

Minutes of Meeting
Lake Topanemus Park Commission

Wednesday, January 15, 2020
Borough Hall
51 West Main Street
Freehold, New Jersey 07728

- Call to Order / Statement of Compliance
Meeting was called to order at 7:00 pm with the Open Public Meetings Act.

- Roll Call
Commissioners:

	<u>Present:</u>	<u>Absent:</u>
Roger Kane	Joseph Reilly	
Christopher Kean	Ed Daley	
Bob Higley	Greg Jewell	
Joe Luongo	Jim Lau	

Secretary: Lisa Tiedemann

Guest: Kirk Tibbett, Billy Matthews, Mike DiBenedetto

- Review of Minutes -
The minutes of Wednesday, December 18, 2019 were reviewed.

Motion to accept the minutes as presented by Commissioner Daley and seconded by Commissioner Lau. All in favor.

- Reorganization 2020 –
 - Nomination of Roger Kane as Chairman made by Commissioner Luongo. All in favor
 - Nomination of Bob Higley as Vice Chairman made by Commissioner Daley. All in favor.
 - Nomination of Jim Lau as Treasurer made by Commissioner Jewell. All in favor.
 - Nomination of Lisa Tiedemann as Secretary made by Commissioner Kean. All in favor.
 - Nomination of Kirk Tibbett as Projects Consultant made by Commissioner Daley, 2nd by Commissioner Lau. All in favor. Discussion of past consultants, responsibilities.

- Correspondence – Nothing at this time.

- Treasurer's report –
Commissioner Lau presented the Treasurer's Report stating that as of December 31, 2019 a balance of \$8,224.26 and requests an approval for 2020 fixed budget expenditures of porta johns, secretarial services and doggy waste bags.

Motion to accept report as presented and approval of the 2020 fixed budget expenditures made by Commissioner Higley, seconded by Commissioner Daley. All in favor.

- Old Business
 - Lake Restoration – Commissioner Kean reported he spoke with Princeton Hydro. The funding for this year will be for upper and lower Delaware watersheds. They

recommend to write the application for funding and if awarded write a Lake Management Plan which should take approximately a year. The commission requested that Princeton Hydro incorporate the commission's plan. Next cycle of funding will possibly be in 2-3 years.

- Projects for 2020
 - Pedestrian Bridge – Kirk Tibbet reported that everything is in place. County hasn't responded to setting up a meeting. Kirk gave an explanation of the next phases.
 - Pathway to the bridge – On hold.
 - Parking lot – On hold.
 - Downed trees – No reports of downed trees. Commissioner Higley reported there are just sticks and twigs on the far side
 - Fishing Pier – On hold till the spring.
 - Wetland Bridge – Commissioner Daley reported the project is complete and next will be adding a split rail fence along the edge.
- New Business – Nothing at this time.
- Commissioner's Reports
 - Commissioner Higley – Stated the boat and tree to come off the water if he has good weather.
 - Commissioner Kean – Reported he enjoyed helping with the LLBean event "S'mores Night".
 - Commissioner Lau – Reported that he and Commissioner Kean met with Borough resident Jack LaPrete who will be managing the doggy waste bags in the park. He is working on getting quotes for shutters for the shed.
 - Commissioner Daley – Thanked Commissioner Kean and Kirk Tibbett for their help during the LLBean event "S'mores Night". He reported that over 110 attended the event and everyone had a good time.
 - Commissioner Luongo – Stated he has been in touch with the Master Gardeners team and they are ready for the spring planting. He also has contacted the Freehold Soil Conservation looking for additional donations.
 - Commissioner Reilly – No report at this time.
 - Commissioner Jewell – No report at this time.
 - Consultant Kirk Tibbett – Thanks the commission for the nomination.
- Volunteers Reports – No reports
- Guest Reports –
 - Councilman Mike DiBenedetto reported on the approval of lighting from the Participatory Budget and will give the commission a time frame of hooking them up. He recommended contacting the fire department for portable light towers to use during night events.
 - Borough resident Billy Matthews reported that a park neighbor who walks over to the park with two children and a stroller would like a cross walk installed.
- Public Comments – Nothing at this time.
- Adjournment - Meeting adjourned at 8:00 pm. Motion to adjourn meeting made by Commissioner Lau, seconded by Commissioner Higley. All in favor.