net pension liability was based on the Township's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2018. The Township's proportion measured as of June 30, 2018, was .19871%, which was a decrease of .03123% from its proportion measured as of June 30, 2017.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

**Net Pension Liability and Pension Expense (Continued)**

**Collective Balances at December 31, 2018 and December 31, 2017**

	<u>Dec. 31, 2018</u>	<u>Dec. 31, 2017</u>
Actuarial Valuation Date (including roll forward)	July 1, 2018	July 1, 2017
Deferred Outflows of Resources	\$ 3,113,380	\$ 5,994,759
Deferred Inflows of Resources	11,244,136	6,073,954
Net Pension Liability	26,888,144	35,498,632
Township's Portion of the Plan's Total Net Pension Liability	0.19871%	0.22994%

For the year ended December 31, 2018, the Township had an allocated pension expense of \$1,428,696.

**Pension Expense and Deferred Outflows/Inflows of Resources** - At December 31, 2018, the Township had deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 273,552	\$ 111,269
Changes of assumptions	2,307,985	6,890,967
Net difference between projected and actual earnings on pension plan investments		147,103
Changes in proportion	<u>531,843</u>	<u>4,094,797</u>
	\$ <u>3,113,380</u>	\$ <u>11,244,136</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen’s Retirement System (PFRS) (Continued)**

**Pension Expense and Deferred Outflows/Inflows of Resources (Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension expense are as follows:

<u>Year Ending December 31</u>	<u>PFRS</u>		
2019	\$ (481,350)		
2020	(1,492,093)		
2021	(2,893,351)		
2022	(2,112,489)		
2023	(1,151,473)		
	<u>\$ (8,130,756)</u>		
		<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience			
Year of Pension Plan Deferral:			
June 30, 2014	-	-	-
June 30, 2015	-	-	5.53
June 30, 2016	-	-	5.58
June 30, 2017	5.59	5.59	-
June 30, 2018	5.73	5.73	-
Changes of Assumptions			
Year of Pension Plan Deferral:			
June 30, 2014	6.17	6.17	-
June 30, 2015	5.53	5.53	-
June 30, 2016	5.58	5.58	-
June 30, 2017	-	-	5.59
June 30, 2018	-	-	5.73

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Net Difference between Projected and Actual Earnings on Pension Plan Investments:		
Year of Pension Plan Deferral:		
June 30, 2014	5.00	5.00
June 30, 2015	5.00	5.00
June 30, 2016	5.00	5.00
June 30, 2017	5.00	5.00
June 30, 2018	5.00	5.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	6.17
June 30, 2015	5.53	5.53
June 30, 2016	5.58	5.58
June 30, 2017	5.59	5.59
June 30, 2018	5.73	5.73

**Special Funding Situation** - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the state is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability to report in the financial statements of the local participating employers related to this legislation.

Additionally, the State's proportionate share of the net pension liability attributable to the Township is \$3,652,310 as of December 31, 2018. The net pension liability was measured as of June 30, 2018. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2017, to the measurement date of June 30, 2018. The State's proportion of the net pension liability associated with the Township was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. The State's proportion measured as of June 30, 2018 was .19871%, which was a decrease of .03123% from its proportion measured as of June 30, 2017, which is the same proportion as the Township's.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

**Special Funding Situation (Continued)**

Township's Proportionate Share of the Net Pension Liability	\$ 26,888,144
State's Proportionate Share of the Net Pension Liability Associated with the Township	<u>3,652,310</u>
	<u>\$ 30,540,454</u>

For the year ended December 31, 2018, the Township's total allocated pension expense was \$1,861,306.

**Actuarial Assumptions** - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Inflation	<b><u>PFRS</u></b> 2.25%
Salary Increases:	
Through 2026	2.10 - 8.98% Based on Age
Thereafter	3.10 - 9.98% Based on Age
Investment Rate of Return	7.00%
Mortality Rate Table	RP-2000
Period of Actuarial Experience Study upon which Actuarial Assumptions were based	July 1, 2010 - June 30, 2013

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

**Actuarial Assumptions (Continued)**

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

**Long-Term Expected Rate of Return** - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2018 are summarized in the following table:

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

**Long-Term Expected Rate of Return (Continued)**

	<b><u>Target Allocation</u></b>	<b><u>Long-Term Expected Real Rate of Return</u></b>
Risk mitigation strategies	5.00%	5.51%
Cash equivalents	5.50%	1.00%
U.S. treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
High yield	2.50%	6.82%
Global diversified credit	5.00%	7.10%
Credit oriented hedge funds	1.00%	6.60%
Debt related private equity	2.00%	10.63%
Debt related real estate	1.00%	6.61%
Private real asset	2.50%	11.83%
Equity related real estate	6.25%	9.23%
U.S. equity	30.00%	8.19%
Non-U.S. developed markets equity	11.50%	9.00%
Emerging markets equity	6.50%	11.64%
Buyouts/venture capital	8.25%	13.08%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability was 6.51% as of June 30, 2018. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2062. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through June 30, 2062, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED DECEMBER 31, 2018**

**NOTE 13. PENSION OBLIGATIONS (CONTINUED)**

**B. Police and Firemen's Retirement System (PFRS) (Continued)**

**Sensitivity of the Township's proportionate share of the Net Pension Liability to Changes in the Discount Rate** - The following presents the Township's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.51%) or 1-percentage-point higher (7.51%) than the current rate:

	<b><u>Decrease</u></b> <b><u>(5.51%)</u></b>	<b><u>Discount</u></b> <b><u>(6.51%)</u></b>	<b><u>Increase</u></b> <b><u>(7.51%)</u></b>
Township's Proportionate Share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Township	\$ 35,968,443	\$ 26,888,144	\$ 19,393,703

**C. Defined Contribution Retirement Program**

The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.) and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by *N.J.S.A.43:15C-1* et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

**Related Party Investments** - The Division of Pensions and Benefits does not invest in securities issued by the Township.

**NOTE 14. CONTINGENT LIABILITIES**

**State and Federal Financial Assistance**

The Township receives financial assistance from the State of New Jersey and the U.S. government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the financial assistance agreements and applicable regulations, including the expenditure of the funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by grantors. As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2018, the Township estimates that no material liabilities will result from such audits.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 14. CONTINGENT LIABILITIES (CONTINUED)**

**Tax Appeals**

The Township has reserved \$6,304 in anticipation of successful tax appeals currently pending before the State courts.

**Major Tax Assessments**

Taxpayers in 2018 with assessments in excess of 1% of the total assessed valuation were as follows:

<u>Owner</u>	<u>Value</u>	<u>Value</u>
Freemall Associates	\$ 348,655,200	5.51%
Avalon Bay Communities	66,726,700	1.05%

**Pending Litigation**

There are actions which have been instituted against the Township which are either in the discovery stage or whose final outcome cannot be determined at the present time. In the opinion of the administration, the amount of ultimate liability with respect to these actions will not materially affect the financial position of the Township.

It is the opinion of the Township officials that there is no litigation threatened or pending that would materially affect the financial position of the Township or adversely affect the Township's ability to levy, collect and enforce the collection of taxes or other revenue for the payment of its bonds or other obligations.

The Township officials believe that negligence and other types of liability suits, of which the Township is aware, appear to be within the stated policy limits and would be deferred by the respective carriers.

**NOTE 15. GROUND LEASE**

The Township authorized a ground lease for a parcel of land utilized for the construction of affordable senior housing. The loan amount is \$299,000 bearing an interest rate of one percent (1%) per annum. There are stipulations in the lease agreements for the repayment of the ground lease to the Township. The balance receivable at December 31, 2018 and 2017 is \$328,925 and \$325,935, respectively.

**NOTE 16. UNEMPLOYMENT COMPENSATION INSURANCE**

Effective January 1, 1978, most municipal employees were eligible for unemployment compensation insurance (N.J.S.A. 43:21-3 et seq.) The Township has elected to provide a self-insured plan whereby the municipal cost and employee contributions are deposited in a trust fund from which claims, if any, will be paid. A portion of funds collected from employees are transmitted to the State. The Reserve for Unemployment Trust at December 31, 2018 and 2017 is \$111,715 and \$106,421, respectively.



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS**

**General Information about the OPEB Plan**

The financial statements of the Township are not prepared in accordance with Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions. The following information is provided in accordance with the requirements of the Statement and has been implemented prospectively.

Freehold Township provides post-employment medical, prescription drug and dental coverage to eligible retired employees and their spouses. Non-union employees covered under the NJPERS pension plan hired after January 1<sup>st</sup>, 2010 are not eligible for retirement coverage. Blue Collar union employees hired after January 1<sup>st</sup>, 2010 are extended coverage until Medicare eligibility. For all other employees coverage is provided for the lifetime of the participant. The surviving spouse of a deceased retiree may receive continued benefits for life. The surviving spouse of an active employee who dies while employed with the Township receives no benefits. The Township Plan is a single employer defined benefit OPEB plan that is administered on a pay-as-you-go basis. The Township Plan does not issue a separate financial report.

Freehold Township pays 100% of the insurance cost for the retiree.

**Employees and Retirees Covered** - At December 31, 2018, the following employees were covered by the Township plan:

<u>Participant Data</u>	<u>Amount</u>
Active Employees	150
Retired Employees:	
Retirees	109
Beneficiaries	1
Spouses	<u>78</u>
Total	188

**Actuarial Assumptions and Other Inputs** - This valuation has been conducted as of December 31, 2018 based on census, plan design and premium information provided by the Township. Census includes 188 retired participants (including spouses and beneficiaries) and 150 active participants. The Measurement Date, for each fiscal year is as of the end of the prior year. Thus, the Total OPEB Liability for fiscal year ending December 31, 2018 of \$73,575,363 is measured at December 31, 2017 as allowed under GASB 75.

The values are determined in accordance with GASB 75 including the Individual Entry Age Normal Cost method with the normal cost determined as a percentage of pay. Standard roll forward and backward techniques were used to adjust valuation dates to measurement dates. The following assumptions and other inputs applied to all periods in the measurement, unless otherwise specified:

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Actuarial Assumptions and Other Inputs (Continued)**

<b>Actuarial Cost Method</b>	Individual Entry Age Normal as a level percentage of pay
<b>Discount Rate</b>	Based on Government Obligation Index published by Bond Buyer 3.44% as December 31, 2018
<b>Inflation Rate</b>	2.30%
<b>Salary Increases</b>	Sample rates for employees who are covered under the New Jersey Police and Firemen's Retirement System ("NJPFERS"):

<b>Age</b>	<b>FY 2016-2026</b>	<b>FY2026+</b>
25	8.89%	9.98%
30	5.97%	6.97%
35	4.17%	5.17%
40	3.33%	4.33%
45	2.90%	3.90%
50	2.75%	3.75%
55	2.60%	3.60%
60	2.35%	3.35%
64+	2.10%	3.10%

Sample rates for employees who are covered under the New Jersey Public Employees Retirement System ("NJPERS"):

<b>Age</b>	<b>FY 2016-2026</b>	<b>FY2026+</b>
20	4.15%	5.15%
25	3.90%	4.90%
30	3.65%	4.65%
35	3.40%	4.40%
40	3.15%	4.15%
45	2.90%	3.90%
50	2.65%	3.65%
55	2.40%	3.40%
60	2.15%	3.15%
65+	1.65%	2.65%

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Actuarial Assumptions and Other Inputs (Continued)**

**Health Care Cost Trend**

Trend was calculated assuming an implied inflation rate of 2.3% per year, and actual premiums, and reflects current provisions of the Affordable Care Act of 2010 (ACA) which impose an excise tax for the first time in 2022 for medical coverage which exceeds certain premium thresholds.

<b>Year</b>	<b>Trend for Costs Prior to Age 65</b>	<b>Trend for Costs After Age 64</b>
2018	4.40%	6.80%
2019	4.50%	6.10%
2020	4.70%	5.50%
2021	4.70%	5.40%
2022	4.70%	5.30%
2023	4.70%	5.20%
2024	4.70%	5.00%
2025	4.70%	4.90%
2026	4.70%	4.80%
2027	4.80%	4.80%
2028	4.80%	4.80%
2029	4.80%	4.80%
2030	4.80%	4.80%
2031	4.90%	4.80%
2032	5.40%	4.80%
2033	5.90%	4.80%
2034	5.90%	4.90%
2035	5.90%	4.90%
2036	5.80%	5.10%
2037	5.80%	5.10%

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Actuarial Assumptions and Other Inputs (Continued)**

**Per Capita Claims  
Costs and Premiums**

<b>Age</b>	<b>Medical Claims</b>	
	<b>Healthy Retirees Male</b>	<b>Healthy Retirees Female</b>
50	16,036	19,195
55	17,113	18,241
60	20,504	20,143
64	25,470	22,990
65	7,073	6,577
70	7,736	7,017
75	8,340	7,368

<b>Age</b>	<b>Medical Claims</b>	
	<b>Disabled Retirees Male</b>	<b>Disabled Retirees Female</b>
50	21,741	26,023
55	23,201	24,730
60	27,798	27,308
64	34,530	31,169

**2018 Annual Premiums - Medical**

<b>Coverage</b>	<b>Younger than 65</b>	<b>Older than 65</b>
Single	8,666	6,201
2 Adults	18,223	13,013
Family	24,601	20,309
Parent & Child	13,609	11,736

**2018 Annual Premiums - Prescription**

<b>Coverage</b>	
Single	4,935
2 Adults	8,855
Family	11,954
Parent & Child	6,482

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Actuarial Assumptions and Other Inputs (Continued)**

**Rates of Mortality** RP-2014 Total Dataset Mortality Tables (headcount weighted)  
projected generationally using Scale MP-2018

**Rates of Turnover** Sample Rates for employees who are covered under the New  
Jersey Police and Firemen’s Retirement System (“NJFRS”):

<b>Age</b>	<b>Years of Service</b>	
	<b>2</b>	<b>4</b>
30	2.20%	1.31%
35	2.25%	1.31%
40	2.25%	1.74%
45	2.23%	2.32%
50	2.25%	2.00%
55	3.20%	3.20%
60	3.20%	3.20%
65	0.00%	0.00%

Sample Rates for employees who are covered under the New  
Jersey Public Employees Retirement System (“NJERS”):

<b>Age</b>	<b>Years of Service</b>	
	<b>&lt;1</b>	<b>2</b>
30	14.67%	11.10%
35	11.74%	8.28%
40	10.52%	7.62%
45	10.08%	7.14%
50	9.58%	6.60%
55	9.40%	6.26%
60	9.40%	6.84%
65	16.54%	16.54%
70+	0.00%	0.00%

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Actuarial Assumptions and Other Inputs (Continued)**

Rates of Retirement	NJPFRS		NJPERS	
	Age	<25 YOS	25+ YOS Rate	
	45	52.98%	15.40%	
	46	52.98%	15.40%	
	47	52.98%	15.40%	
	48	56.77%	15.40%	
	49	56.77%	15.40%	
	50	56.77%	15.40%	
	51	56.77%	15.40%	
	52	56.77%	15.40%	
	53	59.04%	17.48%	
	54	59.04%	17.48%	
	55	59.04%	17.48%	11.70%
	56	66.42%	17.48%	11.70%
	57	77.49%	17.48%	11.70%
	58	77.49%	17.48%	11.70%
	59	77.49%	22.78%	21.00%
	60	77.49%	22.78%	7.80%
	61	77.49%	22.78%	8.40%
	62	77.49%	22.78%	13.44%
	63	77.49%	22.78%	10.50%
	64	77.49%	37.80%	10.50%
	65	100.00%	100.00%	16.54%
	66			15.75%
	67			13.65%
	68			11.55%
	69			11.55%
	70			100.00%

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Actuarial Assumptions and Other Inputs (Continued)**

**Rates of Disability**                      Sample Rates for employees who are covered under the New Jersey Police and Firemen’s Retirement System (“NJPFRS”):

<u>Age</u>	<u>Rate</u>
30	0.286%
35	0.571%
40	0.718%
45	0.739%
50	0.689%
55	0.881%
60	1.441%
64	2.561%

**Spouse Assumption**                      Marital status is assumed not to change prior to or after retirement. 55% of active participants retiring after the valuation date are assumed to be married and elect coverage for their spouse.

**Retiree Participation**                      100% of eligible retirees are assumed to elect to participate in the plan

**Funding Policy**                              Pay as you go basis

**Investment Rate of Return**                                      Not applicable

**Asset Valuation Method**                      Not applicable

**Discount Rate** - The discount rate is the single rate that reflects (1) the actuarial present value of benefit payments projected to be made in future periods where the plan assets are projected to be sufficient to meet benefit payments, calculated using the Long-Term Expected Rate of Return and (2) the actuarial present value of projected benefit payments not included in (1), calculated using the Municipal Bond Rate. For the total OPEB liability calculation as of December 31, 2018, the discount rate utilized was 3.44%.

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Changes in the Total OPEB Liability** - The changes to the total OPEB Liability during the year ending December 31, 2018 were as follows:

Balance, January 1, 2018	\$ <u>67,935,484.00</u>
Changes for the Year:	
Service Cost	1,633,194.00
Interest Cost	2,583,899.00
Changes of Assumptions	3,868,612.00
Benefits Paid (implicit)	<u>(2,445,826.00)</u>
Net Changes	<u>5,639,879.00</u>
Balance, December 31, 2018	\$ <u><u>73,575,363.00</u></u>

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate** - The following presents the total OPEB liability of the Township, as well as what the Township's total OPEB liability would be, if it were calculated using a discount rate that is 1-percentage-point lower (2.44 percent) or 1-percentage pointer higher (4.44 percent) that the current discount rate:

	<u>At 1%</u> <u>Decrease</u> <u>(2.44%)</u>	<u>At Discount</u> <u>Rate (3.44%)</u>	<u>At 1%</u> <u>Increase</u> <u>(4.44%)</u>
Total OPEB Liability	\$ 87,043,489	\$ 73,575,363	\$ 63,035,081

The following presents the total OPEB liability of the Township, as well as what the Township's total OPEB liability would be, if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower or 1-percentage pointer higher that the current healthcare cost trend rate:

	<u>1%</u> <u>Decrease</u>	<u>Current</u> <u>Trend Rate</u>	<u>1%</u> <u>Increase</u>
Total OPEB Liability	\$ 62,778,332	\$ 73,575,363	\$ 87,481,001



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB -**

For the year ended December 31, 2018, the Township's OPEB expense was estimated to be \$4,728,814. At December 31, 2018, the Township reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between expected and actual experience	\$ 0	\$ 0
Changes of Assumptions	<u>0</u>	<u>3,356,891</u>
	<u>\$ 0</u>	<u>\$ 3,356,891</u>

Amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

2019	\$ 511,721
2020	511,721
2021	511,721
2022	511,721
2023	511,721
Thereafter	<u>798,286</u>
	<u>\$ 3,356,891</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2018**

**NOTE 17. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**Other Supplementary Information**

**Schedule of Changes in the Township's Total OPEB Liability and Related Ratios**

	<b><u>2018</u></b>
Service Cost	\$ 1,633,194
Interest Cost	2,583,899
Changes of Assumptions	3,868,612
Benefit Paid (Implicit)	<u>(2,445,826)</u>
Net Change in Total OPEB Liability	<u>5,639,879</u>
Total OPEB Liability, Beginning	\$ 67,935,484
Total OPEB Liability, Ending	\$ 73,575,363
Covered Payroll	\$ 15,008,482
Total OPEB Liability as a % of Covered Payroll	490.23%

**Schedule of Funding Progress**

Year Ended	<b><u>2018</u></b>	<b><u>2017</u></b>
Total OPEB Liability	\$ 73,575,363	\$ 67,935,484
Fiduciary Net Position	<u>0</u>	<u>0</u>
Net OPEB Liability	<u>\$ 73,575,363</u>	<u>\$ 67,935,484</u>
Funded Ratio	0	0
Covered Payroll	\$ 15,008,482	\$ 15,393,903
Net OPEB Liability as a Percentage of Covered Payroll	490.23%	441.31%

**TOWNSHIP OF FREEHOLD**  
**COUNTY OF MONMOUTH**  
**PART II**  
**SUPPLEMENTARY DATA**  
**SUPPLEMENTARY SCHEDULES**  
**YEAR ENDED DECEMBER 31, 2018**

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**COMPARATIVE SCHEDULE OF TAX RATE INFORMATION**

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Tax Rate	\$ <u>2.211</u>	\$ <u>2.243</u>	\$ <u>2.286</u>
Apportionment of Tax Rate			
Net County Levy	.256	.270	.286
County Library Tax	.018	.019	.020
County Open Space Tax	.029	.016	.016
Municipal Open Space Tax	.030	.030	.030
District School Tax	1.097	1.107	1.105
Regional School District	.441	.455	.482
Local Municipal Purpose Tax	.340	.346	.347
Fire Districts			
Number 1	.023	.027	.033
Number 2	.042	.043	.042
Assessed Valuation			
2018	\$ 6,326,367,000		
2017		\$ 6,145,883,500	
2016			\$ 6,027,600,600

**COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY**

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Cash Collection</u>	<u>Percentage of Collection</u>
2018	\$ 142,437,519	\$ 141,133,020	99.08%
2017	140,284,595	139,166,864	99.20%
2016	140,813,815	139,490,588	99.06%

**DELINQUENT TAXES AND TAX TITLE LIENS**

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

<u>Year Ended December 31</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2018	\$ 373,555	\$ 1,162,477	\$ 1,536,032	1.08%
2017	346,326	1,083,809	1,430,135	1.02%
2016	337,603	1,282,070	1,619,673	1.15%

**PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties in the year of acquisition, is summarized as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 584,150
2017	584,150
2016	584,150

**COMPARISON OF WATER-SEWER UTILITY RENTS**

<u>Year</u>	<u>Rents</u>	<u>Prior Year Delinquents</u>	<u>Cash Collections</u>
2018	\$ 12,133,474	\$ 477,816	\$ 12,053,476
2017	12,136,761	719,289	12,378,234
2016	12,447,598	611,142	12,338,522

**COMPARATIVE SCHEDULE OF FUND BALANCES**

<u>Year</u>	<u>Balance December 31</u>	<u>Utilized in Budget of Succeeding Year</u>
<b><u>Current Fund</u></b>		
2018	\$ 10,636,917	\$ 6,928,357
2017	9,478,823	6,455,872
2016	8,282,107	5,835,000
2015	7,053,814	5,076,000
2014	7,352,570	5,572,626
<b><u>Water Utility Operating Fund</u></b>		
2018	\$ 10,056,555	\$ 4,021,949
2017	9,887,412	3,119,118
2016	9,448,648	3,149,024
2015	8,628,397	3,065,817

**SUMMARY OF MUNICIPAL DEBT**

	<b><u>Year 2018</u></b>	<b><u>Year 2017</u></b>	<b><u>Year 2016</u></b>
<b><u>Issued</u></b>			
General:			
Bonds, Notes, and Loans	\$ 33,669,952	\$ 34,282,429	\$ 33,561,032
Board of Education Lease Guarantee	227,000	408,000	582,000
Water-Sewer Utility:			
Bonds and Notes	<u>10,300,000</u>	<u>11,341,000</u>	<u>12,799,000</u>
	<u>44,196,952</u>	<u>46,031,429</u>	<u>46,942,032</u>
Less:			
Funds Temporarily Held to Pay			
Bonds and Notes:			
General Capital Fund	87,938	138,138	438
Open Space Debt not Subject to			
Capital Fund	<u>2,992,452</u>	<u>3,743,909</u>	<u>4,571,574</u>
	<u>3,080,390</u>	<u>3,882,047</u>	<u>4,572,012</u>
	<u>41,116,562</u>	<u>42,149,382</u>	<u>42,370,020</u>
 <b><u>Authorized but not Issued</u></b>			
General:			
Bonds and Notes	28,825,056	27,138,256	25,425,056
Water-Sewer Utility:			
Bonds and Notes	<u>5,069,696</u>	<u>3,584,796</u>	<u>3,584,796</u>
Total Authorized but not Issued	<u>33,894,752</u>	<u>30,723,052</u>	<u>29,009,852</u>
 Net Bonds and Notes Issued and			
Authorized but not Issued	\$ <u>75,011,314</u>	\$ <u>72,892,434</u>	\$ <u>71,379,872</u>

**SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a Statutory Net Debt of .914%.

	<b><u>Gross Debt</u></b>	<b><u>Deductions</u></b>	<b><u>Net Debt</u></b>
Local School District Debt	\$ 35,905,000	\$ 35,905,000	\$
Regional School District Debt	2,026,199	2,026,199	
Water-Sewer Utility Debt	15,369,696	15,369,696	
General Debt	<u>62,722,008</u>	<u>3,080,390</u>	<u>59,641,618</u>
	<u>\$ 116,022,903</u>	<u>\$ 56,381,285</u>	<u>\$ 59,641,618</u>

Net Debt \$59,641,618 divided by Equalized Valuation basis per N.J.S.A. 40A:2-6 as amended \$6,527,547,640 = .914%.

**BORROWING POWER UNDER N.J.S.A. 40A:2-6**

3.5% of Equalized Valuation Basis (Municipal)	\$ 228,464,167
Net Debt	<u>59,641,618</u>
Remaining Borrowing Power	\$ <u>168,822,549</u>

**CALCULATION OF "SELF-LIQUIDATING PURPOSE" WATER-SEWER UTILITY PER N.J.S. 40A:2-45**

Cash Receipts from Fees, Rents or Other Charges for Year		\$ 15,428,613
Deductions:		
Operating and Maintenance Cost	\$ 10,634,716	
Debt Service per Water Account	<u>1,929,161</u>	
Total Deductions		<u>12,563,877</u>
Excess in Revenue		\$ <u>2,864,736</u>

The foregoing debt information is in agreement with a revised Annual Debt Statement as filed by the Chief Financial Officer.

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**CURRENT FUND**

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**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-4**

**SCHEDULE OF CASH AND INVESTMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017:		
Cash and Cash Equivalents	\$ 28,720,884.25	
Investments	<u>16,109,740.38</u>	
		\$ 44,830,624.63
Increased by Receipts:		
Taxes Receivable	135,140,876.15	
Revenue Accounts Receivable	12,906,078.36	
State of New Jersey (Ch. 20, P.L. 1971)	209,414.38	
Prepaid Taxes	867,443.83	
Tax Overpayments	102,534.14	
Interest and Costs on Taxes	256,483.73	
Prepaid Fees and Permits	15,646.00	
Interfunds:		
Other Funds	274,503.92	
Grant Fund	287,306.42	
Due to State for Fees Collected	78,924.00	
Reserve for Prepaid Health Benefits	10,918.23	
Police Special Duty Service	598,798.97	
Miscellaneous Revenue not Anticipated	1,236,614.79	
Petty Cash	<u>1,050.00</u>	
		<u>151,986,592.92</u>
		196,817,217.55
Decreased by Disbursements:		
Budget Appropriations	34,646,071.01	
Appropriation Reserves	1,506,302.34	
Accounts Payable	9,370.00	
Tax Overpayments Refunded	100,615.75	
Due to State for Fees Collected	69,814.00	
Special District Tax	1,960,868.00	
Municipal Open Space Tax	1,897,910.10	
County Taxes	19,183,119.41	
Local School District Taxes	68,669,851.48	
Regional School District Taxes	27,928,461.00	
Interfunds:		
Other Funds	461,065.98	
Grant Fund	353,277.94	
Reserve for Historical Preservation	369.06	
Refund of Prior Year Revenue	63.93	
Police Special Duty Service	532,652.25	
Petty Cash	<u>1,050.00</u>	
		<u>157,320,862.25</u>
Balance December 31, 2018:		
Cash and Cash Equivalents	\$ 23,158,415.64	
Investments	<u>16,337,939.66</u>	
		\$ <u>39,496,355.30</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-5

**SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<u>Year</u>	<u>Balance Dec. 31, 2017</u>	<u>2018 Levy</u>	<u>2017</u>	<u>Collected</u>	<u>2018</u>	<u>Due from State of New Jersey</u>	<u>Transferred to Tax Title Liens</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2018</u>
2011	\$ 72.78			\$ 72.78					\$ 3,394.28
2013	3,449.84			55.56					9,969.36
2014	10,154.65			185.29					8,955.81
2016	8,955.81								8,906.26
2017	1,061,176.33		1,500.00	1,029,644.13		(3,750.00)	4,555.07	20,320.87	31,225.71
	<u>1,083,809.41</u>	<u>142,460,298.10</u>	<u>1,500.00</u>	<u>1,029,957.76</u>	<u>134,110,918.39</u>	<u>(3,750.00)</u>	<u>4,555.07</u>	<u>20,320.87</u>	<u>31,225.71</u>
2018			6,809,771.82			212,330.13	21,621.96	143,178.60	1,162,477.20
		<u>\$ 142,460,298.10</u>	<u>\$ 6,811,271.82</u>	<u>\$ 135,140,876.15</u>		<u>\$ 208,580.13</u>	<u>\$ 26,177.03</u>	<u>\$ 163,499.47</u>	<u>\$ 1,193,702.91</u>

Levy	\$ 142,437,519.25
Delinquent Penalty	<u>22,778.85</u>
	<u>\$ 142,460,298.10</u>

Overpayments Applied	\$ 1,500.00
Prepaid Taxes	<u>6,809,771.82</u>
	<u>\$ 6,811,271.82</u>

**Analysis of 2018 Property Tax Levy**

Tax Yield:		
General Purpose Tax	\$ 139,875,980.86	
Special District Taxes	1,993,456.02	
Added and Omitted Taxes	<u>568,082.37</u>	\$ 142,437,519.25

Tax Levy:

Regional School Tax (Abstract)		
Local School District Tax (Abstract)	\$ 27,926,432.00	
County Tax (Abstract)	69,370,444.00	
County Library Tax (Abstract)		\$ 16,193,585.90
County Open Space Tax (Abstract)		1,147,809.58
Due County for Added and Omitted Taxes		1,796,953.49
Total County Taxes		<u>76,846.47</u>
Special District Taxes	19,215,195.44	
Local Open Space Tax	1,960,868.00	
Local Tax for Municipal Purposes	1,897,910.10	
Add: Additional Tax Levied	<u>22,066,669.71</u>	<u>\$ 142,437,519.25</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-6**

**SCHEDULE OF TAX TITLE LIENS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$ 346,326.17
Increased by:		
Transfers from Taxes Receivable	\$ 26,177.03	
Interest and Costs on Sale	<u>1,052.27</u>	
		<u>27,229.30</u>
Balance December 31, 2018		\$ <u><u>373,555.47</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-7

**SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**

Sheet 1 of 2

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued in</u> <u>2018</u>	<u>Collected</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Licenses	\$			
Alcoholic Beverages		\$ 46,188.00	\$ 46,188.00	\$
Other		20,035.00	20,035.00	
Fees and Permits		316,104.73	316,104.73	
Uniform Construction Code Fees		1,316,871.00	1,316,871.00	
Municipal Court				
Fines and Costs	92,488.46	1,124,345.13	1,136,006.88	80,826.71
State Aid				
Energy Receipts Tax		7,418,109.00	7,418,109.00	
Garden State Trust		18,206.00	18,206.00	
Other				
Cable Television Franchise Fees		359,679.00	359,679.00	
Fund Balance - General Capital Fund		281,241.00	281,241.00	
Hotel/Motel Tax		134,781.39	134,781.39	
Interest on Investments and Deposits		559,573.08	559,573.08	
Shared Services Agreements:				
Automotive Services		48,819.62	48,819.62	
Board of Health		157,678.33	157,678.33	
Board of Health - Monmouth Regional HICMC		4,807.00	4,807.00	
Diesel Fuel		217,768.92	217,768.92	
Information Technology - Bay Head		18,114.00	18,114.00	
Information Technology - Freehold Borough		19,516.00	19,516.00	
Information Technology - Keyport		18,715.00	18,715.00	
Information Technology - Manalapan		116,875.91	116,875.91	
Information Technology - MRRSA		6,580.00	6,580.00	
Licensed Operator - Howell		12,000.00	12,000.00	
Licensed Operator - MRRSA		4,750.00	4,750.00	
Municipal Court		26,328.00	26,328.00	

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-7

**SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**

Sheet 2 of 2

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued in</u> <u>2018</u>	<u>Collected</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Other (Continued)				
Shared Services Agreements (Continued):				
Operational Services - Aberdeen	\$	\$ 28,155.00	\$ 28,155.00	\$
Operational Services - Keyport		28,164.84	28,164.84	
Operational Services - Freehold Regional		22,517.72	22,517.72	
Police Services		18,029.90	18,029.90	
Public Health Emergency - Monmouth County		12,750.00	12,750.00	
Visiting Nurse		21,746.30	21,746.30	
Payments in Lieu of Taxes		98,964.46	98,964.46	
Reserve for Detention Basin		100,000.00	100,000.00	
Reserve for Municipal Alliance		10,252.50	10,252.50	
Uniform Fire Safety Act		111,943.38	111,943.38	
Verizon Franchise Fees		201,604.40	201,604.40	
	\$ <u>92,488.46</u>	\$ <u>12,903,232.61</u>	\$ <u>12,912,876.36</u>	\$ <u>80,826.71</u>
Receipts			\$ 12,906,078.36	
Prepaid Applied			<u>6,798.00</u>	
			\$ <u>12,912,876.36</u>	

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-8

**SCHEDULE OF APPROPRIATION RESERVES**

Sheet 1 of 6

**FOR THE YEAR ENDED DECEMBER 31, 2018**

**APPROPRIATIONS WITHIN CAPS**

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Reserve for</u> <u>Encumbrances</u>	<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
Administrative and Executive					
Salaries and Wages	\$ 2,954.00		\$ 2,954.00		\$ 2,954.00
Other Expenses	4,526.92	545.69	5,072.61	537.69	4,534.92
Public Information Office					
Salaries and Wages	19,911.64		19,911.64		19,911.64
Other Expenses	6,357.97	178.84	6,536.81	178.84	6,357.97
Purchasing Department					
Salaries and Wages	1,097.91		1,097.91		1,097.91
Other Expenses	3,020.47	727.12	3,747.59	727.12	3,020.47
Human Resources					
Salaries and Wages	37,337.02		37,337.02		37,337.02
Other Expenses	2,391.00	1,057.00	3,448.00	3,096.55	351.45
Mayor and Township Committee					
Salaries and Wages	800.08		800.08		800.08
Other Expenses	16,042.10	2,082.98	18,125.08	465.00	17,660.08
Municipal Clerk					
Salaries and Wages	11,229.77		11,229.77		11,229.77
Other Expenses	11,967.25	4,424.07	16,391.32	6,252.15	10,139.17
Elections					
Salaries and Wages	1,000.00		1,000.00		1,000.00
Other Expenses	5,565.98	2,800.00	8,365.98	2,800.00	5,565.98
Financial Administration					
Salaries and Wages	10,315.64		10,315.64		10,315.64
Other Expenses	13,275.15		13,275.15	1,131.27	12,143.88
Audit	.30		.30		.30
Information Technology					
Salaries and Wages	34,973.92		34,973.92		34,973.92
Other Expenses	35,279.71	5,396.18	40,675.89	12,088.06	28,587.83
Revenue Administration (Collection of Taxes)					
Salaries and Wages	1,835.12		1,835.12		1,835.12
Other Expenses	4,668.36	1,416.60	6,084.96	1,416.60	4,668.36



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-8

**SCHEDULE OF APPROPRIATION RESERVES**

Sheet 2 of 6

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance Dec. 31, 2017</u>	<u>Reserve for Encumbrances</u>	<u>Balance After Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Assessment of Taxes	\$ 820.22	\$	\$ 820.22		\$ 820.22
Salaries and Wages	31,288.12	11,480.00	42,768.12	23,077.31	19,690.81
Other Expenses	32,753.60		32,753.60	8,286.75	24,466.85
Cost of Tax Appeals					
Legal Services and Costs					
Other Expenses	133,271.41		133,271.41	32,627.55	100,643.86
Affordable Housing Services and Costs					
Other Expenses	39,552.09	4,725.00	44,277.09	14,863.44	29,413.65
Engineering Services and Costs					
Salaries and Wages	88,599.12		88,599.12		88,599.12
Other Expenses	14,334.47	2,183.60	16,518.07	2,330.86	14,187.21
Historical Preservation					
Other Expenses	2,000.30	54.26	2,054.56	54.26	2,000.30
Municipal Land Use Law Planning Board					
Salaries and Wages	9,389.92		9,389.92		9,389.92
Other Expenses	16,069.31	3,675.00	19,744.31	6,294.25	13,450.06
Insurance					
Group Insurance	874,284.55	56,286.63	930,571.18	928,932.33	1,638.85
Other Insurance	992.05		992.05		992.05
Workmen's Compensation	144.36		144.36		144.36
Health Benefit Waiver	87.50		87.50		87.50
Code Enforcement					
Salaries and Wages	920.51		920.51		920.51
Other Expenses	6,870.00		6,870.00		6,870.00
Police					
Salaries and Wages	635,452.43		625,452.43	(2,193.33)	627,645.76
Other Expenses	21,809.60	137,597.26	169,406.86	153,547.26	15,859.60
Office of Emergency Management					
Salaries and Wages	999.43		999.43		999.43
Other Expenses	500.00		500.00		500.00

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-8

**SCHEDULE OF APPROPRIATION RESERVES**

Sheet 3 of 6

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance Dec. 31, 2017</u>	<u>Reserve for Encumbrances</u>	<u>Balance After Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
First Aid Organization	\$	\$ 13,336.00	\$ 13,336.00	\$ 13,336.00	\$
Contribution					
Bureau of Fire Protection	4,009.12		4,009.12		4,009.12
Salaries and Wages	4,878.00		4,878.00	6.00	4,872.00
Other Expenses					
Uniform Fire Safety Act					
Salaries and Wages	1,488.45		1,488.45		1,488.45
Other Expenses	1,500.00		1,500.00		1,500.00
Municipal Prosecutor					
Other Expenses	1,540.00	5,780.00	7,320.00	5,780.00	1,540.00
Road Repair and Maintenance					
Salaries and Wages	39,228.38		39,228.38		39,228.38
Other Expenses	81,609.87	19,659.30	101,269.17	4,358.23	96,910.94
Snow Removal					
Salaries and Wages	36.19		36.19		
Other Expenses		17,406.38	17,442.57	16,312.57	1,130.00
Shade Tree Commission					
Salaries and Wages	27,985.12		27,985.12		27,985.12
Other Expenses	13,383.53		13,383.53		13,383.53
Recycling					
Salaries and Wages	12,500.04		12,500.04		12,500.04
Other Expenses	26,321.41	46,152.25	72,473.66	25,917.00	46,556.66
Public Building and Grounds					
Salaries and Wages	64,068.30		64,068.30		64,068.30
Other Expenses	48,724.20	6,232.99	54,957.19	3,016.06	51,941.13
Equipment Maintenance and Repair					
Salaries and Wages	30,072.17		30,072.17		30,072.17
Other Expenses	35,868.36	75,697.67	111,566.03	44,963.91	66,602.12
Condominium Services Act					
Other Expenses	13.22		13.22		13.22

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-8

**SCHEDULE OF APPROPRIATION RESERVES**

Sheet 4 of 6

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b><u>Balance Dec. 31, 2017</u></b>	<b><u>Reserve for Encumbrances</u></b>	<b><u>Balance After Transfers</u></b>	<b><u>Paid or Charged</u></b>	<b><u>Balance Lapsed</u></b>
Board of Health					
Salaries and Wages	\$ 27,668.35		\$ 27,668.35		\$ 27,668.35
Other Expenses	6,992.10	5,727.00	12,719.10	12,620.44	98.66
Environmental Commission					
Other Expenses	400.00		400.00		400.00
Board of Recreation Commissioners					
Salaries and Wages	25,614.84		25,614.84		25,614.84
Other Expenses	449.66	12,102.41	12,552.07	11,882.38	669.69
Senior Center					
Salaries and Wages	23,829.05		23,829.05		23,829.05
Other Expenses	131.85	3,783.02	3,914.87	3,314.68	600.19
Municipal Court					
Salaries and Wages	29,945.36		29,945.36		29,945.36
Other Expenses	4,855.93	3,023.94	7,879.87	3,248.09	4,631.78
State Uniform Construction Code Official					
Salaries and Wages	40,677.87		40,677.87		40,677.87
Other Expenses	12,350.33	22.79	12,373.12	159.18	12,213.94
Utilities:					
Electricity	56,220.01		56,220.01	13,419.87	42,800.14
Street Lighting	129,797.74		129,797.74	22,906.45	106,891.29
Telephone	10,308.43	2,679.13	12,987.56	8,708.08	4,279.48
Natural Gas	24,567.19		24,567.19	11,306.04	13,261.15
Water and Sewer	29,948.96		29,948.96	121.19	29,827.77
Fuel Oil and Gasoline	141,399.34	84,763.67	226,163.01	90,247.76	135,915.25
Contingent	1.00		1.00		1.00
Contribution to:					
Public Employees Retirement System	1,708.18		1,708.18		1,708.18
Social Security System	157,398.57		157,398.57		157,398.57
Unemployment Compensation Insurance	1,000.00		1,000.00		1,000.00
Defined Contribution Retirement Program	400.16	739.20	1,139.36	804.75	334.61
Total Appropriations within Caps	<u>3,253,580.58</u>	<u>531,735.98</u>	<u>3,785,316.56</u>	<u>1,488,942.64</u>	<u>2,296,373.92</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-8

**SCHEDULE OF APPROPRIATION RESERVES**

Sheet 5 of 6

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance Dec. 31, 2017</u>	<u>Reserve for Encumbrances</u>	<u>Balance After Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
<b>APPROPRIATIONS OUTSIDE CAPS</b>					
Length of Service Awards Program (LOSAP)	\$ 25,000.00	\$	\$ 25,000.00	\$ 11,960.00	\$ 13,040.00
Local Matching Fund for Grants	500.00		500.00		500.00
Shared Services Agreements					
Bureau of Fire Prevention					
Salaries and Wages	475.30		475.30		475.30
Board of Health					
Salaries and Wages	1,955.21		1,955.21		1,955.21
Other Expenses	2,428.17		2,428.17	1,790.31	637.86
Road Repairs and Maintenance					
Fuel Oil					
Other Expenses	3,316.59		3,316.59		3,316.59
Equipment Maintenance					
Other Expenses	6,564.70		6,564.70		6,564.70
Police Special Services					
Salaries and Wages	1,762.50		1,762.50		1,762.50
Information Technology					
Salaries and Wages					
Bay Head Borough	1,022.82		1,022.82		1,022.82
Freehold Borough	84.93		84.93		84.93
Keyport Borough	2,206.28		2,206.28		2,206.28
Manalapan Township	639.67		639.67		639.67
Manasquan River Regional Sewerage Authority	713.94		713.94		713.94
Dispatch Services					
County of Monmouth					
Other Expenses	414.79		414.79		414.79
Operational Services					
Salaries and Wages					
Aberdeen Township	499.43		499.43		499.43
Keyport Borough	169.05		169.05		169.05
Freehold Regional	198.62		198.62		198.62

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-8

**SCHEDULE OF APPROPRIATION RESERVES**

Sheet 6 of 6

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance Dec. 31, 2017</u>	<u>Reserve for Encumbrances</u>	<u>Balance After Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Shared Services Agreements (Continued)					
Construction Code					
Salaries and Wages	\$ .79	\$	\$ .79		\$ .79
Jackson Township					
Other Expenses					
Freehold Borough	280.00	14,430.00	14,710.00	14,430.00	280.00
Municipal Court					
Salaries and Wages					
Township of Marlboro	682.05		682.05		682.05
Board of Health					
MC PHEP Work Plan					
Other Expenses		2,259.76	2,259.76	2,259.76	
VNA Health Group					
Salaries and Wages	67.92		67.92		67.92
Other Expenses					
Total Appropriations outside Caps	<u>48,982.76</u>	<u>16,689.76</u>	<u>65,672.52</u>	<u>30,440.07</u>	<u>35,232.45</u>
Total General Appropriations	\$ <u>3,302,563.34</u>	\$ <u>548,425.74</u>	\$ <u>3,850,989.08</u>	\$ <u>1,519,382.71</u>	\$ <u>2,331,606.37</u>
Disbursed					
Accounts Payable				\$ 1,506,302.34	
				13,080.37	
				\$ <u>1,519,382.71</u>	

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-9**

**SCHEDULE OF COUNTY TAXES PAYABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$	44,770.44
2018 Tax Levy:			
County Tax	\$ 16,193,585.90		
County Library Tax	1,147,809.58		
County Open Space Tax	1,796,953.49		
County Share of Added and Omitted Taxes	<u>76,846.47</u>		
			<u>19,215,195.44</u>
			<u>19,259,965.88</u>
Decreased by:			
Disbursements			<u>19,183,119.41</u>
Balance December 31, 2018		\$	<u><u>76,846.47</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-10**

**SCHEDULE OF LOCAL SCHOOL DISTRICT TAX PAYABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017:			
School Tax Payable	\$	8,629,195.02	
School Tax Deferred		<u>25,566,589.00</u>	
			\$ 34,195,784.02
Increased by:			
Levy - School Year July 1, 2018 to June 30, 2019			<u>69,370,444.00</u>
			103,566,228.02
Decreased by:			
Disbursements			<u>68,669,851.48</u>
Balance December 31, 2018:			
School Tax Payable		9,329,787.54	
School Tax Deferred		<u>25,566,589.00</u>	
			\$ <u><u>34,896,376.54</u></u>
2018 Liability for Local District School Tax:			
Tax Paid	\$	68,669,851.48	
Tax Payable December 31, 2018		<u>9,329,787.54</u>	
			77,999,639.02
Less: Tax Payable December 31, 2017			<u>8,629,195.02</u>
Amount Charged to 2018 Operations	\$		<u><u>69,370,444.00</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**Exhibit A-11**

**SCHEDULE OF REGIONAL SCHOOL DISTRICT TAX PAYABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017:	
School Tax Payable	\$ 13,539,618.40
Increased by:	
Levy - School Year July 1 2018 to June 30, 2019	<u>27,926,432.00</u>
	41,466,050.40
Decreased by:	
Disbursements	<u>27,928,461.00</u>
Balance December 31, 2018:	
School Tax Payable	\$ <u>13,537,589.40</u>
2018 Liability for Local District School Tax:	
Tax Paid	\$ 28,435,474.00
Tax Payable December 31, 2018	<u>13,537,589.40</u>
	41,973,063.40
Less: Tax Payable December 31, 2017	<u>13,539,618.40</u>
Amount Charged to 2018 Operations	\$ <u>28,433,445.00</u>



TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH

CURRENT FUND

Exhibit A-12

SCHEDULE OF INTERFUNDS

FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Total</u>	<u>Animal Control Trust Fund</u>	<u>Other Trust Fund</u>	<u>General Capital Fund</u>	<u>Payroll Fund</u>
Balance December 31, 2017 - Due From/(To)	\$ 252,039.11	\$ 10,506.35	\$ 621.41	\$ 60,808.00	\$ 180,103.35
Increased by:					
Disbursements	461,065.98		461,065.98		
Excess Statutory of Animal Control Reserve	14,133.03	14,133.03			
Total Increases	<u>475,199.01</u>	<u>14,133.03</u>	<u>461,065.98</u>		
Total Increases and Balances	<u>727,238.12</u>	<u>24,639.38</u>	<u>461,687.39</u>	<u>60,808.00</u>	<u>180,103.35</u>
Decreased by:					
Receipts	<u>274,503.92</u>	<u>10,506.35</u>		<u>83,894.22</u>	<u>180,103.35</u>
Balance December 31, 2018 - Due From/(To)	\$ 452,734.20	\$ 14,133.03	\$ 461,687.39	\$ (23,086.22)	\$

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GRANT FUND**

**Exhibit A-13**

**SCHEDULE OF INTERFUND**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017 - Due To			\$ 425,972.17
Increased by:			
Deposited in Current Fund:			
Grants Receivable	\$ 280,265.75		
Unappropriated Reserves	<u>7,040.67</u>		
		\$ 287,306.42	
Cancelled Grants Receivable		1,022.78	
2018 Budget Appropriations		<u>462,374.83</u>	
			<u>750,704.03</u>
			<u>1,176,676.20</u>
Decreased by:			
Cancelled Appropriated Reserves		1,022.78	
2018 Anticipated Revenue		422,122.33	
Disbursed in Current Fund		<u>353,277.94</u>	
			<u>776,423.05</u>
Balance December 31, 2018 - Due To			\$ <u><u>400,253.15</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-14

**SCHEDULE OF GRANTS RECEIVABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<u>Grant</u>	<u>Balance Dec. 31, 2017</u>	<u>2018 Anticipated Revenue</u>	<u>2018 Anticipated Realized</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2018</u>
State Grants:					
Alliance to Prevent Alcoholism and Drug Abuse	\$ 37,022.76	\$ 41,010.00	\$ 43,433.12	\$	\$ 34,599.64
Childhood Lead Exposure		65,825.00	39,655.00		26,170.00
Clean Communities Program		75,306.35	75,306.35		
Drunk Driving Enforcement Fund		7,390.62	7,390.62		
Family Health Initiatives		10,000.00	10,000.00		
Recycling Tonnage Grant		106,113.93	106,113.93		
Safe and Secure Communities Program		60,000.00	60,000.00		
Safe Corridors	1,022.78	36,019.90	36,017.80	1,022.78	2.10
Federal Grants:					
Bulletproof Vests	4,613.80	2,036.53	5,073.48		1,576.85
Click It or Ticket		5,500.00	4,180.00		1,320.00
Distracted Driving		6,600.00	6,600.00		
Drive Sober or Get Pulled Over		5,500.00			5,500.00
Other Grants:					
NJ ACCCHO Mini Grant		820.00	820.00		
	<u>\$ 42,659.34</u>	<u>\$ 422,122.33</u>	<u>\$ 394,590.30</u>	<u>\$ 1,022.78</u>	<u>\$ 69,168.59</u>
Interfund - Current Fund			\$ 280,265.75		
Unappropriated Grants			<u>114,324.55</u>		
			<u>\$ 394,590.30</u>		

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

**SCHEDULE OF APPROPRIATED RESERVES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Exhibit A-15

Sheet 1 of 2

<u>Grant</u>	<u>Balance Dec. 31, 2017</u>	<u>Reserve for Encumbrances</u>	<u>Transferred from 2018 Budget Appropriations</u>	<u>Expended</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2018</u>
State Grants:						
Alcohol Education and Rehabilitation						
2012 Grant Award	\$ 161.89	\$	\$	\$	\$	\$ 161.89
Alliance to Prevent Alcoholism and Drug Abuse						
2017-18 Grant Award	28,199.43	2,033.10	51,262.50	30,232.53		25,957.37
2018-19 Grant Award				6,774.16		
Body Armor Replacement						
2017 Grant Award	6,774.16					
Childhood Lead Exposure						
2018 Grant Award			38,825.00	38,825.00		
2018-19 Grant Award			27,000.00	7,916.35		
Clean Communities Program						
2013 Grant Award	123.09			123.09		
2014 Grant Award	5,662.12			5,662.12		
2015 Grant Award	710.90	15,235.64		15,946.54		
2016 Grant Award	29,824.79			25,082.62		4,742.17
2017 Grant Award	76,556.62			24,053.90		52,502.72
2018 Grant Award			75,306.35			75,306.35
Drunk Driving Enforcement Fund						
2016 Grant Award	3,679.67			3,679.67		
2017 Grant Award	5,132.23			5,132.23		
2018 Grant Award			7,390.62	2,025.32		5,365.30
Family Health Initiatives						
2018 Grant Award			10,000.00			10,000.00
Green Communities Grant						
2015 Grant Award	1,800.00					1,800.00
Recycling Tonnage Grant						
2014 Grant Award	39.42			39.42		
2015 Grant Award	511.13			511.13		
2016 Grant Award	67,300.17	5,410.88		42,212.84		30,498.21
2017 Grant Award	102,628.94					102,628.94
2018 Grant Award			106,113.93			106,113.93

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-15

**SCHEDULE OF APPROPRIATED RESERVES**

Sheet 2 of 2

**GRANT FUND**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Balance Dec. 31, 2017</u>	<u>Reserve for Encumbrances</u>	<u>Transferred from 2018 Budget Appropriations</u>	<u>Expended</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2018</u>
State Grants (Continued):						
Safe and Secure Communities Program						
2018 Grant Award	\$	\$	\$ 90,000.00	\$ 89,963.29	\$	\$ 36.71
Safe Corridors						
2016 Grant Award	1,022.78		36,019.90	36,017.80	1,022.78	2.10
2017 Grant Award						
Federal Grants:						
Bulletproof Vests			2,036.53	2,036.53		
2018 Grant Award						
Click It or Ticket			5,500.00	4,180.00		1,320.00
2018 Grant Award						
Distracted Driving			6,600.00	6,600.00		
2018 Grant Award						
Drive Sober or Get Pulled Over			5,500.00	1,320.00		4,180.00
2018 Grant Award						
Other Grants:						
NJ ACCHO Mini Grant			820.00	1,765.64		554.36
2017 Grant Award	<u>1,500.00</u>					
	<u>\$ 331,627.34</u>	<u>\$ 22,679.62</u>	<u>\$ 462,374.83</u>	<u>\$ 375,405.31</u>	<u>\$ 1,022.78</u>	<u>\$ 440,253.70</u>
Interfund - Current Fund						
Reserve for Encumbrances				\$ 353,277.94		
				<u>22,127.37</u>		
				<u>\$ 375,405.31</u>		

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**CURRENT FUND**

Exhibit A-16

**SCHEDULE OF UNAPPROPRIATED RESERVES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Grant</u></b>	<b><u>Balance Dec. 31, 2017</u></b>	<b><u>Received</u></b>	<b><u>Realized as Anticipated Revenue</u></b>	<b><u>Balance Dec. 31, 2018</u></b>
State Grants:				
Drunk Driving Enforcement Fund	\$ 7,390.62	\$ 7,040.67	\$ 7,390.62	\$ 7,040.67
Recycling Tonnage Grant	106,113.93		106,113.93	
Other Grant:				
NJ ACCHO Mini Grant	<u>820.00</u>		<u>820.00</u>	
	<u>\$ 114,324.55</u>	<u>\$ 7,040.67</u>	<u>\$ 114,324.55</u>	<u>\$ 7,040.67</u>

**TRUST FUND**

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**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**TRUST FUND**

**Exhibit B-1**

**SCHEDULE OF CASH - TREASURER**

**FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>Animal Control Trust Fund</u>	<u>Other Trust Fund</u>
Balance December 31, 2017	\$ 73,243.35	\$ 12,539,537.24
Increased by Receipts:		
Due to State of New Jersey	\$ 3,098.40	\$
Licenses and Other Fees	16,338.28	
Prepaid Licenses	8,486.80	
Interfunds		
Miscellaneous Reserves		6,469,586.30
	<u>27,923.48</u>	<u>13,216,824.70</u>
	101,166.83	25,756,361.94
Decreased by Disbursements:		
Due to State of New Jersey	3,109.80	
Animal Control Trust Fund Expenditures	8,809.00	
Interfunds	10,506.35	
Miscellaneous Reserves		6,008,520.32
	<u>22,425.15</u>	<u>11,604,001.53</u>
Balance December 31, 2018	\$ <u>78,741.68</u>	\$ <u>14,152,360.41</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**ANIMAL CONTROL TRUST FUND**

**Exhibit B-2**

**SCHEDULE OF DUE TO STATE OF NEW JERSEY**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$	11.40
Increased by:			
Fees Collected			<u>3,098.40</u>
Decreased by:			
Payments to State of New Jersey		\$	<u><u>3,109.80</u></u>

**SCHEDULE OF RESERVE FOR ANIMAL CONTROL**

**TRUST FUND EXPENDITURES**

**Exhibit B-3**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$	48,711.60
Increased by:			
2018 License and Other Fees Collected	\$	16,338.28	
Prepaid Licenses Applied		<u>9,329.60</u>	
			<u>25,667.88</u>
Decreased by:			<u>74,379.48</u>
Expenditures Under R.S. 4:19-15.11		8,809.00	
Statutory Excess Due Current Fund		<u>14,133.03</u>	
			<u>22,942.03</u>
Balance December 31, 2018		\$	<u><u>51,437.45</u></u>

**Dog License Fees Collected**

<u>Year</u>	<u>Amount</u>
2016	\$ <u>23,755.20</u>
2017	<u>27,682.25</u>
	\$ <u><u>51,437.45</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**ANIMAL CONTROL TRUST FUND**

**Exhibit B-4**

**SCHEDULE OF INTERFUND - CURRENT FUND**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017 - Due To	\$ 10,506.35
Increased by:	
Statutory Excess	<u>14,133.03</u>
	24,639.38
Decreased by:	
Disbursed	<u>10,506.35</u>
Balance December 31, 2018 - Due To	\$ <u>14,133.03</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**OTHER TRUST FUND**

**Exhibit B-5**

**SCHEDULE OF RESERVES AND SPECIAL DEPOSITS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b>Balance Dec. 31, 2017</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance Dec. 31, 2018</b>
Reserve for:				
Arboretum	\$ 30,437.78	\$ 900.00	\$ 220.30	\$ 31,117.48
Board of Recreation Commissioners	1,280,972.50	1,154,902.50	1,103,937.72	1,331,937.28
Cash Bonds		2,000.00	2,000.00	
Construction Code Dedicated Penalties	86,696.23	1,544.84		88,241.07
Deposits for Redemption of Tax Sale Certificates	1,706.02	416,178.11	417,884.13	
Detention Project	777,912.85		100,000.00	677,912.85
Escrow Deposits	2,554,878.85	1,573,563.45	901,814.00	3,226,628.30
Historical Preservation	786.46	20.00		806.46
Monument Bonds	875.00			875.00
Mount Laurel Housing Trust	1,214,093.18	427,380.22	783,619.50	857,853.90
Municipal Drug Alliance Fund	12,664.30	65,925.00	45,873.10	32,716.20
Open Space	887,266.27	1,906,435.08	1,334,358.94	1,459,342.41
Parking Offenses Adjudication Act	1,213.17	1,288.00	1,800.00	701.17
Premiums Received at Tax Sale	921,700.00	214,800.00	543,100.00	593,400.00
Public Defender	1,604.85	38,186.50	34,530.00	5,261.35
Public Safety Donation	23,295.70	1,201.37	10,591.87	13,905.20
Relocation	7,502.00			7,502.00
Road Projects	402,919.26			402,919.26
Self Insurance	1,797,774.32	762,088.13		2,559,862.45
Shade Tree Donations	90,014.98		175.00	89,839.98
Shade Tree Escrow	139,389.27	82,100.00	1,543.70	219,945.57
Sick Leave Trust	50,213.92	35,000.00	47,500.00	37,713.92
Sidewalks and Curbs	231,399.42	21,920.00	21,861.42	231,458.00
Snow Removal	1,844,038.53		199,981.98	1,644,056.55
Special Law Enforcement Fund	20,194.38	4,003.46		24,197.84
Street Opening Bonds	33,734.77	13,000.00	13,500.00	33,234.77
Unemployment Trust	106,420.81	23,192.86	17,898.86	111,714.81
Uniform Fire Safety Act Penalty Monies 2:12	6,580.72	858.88	6,472.13	967.47
Uniform Fire Safety Act Penalty Monies 2:12A	12,630.29	750.00	6,818.56	6,561.73
	<b>\$ 12,538,915.83</b>	<b>\$ 6,747,238.40</b>	<b>\$ 5,595,481.21</b>	<b>\$ 13,690,673.02</b>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**OTHER TRUST FUND**

**Exhibit B-6**

**SCHEDULE OF INTERFUND - CURRENT FUND**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017 - Due To Current	\$ 621.41
Increased by:	
Receipts	<u>6,469,586.30</u>
	6,470,207.71
Decreased by:	
Disbursements	<u>6,008,520.32</u>
Balance December 31, 2018 - Due To Current	\$ <u><u>461,687.39</u></u>

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**GENERAL CAPITAL FUND**

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**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-2**

**SCHEDULE OF CASH - TREASURER**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$ 9,115,204.36
Increased by Receipts:		
Premium on Sale of Notes	\$ 195,234.00	
Excess Closing Costs	1,567.45	
Interfunds	65,966.56	
Bond Anticipation Notes	3,497,200.00	
Grants Receivable	276,363.10	
Reserve for Historical Preservation	5,413.00	
Budget Appropriations:		
Capital Improvement Fund	<u>400,000.00</u>	
		<u>4,441,744.11</u>
		13,556,948.47
Decreased by Disbursements:		
Capital Fund Balance to Current Fund	281,241.00	
Interfunds	149,860.78	
Reserve for Historical Preservation	11,800.00	
Bond Anticipation Notes	50,200.00	
Improvement Authorizations	<u>3,788,421.64</u>	
		<u>4,281,523.42</u>
Balance December 31, 2018		\$ <u><u>9,275,425.05</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-3

**ANALYSIS OF CASH**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Balance Dec. 31, 2017	Receipts		Disbursements		Transfers		Balance Dec. 31, 2018
		Notes Issued	Miscellaneous	Improvement Authorizations	Miscellaneous	From	To	
Fund Balance	\$ 1,466,667.09	\$	\$ 196,801.45	\$	\$ 281,241.00	\$	\$	\$ 1,382,227.54
Capital Improvement Fund	254,133.41		400,000.00			259,000.00		395,133.41
Down Payments on Improvements	95,737.00							95,737.00
Interfund - Current Fund	60,808.00		65,966.56		149,860.78			(23,086.22)
Grant Receivable	(62,500.00)		276,363.10			350,000.00		(136,136.90)
Accounts Receivable Offset with Reserves								
Reserve for:								
Improvements	21,376.00							21,376.00
Debt Service	87,937.81							87,937.81
Historical Preservation	15,590.20		5,413.00		11,800.00			9,203.20
Excess Proceeds on Serial Bonds Issued:								
Ordinance 12-19 Various Improvements	50,200.00				50,200.00			
<b>Improvement Authorizations</b>								
<b>Ordinance</b>								
<b>Number</b>								
97-01	12,857.45							12,857.45
97-11	7,505.64							7,505.64
98-08	3,836.88							3,836.88
99-09	79.12							79.12
00-10	1,544.90							1,544.90
01-13	277.46							277.46
02-13	228,346.63							228,346.63
03-09	501.32							501.32
04-11	20,565.06							20,565.06
05-19	487.94							487.94
05-35	559.72							559.72
06-21	4,465.17	27,200.00		31,297.72				367.45
07-14, 08-29	111,650.76			4,295.43				107,355.33
09-16	192,764.31	70,000.00		45,753.07				217,011.24
10-21	92,556.87			350.82				92,206.05
11-20	309,762.85			17,187.76				292,575.09
12-12	338,550.37			52,701.61				285,848.76
12-19	42,753.27			6,546.93				36,206.34
14-05	776,157.04			181,961.66				594,195.38
15-10	646,610.59			151,085.58				495,525.01
16-12	1,884,073.14			954,211.16				929,861.98
17-06	2,449,348.36			1,970,238.65				479,109.71
18-07		3,400,000.00		372,791.25		609,000.00		3,636,208.75
	\$ 9,115,204.36	\$ 3,497,200.00	\$ 944,544.11	\$ 3,788,421.64	\$ 493,101.78	\$ 609,000.00	\$	\$ 9,275,425.05

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-4**

**SCHEDULE OF DEFERRED CHARGES TO**

**FUTURE TAXATION - FUNDED**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$ 26,732,229.49
Increased by:		
Excess Serial Bonds Utilized to Pay Notes		<u>50,200.00</u>
		26,782,429.49
Decreased by:		
2018 Budget Appropriations:		
Principal on Serial Bonds	\$ 3,728,000.00	
Green Trust Loan	<u>231,477.07</u>	
		<u>3,959,477.07</u>
Balance December 31, 2018		<u><u>\$ 22,822,952.42</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-5

**SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Ordinance Number	Improvement Description	Balance	2018	Excess	Budget	Balance	Bond	Unexpended
		Dec. 31, 2017	Authorizations	Bond Proceeds	Appropriations	Dec. 31, 2018	Anticipation Notes	Improvement Authorizations
97-01	Renovations to Municipal Complex	\$ 215,000.00	\$	\$	\$	\$ 215,000.00	\$	\$ 215,000.00
97-11	Various Improvements	78,818.70				78,818.70		78,818.70
98-08	Various Improvements	1,610,755.00				1,610,755.00		1,610,755.00
99-09	Various Improvements	176,575.00				176,575.00		176,575.00
00-10	Various Improvements	1,104,000.00				1,104,000.00		1,104,000.00
01-13	Various Improvements	622,650.00				622,650.00		622,650.00
02-13	Various Improvements	1,224,150.00				1,224,150.00		1,224,150.00
03-09	Various Improvements	382,575.00				382,575.00		382,575.00
04-11	Various Improvements	475,730.00				475,730.00		475,730.00
05-19	Various Improvements	926,525.00				926,525.00		926,525.00
05-35	Various Improvements	485,000.00				485,000.00		485,000.00
06-21	Development of Park Lands	551,175.00			64,000.00	487,175.00	94,200.00	392,975.00
07-14, 08-29	Various Improvements	1,089,015.00			27,000.00	1,062,015.00	294,100.00	767,915.00
09-16	Various Improvements	1,307,000.00			9,000.00	1,270,800.00	242,800.00	1,028,000.00
10-21	Various Improvements	1,216,000.00		27,200.00		1,193,000.00		1,193,000.00
11-20	Various Improvements	950,000.00		23,000.00		950,000.00		950,000.00
12-12	Various Improvements	1,026,555.00				1,026,555.00		1,026,555.00
14-05	Various Improvements	2,740,662.70				2,740,662.70		2,740,662.70
15-10	Various Improvements	5,115,069.30				5,115,069.30		5,115,069.30
16-12	Various Improvements	6,868,000.00				6,868,000.00	4,300,000.00	2,568,000.00
17-06	Various Improvements	6,473,000.00				6,473,000.00	2,515,900.00	3,957,100.00
18-07	Various Improvements		5,184,000.00			5,184,000.00	3,400,000.00	1,784,000.00
		\$ 34,638,255.70	\$ 5,184,000.00	\$ 50,200.00	\$ 100,000.00	\$ 39,672,055.70	\$ 10,847,000.00	\$ 28,825,055.70

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-5

**SCHEDULE OF DEFERRED CHARGES TO**

Sheet 2 of 2

**FUTURE TAXATION - UNFUNDED**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

**Analysis of  
Balance  
Dec. 31, 2018  
Unexpended  
Improvement  
Authorizations**

Improvement Authorizations Unfunded  
Less: Unexpended Proceeds of Bond Anticipation Notes:

\$ 33,958,761.41

<b><u>Ordinance Number</u></b>	<b><u>Improvement Description</u></b>		
06-21	Various Improvements	\$	367.45
07-14, 08-29	Various Improvements		107,355.33
09-16	Various Improvements		217,011.24
16-12	Various Improvements		929,861.98
17-06	Various Improvements		479,109.71
18-07	Various Improvements		<u>3,400,000.00</u>
			<u>5,133,705.71</u>
			\$ <u><u>28,825,055.70</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-6

**SCHEDULE OF GENERAL SERIAL BONDS**

Sheet 1 of 2

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Improvement Description	Date of Issue	Original Issue	Maturities of Bonds		Interest Rate	Balance Dec. 31, 2017	Decreases	Balance Dec. 31, 2018
			Outstanding Dec. 31, 2018	Amount				
General Obligation Bonds*			Date	\$		\$	\$	\$
Open Space Refunding Bonds	6/01/2008 12/16/2009	\$ 5,944,000 475,000	9/15/2019 9/15/2020 9/15/2021	40,000 45,000 40,000	5.000% 3.000% 4.000%	423,000.00	423,000.00	125,000.00
General Obligation Refunding Bonds	10/01/2012 10/01/2012	3,800,000 630,000	10/1/2019-20 10/1/2021-22 10/1/2023-24	60,000 60,000 65,000	3.000% 3.500% 3.500%	990,000.00	990,000.00	370,000.00
General Obligation Bonds	12/01/2013	5,640,000	12/01/2019 12/01/2020 12/01/2021 12/01/2022 12/01/2023 12/01/2024 12/01/2025 12/01/2026	420,000 425,000 440,000 450,000 465,000 480,000 495,000 515,000	3.000% 3.000% 3.000% 3.000% 3.000% 3.000% 3.000% 3.250%	430,000.00	60,000.00	370,000.00
General Obligation Refunding Bonds	9/10/2015	1,970,000	7/15/2019 7/15/2020 7/15/2021	490,000 495,000 490,000	4.000% 4.000% 4.000%	4,100,000.00	410,000.00	3,690,000.00
Open Space Refunding Bonds	9/10/2015	1,560,000	7/15/2019-21 7/15/2022	320,000 285,000	4.000% 3.000%	1,950,000.00	475,000.00	1,475,000.00
						1,555,000.00	310,000.00	1,245,000.00

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-6

**SCHEDULE OF GENERAL SERIAL BONDS**

Sheet 2 of 2

**FOR THE YEAR ENDED DECEMBER 31, 2017**

<b>Improvement Description</b>	<b>Date of Issue</b>	<b>Original Issue</b>	<b>Maturities of Bonds</b>		<b>Interest Rate</b>	<b>Balance Dec. 31, 2017</b>	<b>Decreases</b>	<b>Balance Dec. 31, 2018</b>
			<b>Outstanding Date</b>	<b>Amount</b>				
General Obligation Bonds	12/11/2015	\$ 8,258,000	11/01/2019	\$ 655,000	4.000%			
			11/01/2020	665,000	4.000%			
			11/01/2021	680,000	2.000%			
			11/01/2022	690,000	2.000%			
			11/01/2023	705,000	2.000%			
			11/01/2024	725,000	2.000%			
			11/01/2025	740,000	2.125%			
			11/01/2026	765,000	2.250%			
			11/01/2027	785,000	2.375%	\$ 7,055,000.00	\$ 645,000.00	\$ 6,410,000.00
General Obligation Refunding Bonds*	3/24/2016	2,345,000	12/01/2019	425,000	4.000%			
			12/01/2020	440,000	5.000%			
			12/01/2021	465,000	5.000%			
			12/01/2022	485,000	5.000%			
			12/01/2023	510,000	5.000%			
			9/15/2019-20	500,000	2.000%	2,325,000.00		2,325,000.00
	11/08/2017	6,910,000	9/15/2021	500,000	3.000%			
			9/15/2022	680,000	3.000%			
			9/15/2023	690,000	3.000%			
			9/15/2024	705,000	2.000%			
			9/15/2025	720,000	2.000%			
			9/15/2026	740,000	2.125%			
			9/15/2027	750,000	2.250%			
			9/15/2028	750,000	2.375%			
						6,910,000.00	375,000.00	6,535,000.00
						\$ 25,903,000.00	\$ 3,728,000.00	\$ 22,175,000.00

\* M.C.I.A. Bonds

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-7

**SCHEDULE OF GREEN TRUST LOAN PROGRAM PAYABLE**

Sheet 1 of 2

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Improvement Description</u></b>	<b><u>Date of Issue</u></b>	<b><u>Original Issue</u></b>	<b><u>Maturities of Loan</u></b>		<b><u>Interest Rate</u></b>	<b><u>Balance Dec. 31, 2017</u></b>	<b><u>Paid by Budget Appropriation</u></b>	<b><u>Balance Dec. 31, 2018</u></b>
			<b><u>Outstanding Date</u></b>	<b><u>Amount</u></b>				
Park Development	October 1998	\$ 500,000.00	See Amortization Statement		2.00%	\$ 15,723.51	\$ 15,723.51	\$ 73,992.28
Open Space Acquisition	November 2000	2,250,000.00	See Amortization Statement		2.00%	219,786.29	145,794.01	150,902.93
Opatut Park Development	October 2005	400,000.00	See Amortization Statement		2.00%	172,434.63	21,531.70	270,102.72
Opatut Park Development	September 2007	600,000.00	See Amortization Statement		2.00%	303,165.56	33,062.84	152,954.49
Opatut Park Development	March 2008	300,000.00	See Amortization Statement		2.00%	168,319.50	15,365.01	
						<b>\$ 879,429.49</b>	<b>\$ 231,477.07</b>	<b>\$ 647,952.42</b>



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-7**

**SCHEDULE OF GREEN TRUST LOAN PROGRAM PAYABLE**

**Sheet 2 of 2**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Due</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>
February 2019	\$ 90,772.08	\$ 3,440.96
April 2019	10,927.61	1,509.03
May 2019	7,797.93	1,529.54
August 2019	16,947.60	2,533.23
October 2019	11,036.89	1,399.75
November 2019	7,875.91	1,451.57
February 2020	17,117.08	2,363.75
April 2020	11,147.25	1,289.39
May 2020	7,954.67	1,372.81
August 2020	17,288.25	2,192.58
October 2020	11,258.73	1,177.91
November 2020	8,034.22	1,293.26
February 2021	17,461.13	2,019.70
April 2021	11,371.32	1,065.32
May 2021	8,114.56	1,212.92
August 2021	17,635.74	1,845.09
October 2021	11,485.03	951.61
November 2021	8,195.71	1,131.77
February 2022	17,812.10	1,668.73
April 2022	11,599.88	836.76
May 2022	8,277.66	1,049.81
August 2022	17,990.22	1,490.61
October 2022	11,715.88	720.76
November 2022	8,360.44	967.04
February 2023	18,170.12	1,310.71
April 2023	11,833.04	603.60
May 2023	8,444.04	883.43
August 2023	18,351.82	1,129.01
October 2023	11,951.37	485.27
November 2023	8,528.49	798.99
February 2024	18,535.34	945.49
April 2024	12,070.88	365.76
May 2024	8,613.77	713.71
August 2024	18,720.69	760.14
October 2024	12,191.59	245.05
November 2024	8,699.91	627.57
February 2025	18,907.90	572.93
April 2025	12,313.46	123.14
May 2025	8,786.91	540.57
August 2025	19,096.98	383.85
November 2025	8,874.78	452.70
February 2026	19,287.95	192.88
May 2026	8,963.52	363.95
November 2026	9,053.16	274.32
May 2027	9,143.69	183.79
November 2027	9,235.12	92.35
	<u>\$ 647,952.42</u>	<u>\$ 48,563.11</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-8

**SCHEDULE OF BOND ANTICIPATION NOTES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Ordinance Number	Improvement Description	Date of Issue of Original Note	Date of Issue	Maturity	Interest Rate	Balance Dec. 31, 2017	Issued for Cash	Decreased by		Balance Dec. 31, 2018
								Budget Appropriations	Excess Bond Funding	
06-21	Various Improvements	12/11/2015	11/06/2018	11/05/2019	4.00%	\$ 131,000.00	\$ 27,200.00	\$ 64,000.00	\$	\$ 67,000.00
06-21	Various Improvements	11/06/2018	11/06/2018	11/05/2019	4.00%					27,200.00
07-14, 08-29	Various Improvements	12/21/2010	11/06/2018	11/05/2019	4.00%	321,100.00		27,000.00		294,100.00
09-16	Various Improvements	12/17/2013	11/06/2018	11/05/2019	4.00%	209,000.00		9,000.00		172,800.00
09-16	Various Improvements	11/06/2018	11/06/2018	11/05/2019	4.00%		70,000.00			70,000.00
10-21	Various Improvements	11/18/2016	11/06/2018	11/05/2019	4.00%	23,000.00			23,000.00	
16-12	Various Improvements	11/18/2016	11/06/2018	11/05/2019	4.00%	3,400,000.00				3,400,000.00
16-12	Various Improvements	11/08/2017	11/06/2018	11/05/2019	4.00%	900,000.00				900,000.00
17-06	Various Improvements	11/08/2017	11/06/2018	11/05/2019	4.00%	2,515,900.00				2,515,900.00
18-07	Various Improvements	11/06/2018	11/06/2018	11/05/2019	4.00%		3,400,000.00			3,400,000.00
						\$ 7,500,000.00	\$ 3,497,200.00	\$ 100,000.00	\$ 50,200.00	\$ 10,847,000.00

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

Exhibit C-9

**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Ordinance Number	Improvement Description	Ordinance		Balance Dec. 31, 2017		2018 Authorizations		Balance Dec. 31, 2018		
		Date	Amount	Funded	Unfunded	Capital Improvement Fund	Deferred Charges to Future Taxation - Unfunded	Expended	Funded	Unfunded
	Renovations to Municipal Complex	2/25/1997	\$ 1,700,000.00	\$ 12,857.45	\$ 215,000.00	\$	\$	\$	\$	\$
97-11	Various Improvements	5/27/1997	2,441,000.00	7,505.64	78,818.70				12,857.45	215,000.00
98-08	Various Improvements	4/21/1998	5,179,100.00	3,836.88	1,610,755.00				7,505.64	78,818.70
99-09	Various Improvements	4/27/1999	2,688,500.00	79.12	176,575.00				3,836.88	1,610,755.00
00-10	Various Improvements	4/18/2000	3,715,265.00	1,544.90	1,104,000.00				79.12	176,575.00
01-13	Various Improvements	4/24/2001	4,187,000.00	277.46	622,650.00				1,544.90	1,104,000.00
02-13	Various Improvements	4/23/2002	6,867,500.00	228,346.63	1,224,150.00				277.46	622,650.00
03-09	Various Improvements	4/22/2003	2,808,500.00	501.32	382,575.00				228,346.63	1,224,150.00
04-11	Various Improvements	4/27/2004	5,669,400.00	20,565.06	475,730.00				501.32	382,575.00
05-19	Various Improvements	7/26/2005	4,806,525.00	487.94	926,525.00				20,565.06	475,730.00
05-35	Development of Park Lands	11/29/2005	2,280,000.00	559.72	485,000.00				487.94	926,525.00
06-21	Various Improvements	5/23/2006	3,798,500.00					31,297.72	559.72	485,000.00
07-14, 08-29	Various Improvements	6/26/2007	4,905,700.00		424,640.17					393,342.45
		11/12/2008	155,000.00							
09-16	Various Improvements	5/26/2009	3,821,000.00		879,565.76			4,295.43		875,270.33
10-21	Various Improvements	8/31/2010	3,627,000.00		1,290,764.31			45,753.07		1,245,011.24
11-20	Various Improvements	8/23/2011	2,986,000.00		1,216,000.00			350.82		1,193,000.00
12-12	Various Improvements	6/26/2012	5,900,000.00		309,762.85			17,187.76		950,000.00
12-19	Various Improvements	10/02/2012	1,475,000.00		1,026,555.00			52,701.61		285,848.76
14-05	Various Improvements	5/27/2014	8,450,000.00		42,753.27			6,546.93		1,026,555.00
15-10	Various Improvements	5/26/2015	10,284,311.00		776,157.04			181,961.66		2,740,662.70
16-12	Various Improvements	7/26/2016	7,466,000.00		646,610.59			151,085.58		5,115,069.30
17-06	Various Improvements	6/27/2017	6,800,000.00		4,452,073.14			954,211.16		3,497,861.98
18-07	Various Improvements	6/25/2018	5,793,000.00		6,406,448.36			1,970,238.65		4,436,209.71
				\$ 2,459,953.11	\$ 31,803,557.44	\$ 609,000.00	\$ 5,184,000.00	\$ 3,788,421.64	\$ 2,309,327.50	\$ 33,958,761.41

Grants Receivable  
 Capital Improvement Fund  
 \$ 350,000.00  
 259,000.00  
 \$ 609,000.00

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-10**

**SCHEDULE OF CAPITAL IMPROVEMENT FUND**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017	\$ 254,133.41
Increased by:	
2018 Budget Appropriations	<u>400,000.00</u>
	654,133.41
Decreased by:	
Appropriation to Finance Improvement Authorizations	<u>259,000.00</u>
Balance December 31, 2018	<u><u>\$ 395,133.41</u></u>

**SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

**Exhibit C-11**

Balance December 31, 2017 and 2018	<u><u>\$ 95,737.00</u></u>
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TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH

GENERAL CAPITAL FUND

Exhibit C-12

SCHEDULE OF MONMOUTH COUNTY IMPROVEMENT AUTHORITY LEASES PAYABLE

Sheet 1 of 2

FOR THE YEAR ENDED DECEMBER 31, 2018

<u>Year of Lease</u>	<u>Lease Principal</u>	<u>Maturities of Leases Outstanding Dec. 31, 2018</u>	<u>Balance Dec. 31, 2017</u>	<u>Paid by Budget Appropriation</u>	<u>Balance Dec. 31, 2018</u>
2011	\$ 582,000.00	See Amortization Statement	\$ 96,000.00	\$ 23,000.00	\$ 73,000.00
2013	844,200.00	See Amortization Statement	434,070.00	88,270.00	345,800.00
2015	1,065,000.00	See Amortization Statement	773,000.00	159,000.00	614,000.00
2017	1,312,000.00	See Amortization Statement	1,312,000.00	203,000.00	1,109,000.00
			<u>\$ 2,615,070.00</u>	<u>\$ 473,270.00</u>	<u>\$ 2,141,800.00</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-12**

**SCHEDULE OF MONMOUTH COUNTY IMPROVEMENT**

**Sheet 2 of 2**

**AUTHORITY LEASES PAYABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Due</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>
April 2019	\$	\$ 23,200.00
October 2019	479,700.00	75,435.00
April 2020		17,290.00
October 2020	501,430.00	60,485.00
April 2021		10,960.00
October 2021	391,160.00	42,405.00
April 2022		7,680.00
October 2022	382,890.00	26,825.00
April 2023		5,720.00
October 2023	155,620.00	11,915.00
April 2024		2,875.00
October 2024	83,000.00	8,395.00
April 2025		1,475.00
October 2025	87,000.00	5,645.00
October 2026	30,000.00	3,050.00
October 2027	31,000.00	1,550.00
	<u>\$ 2,141,800.00</u>	<u>\$ 304,905.00</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**GENERAL CAPITAL FUND**

**Exhibit C-13**

**SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Ordinance Number</u></b>	<b><u>Improvement Description</u></b>	<b><u>Balance Dec. 31, 2018</u></b>
97-01	Renovations to Municipal Complex	\$ 215,000.00
97-11	Various Improvements	78,818.70
98-08	Various Improvements	1,610,755.00
99-09	Various Improvements	176,575.00
00-10	Various Improvements	1,104,000.00
01-13	Various Improvements	622,650.00
02-13	Various Improvements	1,224,150.00
03-09	Various Improvements	382,575.00
04-11	Various Improvements	475,730.00
05-19	Various Improvements	926,525.00
05-35	Development of Park Lands	485,000.00
06-21	Various Improvements	392,975.00
07-14, 08-29	Various Improvements	767,915.00
09-16	Various Improvements	1,028,000.00
10-21	Various Improvements	1,193,000.00
11-20	Various Improvements	950,000.00
12-12	Various Improvements	1,026,555.00
14-05	Various Improvements	2,740,662.70
15-10	Various Improvements	5,115,069.30
16-12	Various Improvements	2,568,000.00
17-06	Various Improvements	3,957,100.00
18-07	Various Improvements	1,784,000.00
		<u>\$ 28,825,055.70</u>

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**WATER-SEWER UTILITY FUND**

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**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY FUND**

Exhibit D-6

**SCHEDULE OF CASH AND INVESTMENTS- TREASURER**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Operating</u>	<u>Assessment</u>	<u>Capital</u>
Balance December 31, 2017:			
Cash and Cash Equivalents	\$ 3,718,440.91	\$ 374,531.53	\$ 3,878,841.54
Investments	<u>7,621,094.50</u>		<u>3,878,841.54</u>
	\$ 11,339,535.41	\$ 374,531.53	
Increased by Receipts:			
Prepaid Water-Sewer Rents	24,007.40		
Interest on Deposits	174,025.90		
Water-Sewer Utility Capital Fund - Fund Balance	33,000.00		
Interest on Delinquent Accounts	48,798.75		
Assessment Interest	194.80		
Fire Hydrant Service	205,241.60		
Water Connection Fees	143,933.70		
Sewer Connection Fees	106,469.16		
Miscellaneous Other	37,189.69		
Water-Sewer Rent Overpayments	345.49		
Water Charges Receivable	4,049,722.20	9,110.65	54,012.00
Sewer Charges Receivable	7,485,477.55		266,740.00
Assessments Receivable			
Premium on Sale of Notes			
Grant Receivable		3,189.24	
Interfunds			
Budget Appropriations:			
Capital Improvement Fund			260,000.00
Bond Anticipation Notes	12,308,406.24		1,545,100.00
	<u>23,647,941.65</u>	<u>12,299.89</u>	<u>2,125,852.00</u>
		386,831.42	6,004,693.54
Decreased by Disbursements:			
Budget Appropriations	11,963,103.25		
Appropriation Reserves	105,048.17		
Interfunds			
Accrued Interest on Bonds and Notes	344,747.48	3,189.24	
Water-Sewer Rent Overpayments	345.49		391,878.27
Improvement Authorizations			33,000.00
Utilized in Operating Fund Budget:			1,000,000.00
Fund Balance			
Bond Anticipation Notes	12,413,244.39		1,424,878.27
	<u>12,413,244.39</u>	<u>3,189.24</u>	
Balance December 31, 2018:			
Cash and Cash Equivalents	3,504,686.86	383,642.18	4,579,815.27
Investments	<u>7,730,010.40</u>		<u>3,878,841.54</u>
	\$ 11,234,697.26	\$ 383,642.18	\$ 4,579,815.27

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY ASSESSMENT FUND**

Exhibit D-7

**ANALYSIS OF CASH**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Balance Dec. 31, 2017	Receipts		Disbursements Miscellaneous	Transfers		Balance Dec. 31, 2018
		Assessments Receivable	Miscellaneous		From	To	
Fund Balance	\$ 374,531.53	\$	\$	\$	\$	\$	\$ 383,642.18
Interfund - Water-Sewer Operating Fund			3,189.24	3,189.24			
<b>Ordinance Number</b>							
07-22, 08-16		9,110.65			9,110.65		
Various Local Improvements to the Sanitary Sewerage System - Southern Gulf							
	\$ 374,531.53	\$ 9,110.65	\$ 3,189.24	\$ 3,189.24	\$ 9,110.65	\$ 9,110.65	\$ 383,642.18

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-8**

**ANALYSIS OF CASH**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Balance Dec. 31, 2017	Receipts		Disbursements		Transfers		Balance Dec. 31, 2018
		Budget Appropriation	Miscellaneous	Improvement Authorizations	Miscellaneous	From	To	
Fund Balance	\$ 1,197,193.39	\$	\$ 54,012.00	\$	\$ 33,000.00	\$	\$	\$ 1,218,205.39
Developer Contribution Receivable	(268,000.00)		266,740.00				1,260.00	81,274.29
Grants Receivable	81,274.29							429,752.57
Reserve for Infrastructure Contribution	429,752.57	260,000.00						
Capital Improvement Fund								
Improvement Authorizations:								
<b>Ordinance Number</b>								
02-14, 04-31								
05-20	25,499.00							25,499.00
06-22	2,186.20							2,186.20
07-15	38,495.49							38,495.49
09-17	147,580.00			4,200.00				147,580.00
10-22	126,546.46							122,346.46
11-21	175,925.92							175,925.92
12-13	22,059.48							22,059.48
14-06	74,278.52							74,278.52
15-11	21,008.58		300,100.00	9,423.50				311,685.08
16-09	1,227,404.24			29,981.93	1,000,000.00	1,260.00		196,162.31
17-07	327,637.40			229,269.79				98,367.61
18-08	250,000.00		1,245,000.00	91,270.90				158,729.10
18-10				27,732.15				1,217,267.85
						260,000.00		260,000.00
	\$ 3,878,841.54	\$ 260,000.00	\$ 1,865,852.00	\$ 391,878.27	\$ 1,033,000.00	\$ 261,260.00	\$ 261,260.00	\$ 4,579,815.27

**Improvement Description**

- General Improvements:
- Improvements to the Water System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- SCADA System Upgrades
- Various Improvements to the Water-Sewer System
- Various Improvements to the Water-Sewer System
- Improvements to Well 15

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

**Exhibit D-9**

**SCHEDULE OF WATER CHARGES RECEIVABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017		\$ 170,343.02
Increased by:		
Water Charges Levied	\$ 4,108,135.03	
Other Charges Billed	<u>387,620.01</u>	
		<u>4,495,755.04</u>
		4,666,098.06
Decreased by:		
Receipts	4,435,679.31	
Prepaid Applied	<u>20,006.96</u>	
		<u>4,455,686.27</u>
Balance December 31, 2018		\$ <u><u>210,411.79</u></u>
<b><u>Allocation of Revenue</u></b>		
Water Rents		\$ 4,069,729.16
Miscellaneous:		
Fire Hydrant Services		205,241.60
Water Connection Fees		143,933.70
Miscellaneous Other		<u>36,781.81</u>
		\$ <u><u>4,455,686.27</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

**Exhibit D-10**

**SCHEDULE OF SEWER CHARGES RECEIVABLE**

Balance December 31, 2017		\$ 307,473.44
Increased by:		
Sewer Charges Levied	\$ 7,530,842.02	
Other Charges Billed	<u>106,877.04</u>	
		<u>7,637,719.06</u>
		<u>7,945,192.50</u>
Decreased by:		
Receipts	\$ 7,592,354.59	
Prepaid Applied	<u>5,434.85</u>	
		<u>7,597,789.44</u>
Balance December 31, 2018		\$ <u><u>347,403.06</u></u>
<b><u>Allocation of Revenue</u></b>		
Sewer Rents		\$ 7,490,912.40
Miscellaneous:		
Sewer Connection Fees		106,469.16
Miscellaneous Other		<u>407.88</u>
		\$ <u><u>7,597,789.44</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**Exhibit D-11**

**WATER-SEWER UTILITY ASSESSMENT FUND**

**SCHEDULE OF ASSESSMENTS RECEIVABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>Ordinance Number</b>	<b>Improvement Description</b>	<b>Date of Confirmation</b>	<b>Annual Installments</b>	<b>Due Dates</b>	<b>Balance Dec. 31, 2017</b>	<b>Collected</b>
<u>07-22, 08-16</u>	Various Local Improvements to the Sanitary Sewerage System - Southern Gulf	8/25/2009	10	10/15/2010-19	\$ 9,110.65	\$ 9,110.65

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-12**

**SCHEDULE OF RECEIVABLES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

**Balance  
Dec. 31, 2018**  
\$ 21,672.00

Connection Fees:  
Queen Anne



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-13**

**SCHEDULE OF FIXED CAPITAL**

	<b>Balance Dec. 31, 2017</b>	<b>Additions and Transfer In</b>	<b>Deletions and Transfers Out</b>	<b>Balance Dec. 31, 2018</b>
Purchase and Improvement of the Freehold Water and Utility Company	\$ 1,700,000.00	\$		\$ 1,700,000.00
Maintenance and Storage Facility	75,000.00			75,000.00
Purchase of Southern Gulf Water Company Treatment Plant	326,428.10			326,428.10
Distribution Mains	6,201,098.58			6,201,098.58
Meters and Meters Accessories	4,210,594.56			4,210,594.56
Standpipes and Storage Tanks	451,511.70			451,511.70
Wells	1,046,073.45			1,046,073.45
Land	4,459,335.88			4,459,335.88
	432,146.38			432,146.38
Water System and Sewer System Improvements	24,871,920.48			24,871,920.48
Sewer Collection System	5,994,055.40			5,994,055.40
Sewer Emergency Response	17,781.33			17,781.33
Sewer Equipment	18,543.46			18,543.46
Vehicles	1,208,245.67	113,420.75	100,796.23	1,220,870.19
Equipment	127,727.44	5,436.57	10,860.00	122,304.01
	<b>\$ 51,140,462.43</b>	<b>\$ 118,857.32</b>	<b>\$ 111,656.23</b>	<b>\$ 51,147,663.52</b>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

Exhibit D-14

**SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Ordinance Number</u></b>	<b><u>Improvement Description</u></b>	<b><u>Balance Dec. 31, 2017</u></b>	<b><u>2018 Ordinance Deferred Reserve for Amortization</u></b>	<b><u>Cancelled</u></b>	<b><u>Balance Dec. 31, 2018</u></b>
	General Improvements:				
02-14, 04-31	Improvements to the Water System	\$ 1,679,038.52	\$		\$ 1,679,038.52
05-20	Various Improvements to the Water-Sewer System	1,956,506.64			1,956,506.64
06-22	Various Improvements to the Water-Sewer System	785,715.75			785,715.75
07-15	Various Improvements to the Water-Sewer System	300,000.00			300,000.00
09-17	Various Improvements to the Water-Sewer System	2,991,574.00			2,991,574.00
10-22	Various Improvements to the Water-Sewer System	875,000.00			875,000.00
11-21	Various Improvements to the Water-Sewer System	262,000.00			262,000.00
12-13	Various Improvements to the Water-Sewer System	700,000.00			700,000.00
14-06	Various Improvements to the Water-Sewer System	4,900,000.00			4,900,000.00
15-11	Various Improvements to the Water-Sewer System	2,023,000.00		1,000,000.00	1,023,000.00
16-09	SCADA System Upgrades	1,000,000.00			1,000,000.00
17-07	Various Improvements to the Water-Sewer System	250,000.00			250,000.00
18-08	Various Improvements to the Water-Sewer System		3,030,000.00		3,030,000.00
18-10	Improvements to Well 15		260,000.00		260,000.00
		<b><u>\$ 17,722,834.91</u></b>	<b><u>\$ 3,290,000.00</u></b>	<b><u>\$ 1,000,000.00</u></b>	<b><u>\$ 20,012,834.91</u></b>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

Exhibit D-15

**SCHEDULE OF APPROPRIATION RESERVES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b><u>Balance Dec. 31, 2017</u></b>	<b><u>Reserve for Encumbrances</u></b>	<b><u>Balance After Transfers</u></b>	<b><u>Paid or Charged</u></b>	<b><u>Balance Lapsed</u></b>
Operating:					
Salaries and Wages	\$ 101,142.78		\$ 101,142.78		\$ 101,142.78
Other Expenses	833,360.95	245,749.64	1,079,110.59	10,892.72	1,068,217.87
Capital Improvement:					
Capital Outlay	61,196.04	85,879.00	147,075.04	97,250.20	49,824.84
Statutory Expenditures:					
Contribution to:					
Social Security System	<u>10,140.08</u>		<u>10,140.08</u>		<u>10,140.08</u>
	\$ <u>1,005,839.85</u>	\$ <u>331,628.64</u>	\$ <u>1,337,468.49</u>	\$ <u>108,142.92</u>	\$ <u>1,229,325.57</u>
Disbursed					
Accounts Payable				<u>105,048.17</u>	
				3,094.75	
				\$ <u>108,142.92</u>	

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY OPERATING FUND**

**Exhibit D-16**

**SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017	\$ 82,113.31
Increased by:	
Budget Appropriations:	
Interest on Bonds and Notes	<u>332,531.49</u>
	<u>414,644.80</u>
Decreased by:	
Disbursed	<u>344,747.48</u>
Balance December 31, 2018	<u><u>\$ 69,897.32</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY ASSESSMENT FUND**

Exhibit D-17

**STATEMENT OF RESERVE FOR ASSESSMENTS AND LIENS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Ordinance Number</u></b>	<b><u>Improvement Description</u></b>	<b><u>Balance Dec. 31, 2017</u></b>	<b><u>Collections to Fund Balance</u></b>
07-22, 08-16	Various Local Improvements to the Sanitary Sewerage System - Southern Gulf	\$ <u>9,110.65</u>	\$ <u>9,110.65</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

Exhibit D-18

**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Ordinance Number	Improvement Description	Ordinance		Balance Dec. 31, 2017		2018 Ordinances		Balance Dec. 31, 2018			
		Date	Amount	Funded	Unfunded	Capital Improvement Fund	Deferred Charges to Future Revenue	Paid or Charged	Cancelled	Funded	Unfunded
General Improvements:											
02-14, 04-31	Improvements to the Water System	8/10/2004	\$ 1,719,000	\$	\$ 25,499.00	\$	\$	\$	\$	\$	\$ 25,499.00
05-20	Various Improvements to the Water-Sewer System	7/26/2005	2,023,000		251,542.84						251,542.84
06-22	Various Improvements to the Water-Sewer System	5/23/2006	825,000		38,495.49						38,495.49
07-15	Various Improvements to the Water-Sewer System	6/26/2007	300,000		147,580.00						147,580.00
09-17	Various Improvements to the Water-Sewer System	5/26/2009	3,005,000		126,546.46						126,546.46
10-22	Various Improvements to the Water-Sewer System	8/31/2010	875,000		551,925.92						551,925.92
11-21	Various Improvements to the Water-Sewer System	8/23/2011	262,000		70,059.48						70,059.48
12-13	Various Improvements to the Water-Sewer System	6/26/2012	700,000		465,278.52						465,278.52
14-06	Various Improvements to the Water-Sewer System	5/27/2014	4,900,000		21,008.58						21,008.58
15-11	Various Improvements to the Water-Sewer System	5/26/2015	2,023,000		1,488,404.24						1,488,404.24
16-09	SCADA System Upgrades	7/26/2016	1,000,000		327,637.40						327,637.40
17-07	Various Improvements to the Water-Sewer System	6/27/2017	250,000		250,000.00						250,000.00
18-08	Various Improvements to the Water-Sewer System	6/25/2018	3,030,000				3,030,000.00				
18-10	Improvements to Well 15	6/25/2018	260,000			260,000.00					
					\$ 9,112,267.93	\$ 5,112,149.75	\$ 3,030,000.00	\$ 1,001,260.00	\$ 391,878.27	\$ 837,103.74	\$ 7,083,175.67

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-19**

**SCHEDULE OF CAPITAL IMPROVEMENT FUND**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Balance December 31, 2017	\$	429,752.57
Increased by:		
2018 Budget Appropriations		<u>260,000.00</u>
		689,752.57
Decreased by:		
Appropriation to Finance Improvement Authorization		<u>260,000.00</u>
Balance December 31, 2018	\$	<u><u>429,752.57</u></u>

**SCHEDULE OF RESERVE FOR AMORTIZATION**

**Exhibit D-20**

Balance December 31, 2017	\$	50,262,532.43
Increased by:		
Budget Appropriations:		
Serial Bonds	\$	1,060,000.00
M.C.I.A. Lease Payable		8,730.00
Capital Outlay or Transferred to Utility		<u>118,857.32</u>
		<u>1,187,587.32</u>
		51,450,119.75
Decreased by:		
Fixed Assets Deleted or Transferred from Utility		<u>111,656.23</u>
Balance December 31, 2018	\$	<u><u>51,338,463.52</u></u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-21**

**SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Ordinance Number</u></b>	<b><u>Improvements Description</u></b>	<b><u>Balance</u></b>	<b><u>Fixed Capital Authorized</u></b>	<b><u>Paydown of</u></b>		<b><u>Balance</u></b>
		<b><u>Dec. 31, 2017</u></b>		<b><u>Notes</u></b>	<b><u>Serial Bonds</u></b>	<b><u>Dec. 31, 2018</u></b>
	General Improvements:					
02-14, 04-31	Improvements to the Water System	\$ 240,238.52	\$	\$ 15,600.00	\$	\$ 255,838.52
05-20	Various Improvements to the Water-Sewer System	101,150.00		6,000.00		107,150.00
06-22	Various Improvements to the Water-Sewer System	41,250.00				41,250.00
07-15	Various Improvements to the Water-Sewer System	300,000.00				300,000.00
09-17	Various Improvements to the Water-Sewer System	467,764.45			117,108.75	584,873.20
10-22	Various Improvements to the Water-Sewer System	317,000.00		15,600.00		332,600.00
11-21	Various Improvements to the Water-Sewer System	21,800.00		2,600.00		24,400.00
12-13	Various Improvements to the Water-Sewer System	46,000.00		4,200.00		50,200.00
14-06	Various Improvements to the Water-Sewer System	578,835.55			307,891.25	886,726.80
15-11	Various Improvements to the Water-Sewer System	268,000.00		57,100.00		325,100.00
16-09	SCADA System Upgrades	1,000,000.00				1,000,000.00
17-07	Various Improvements to the Water-Sewer System	250,000.00				250,000.00
17-07	Improvements to Well 15		260,000.00			260,000.00
		<b>\$ 3,632,038.52</b>	<b>\$ 260,000.00</b>	<b>\$ 101,100.00</b>	<b>\$ 425,000.00</b>	<b>\$ 4,418,138.52</b>



**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

Exhibit D-22

**WATER-SEWER UTILITY CAPITAL FUND**

**SCHEDULE OF WATER-SEWER SERIAL BONDS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>Purpose</b>	<b>Date of Issue</b>	<b>Amount of Original Issue</b>	<b>Maturities of Bonds</b>		<b>Interest Rate</b>	<b>Balance Dec. 31, 2017</b>	<b>Decreased</b>	<b>Balance Dec. 31, 2018</b>
			<b>Outstanding Date</b>	<b>Amount Dec. 31, 2018</b>				
Utility Refunding Bonds	12/16/2009	\$ 6,580,000	9/15/2019	\$ 335,000	5.000%			
			9/15/2020	335,000	3.000%			
			9/15/2021	330,000	4.000%	\$ 1,645,000.00	\$ 645,000.00	\$ 1,000,000.00
Utility Refunding Bonds	10/01/2012	1,680,000	10/01/2019	160,000	3.000%			
			10/01/2020	175,000	3.000%			
			10/1/2021-22	175,000	3.500%			
			10/1/2023-24	170,000	3.500%	1,180,000.00	155,000.00	1,025,000.00
Utility Refunding Bonds	9/10/2015	1,295,000	7/15/2019	270,000	4.000%			
			7/15/2020-21	265,000	4.000%			
			7/15/2022	230,000	3.000%	1,290,000.00	260,000.00	1,030,000.00
Utility Bonds	12/11/2015	5,469,000	11/01/2019	435,000	4.000%			
			11/01/2020	440,000	4.000%			
			11/01/2021	450,000	2.000%			
			11/01/2022	460,000	2.000%			
			11/01/2023	465,000	2.000%			
			11/01/2024	480,000	2.000%			
			11/01/2025	490,000	2.125%			
			11/01/2026	505,000	2.250%			
			11/01/2027	520,000	2.375%	4,670,000.00	425,000.00	4,245,000.00
						<u>\$ 8,785,000.00</u>	<u>\$ 1,485,000.00</u>	<u>\$ 7,300,000.00</u>

Deferred Reserve for Amortization  
Reserve for Amortization

\$ 425,000.00  
1,060,000.00  
\$ 1,485,000.00

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

Exhibit D-23

**SCHEDULE OF BOND ANTICIPATION NOTES**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Ordinance Number	Improvement Description	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2017	Issued for Cash	Budget Appropriations	Decreased by Cash on Hand	Balance Dec. 31, 2018
02-14, 04-31 05-20	Improvements to the Water System	12/17/2013	11/06/2018	11/05/2019	4.00%	\$ 418,800.00	\$	\$ 15,600.00	\$	\$ 403,200.00
10-22	Various Improvements to the Water-Sewer System	12/11/2015	11/06/2018	11/05/2019	4.00%	6,000.00		6,000.00		166,400.00
11-21	Various Improvements to the Water-Sewer System	12/21/2010	11/06/2018	11/05/2019	4.00%	182,000.00		15,600.00		189,600.00
12-13	Various Improvements to the Water-Sewer System	12/20/2011	11/06/2018	11/05/2019	4.00%	192,200.00		2,600.00		258,800.00
15-11	Various Improvements to the Water-Sewer System	12/19/2012	11/06/2018	11/05/2019	4.00%	263,000.00		4,200.00		436,900.00
14-06	Various Improvements to the Water-Sewer System	12/11/2015	11/06/2018	11/05/2019	4.00%	1,494,000.00	300,100.00	57,100.00	1,000,000.00	300,100.00
18-08	Various Improvements to the Water-Sewer System	11/06/2018	11/06/2018	11/05/2019	4.00%		1,245,000.00	101,100.00		1,245,000.00
						\$ 2,556,000.00	\$ 1,545,100.00	\$ 101,100.00	\$ 1,000,000.00	\$ 3,000,000.00

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

Exhibit D-24

**SCHEDULE OF MONMOUTH COUNTY IMPROVEMENT AUTHORITY LEASE PAYABLE**

Sheet 1 of 2

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>Year of Lease</b>	<b>Lease Principal</b>	<b>Maturities of Lease Outstanding Dec. 31, 2018 Date</b>	<b>Balance Dec. 31, 2017</b>	<b>Paid by Budget Appropriation</b>	<b>Balance Dec. 31, 2018</b>
<u>2013</u>	<u>\$ 73,800.00</u>	<u>See Amortization Statement</u>	<u>\$ 42,930.00</u>	<u>8,730.00</u>	<u>\$ 34,200.00</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-24**

**SCHEDULE OF MONMOUTH COUNTY IMPROVEMENT**

**Sheet 2 of 2**

**AUTHORITY LEASE PAYABLE**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Due</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>
April 2019	\$	<u>680.00</u>
October 2019	6,300.00	680.00
April 2020		555.00
October 2020	6,570.00	555.00
April 2021		425.00
October 2021	6,840.00	425.00
April 2022		285.00
October 2022	7,110.00	285.00
April 2023		145.00
October 2023	<u>7,380.00</u>	<u>145.00</u>
	<u>\$ 34,200.00</u>	<u>\$ 4,180.00</u>

**TOWNSHIP OF FREEHOLD - COUNTY OF MONMOUTH**

**WATER-SEWER UTILITY CAPITAL FUND**

**Exhibit D-25**

**SCHEDULE OF BONDS AND NOTES AUTHORIZED**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

<b><u>Ordinance Number</u></b>	<b><u>Improvement Description</u></b>	<b><u>Balance Dec. 31, 2018</u></b>
	General Improvements:	
05-20	Various Improvements to the Water-Sewer System	\$ 249,356.64
06-22	Various Improvements to the Water-Sewer System	84,465.75
09-17	Various Improvements to the Water-Sewer System	1,236,974.00
10-22	Various Improvements to the Water-Sewer System	376,000.00
11-21	Various Improvements to the Water-Sewer System	48,000.00
12-13	Various Improvements to the Water-Sewer System	391,000.00
14-06	Various Improvements to the Water-Sewer System	637,900.00
15-11	Various Improvements to the Water-Sewer System	261,000.00
18-08	Various Improvements to the Water-Sewer System	<u>1,785,000.00</u>
		<u>\$ 5,069,696.39</u>

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**TOWNSHIP OF FREHOLD**

**PART III**

**SCHEDULE OF FINANCIAL STATEMENT FINDINGS -  
GOVERNMENT AUDITING STANDARDS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

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**TOWNSHIP OF FREEHOLD  
SCHEDULE OF FINANCIAL STATEMENT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

**TOWNSHIP OF FREEHOLD  
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

This section identifies the status of prior year findings related to the financial statements, federal awards and state financial assistance that are required to be reported in accordance with *Government Auditing Standards*, Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and New Jersey OMB's Circular 15-08.

Financial Statement Findings

No Prior Year Findings.

**FEDERAL AWARDS**

N/A – No Federal Single Audit in prior year.

**STATE FINANCIAL ASSISTANCE**

N/A – No State Single Audit in prior year.

**TOWNSHIP OF FREEHOLD**

**PART IV**

**LETTER OF COMMENTS AND RECOMMENDATIONS – REGULATORY BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

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**OFFICIALS IN OFFICE AND SURETY BONDS**

The following officials were in office at December 31, 2018:

<u>Name</u>	<u>Position</u>	<u>Amount of Bond</u>
Anthony J. Ammiano	Mayor	
Thomas L. Cook	Deputy Mayor	
Barbara J. McMorrow	Committeewoman	
Lester A. Preston, JR.	Committeeman	
David M. Salkin	Committeeman	
Theresa Patino	Clerk	
Sanabel Abouzeina	Deputy Clerk	
Peter R. Valesi	Administrator	
Robert F. Munoz, Esq.	Attorney	
Catherine M. Campbell	Chief Financial Officer, Treasurer	(1)
Elizabeth M. Kiernan	Tax & Utility Collector	(1)
Nicole Sonnenblick	Magistrate	(1)
Denise Yuhas	Court Administrator	(1)

(1) There was a "Public Employees' Blanket Bond" in the amount of \$1,000,000.00 carried by the Garden State Municipal Joint Insurance Fund as well as individual bonds of varying

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Honorable Mayor and Members  
of the Township Committee  
Township of Freehold  
County of Monmouth  
Freehold, New Jersey

In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year ended December 31, 2018.

#### **GENERAL COMMENTS:**

##### **Contracts and Agreements required to be advertised by (N.J.S.A.40A:11-4)**

N.J.S.A.40A:11-4 states every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the bid threshold, except by contract or agreement.

The bid threshold in accordance with N.J.S.A. 40A:11-4 was \$40,000 for the year ended December 31, 2018.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Our examination of expenditures did not reveal any individual payments or contracts in excess of the bid threshold "for the performance of any work, or the furnishing of any materials, supplies or labor" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of *N.J.S.A.40A:11-6*.

## **Collection of Interest on Delinquent Taxes and Assessments**

*N.J.S.54:4-67*, provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 1, 2018 adopted the following resolution authorizing interest to be charged on delinquent taxes:

*NOW THEREFORE, BE IT RESOLVED, that if said taxes are deemed to be delinquent for non-payment of taxes, the Tax Collector shall charge eight (8%) percent per annum on the first \$1,500.00 of the delinquency, and eighteen (18%) percent per annum on any amount in excess of \$1,500.00; and*

*BE IT FURTHER RESOLVED, by the Committee of the Township of Freehold, that the Tax Collector shall allow that no interest will be charged on payments received and made by the tenth calendar day following the date upon which the same became payable; and*

*BE IT FURTHER RESOLVED, by the Committee of the Township of Freehold, that the Tax Collector shall charge, in addition to the interest for delinquent taxes, as noted above, a penalty of six (6%) percent of the amount of the delinquency in taxes in excess of \$10,000.00 to a taxpayer who fails to pay the delinquency prior to the end of the calendar year.*

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

### **OTHER COMMENTS (FINDINGS):**

None.

### **RECOMMENDATIONS:**

None.



**Appreciation**

We express our appreciation for the assistance and courtesies extended to the members of the audit team.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P. C.

Robert W. Allison  
Certified Public Accountant  
Registered Municipal Accountant  
RMA No. 483

Freehold, New Jersey  
June 25, 2019